

Alsea Service District

- Administration:** Board of Commissioners (As the Governing Body of the District)
Benton County Public Works
Roger Irvin, Director
Chris Bielenberg, Facilities & Utilities Manager
- Location:** 360 SW Avery, Corvallis
- Telephone:** (541) 766-6821
- FAX:** (541) 766-6891
- Purpose:** To provide water and sewer service to the community of Alsea, which is located approximately 30 miles southwest of Corvallis.
- Organization:** The service district is an independent municipal corporation. The Benton County Board of Commissioners sits as the Governing Body. Benton County Public Works Department manages daily operations, customer billing, and staff support. County Finance Office provides treasury and financial management services. The Budget process is coordinated by the County Budget Office. The County is reimbursed for these services by district funds.
- The district was organized in 1983, to take over operation of the community water system. Water system improvements and the community sewer system were completed in 1986. Additional water system improvements were completed in 1997. An advisory committee reviews District operations and makes recommendations on issues and rates to the Governing Body.
- Budget Discussion:** No rate increase is assumed in the budget. This is an annual budget.

Budget Summary

	2003 Annual Actual	2004 Annual Actual	2005 Annual Adopted	2005 Annual Adjusted	2006 Annual Adopted
General Revenues	-	-	-	-	-
Charges for Service	40,718	42,649	41,936	41,936	40,000
Operating Grants/Contributions	991	796	750	750	800
Capital Grants/Contributions	-	-	-	-	-
Loans & Transfer/Revenues	4,714	4,792	11,755	11,755	6,555
Dedicated Beginning Balance	46,287	59,322	56,969	56,969	54,291
Total Resources	92,711	107,558	111,410	111,410	101,646
Personal Services	-	-	-	-	-
Materials & Services	29,013	37,353	43,869	43,869	42,600
Capital Outlay	-	-	2,000	2,000	1,000
Other	4,376	4,376	65,541	65,541	58,046
Total Expenditures	33,389	41,729	111,410	111,410	101,646
Surplus / (Deficit)	59,322	65,829	-	-	-
Fund Summary					
Water & Sewer Operations	30,000	36,844	59,276	59,276	59,900
Water System Construction	1,368	1,355	20,521	20,521	19,600
Sewer System Construction	-	1,509	19,324	19,324	15,379
Debt Service	2,021	2,021	12,289	12,289	6,767
Total Budget by Fund	33,389	41,729	111,410	111,410	101,646
Full Time Equivalent (FTE)	0.00	0.00	0.00	0.00	0.00
Temporary Hire Equivalent (FTE)	0.00	0.00	0.00	0.00	0.00

Water Operations

	2003 Annual Actual	2004 Annual Actual	2005 Annual Adopted	2005 Annual Adjusted	2006 Annual Adopted
General Revenues	-	-	-	-	-
Charges for Service	17,614	19,783	18,600	18,600	18,000
Operating Grants/Contributions	365	306	300	300	200
Capital Grants/Contributions	-	-	-	-	-
Loans & Transfer/Revenues	-	-	-	-	-
Dedicated Beginning Balance	6,555	6,855	5,000	5,000	5,000
Total Resources	24,534	26,944	23,900	23,900	23,200
Personal Services	-	-	-	-	-
Materials & Services	16,679	18,938	20,790	20,790	20,550
Capital Outlay	-	-	-	-	-
Other	1,000	1,000	3,110	3,110	2,650
Total Expenditures	17,679	19,938	23,900	23,900	23,200
Surplus/(Deficit)	6,855	7,006	-	-	-

Purpose To provide operation and maintenance of a community water system in Alsea serving approximately 68 residential and 14 commercial customers. Operate a successful and efficient system within the requirements of the Oregon Water Resource Division.

Accomplishments:

- Reduced water system loss through leak detection
- Installed one (1) new service connection
- Maintained zero Oregon Water Rights violations
- Completed Consumer Confidence Reports
- Continued emphasis on meter replacement
- Operator completed water certification
- Repaired major water leak across state highway

Objectives:

- Maintain zero violation status with Oregon Water Resources
- Complete Annual Consumer Confidence Report
- Install 5-10 new meters (meter replacement program)
- Set up valve exercise and flush plan
- Complete Alsea Water Management plan
- Complete extension of water right (Oregon Water Resources)
- Complete Emergency Management Plan for water system

Sewer Operations

	2003 Annual Actual	2004 Annual Actual	2005 Annual Adopted	2005 Annual Adjusted	2006 Annual Adopted
General Revenues	-	-	-	-	-
Charges for Service	16,817	16,362	17,376	17,376	16,000
Operating Grants/Contributions	-	-	-	-	-
Capital Grants/Contributions	-	-	-	-	-
Loans & Transfer/Revenues	-	-	8,000	8,000	2,700
Dedicated Beginning Balance	9,730	14,225	10,000	10,000	18,000
Total Resources	26,547	30,588	35,376	35,376	36,700
Personal Services	-	-	-	-	-
Materials & Services	12,321	16,907	22,079	22,079	21,050
Capital Outlay	-	-	-	-	-
Other	-	-	13,297	13,297	15,650
Total Expenditures	12,321	16,907	35,376	35,376	36,700
Surplus/(Deficit)	14,225	13,681	-	-	-

Purpose: To operate and maintain a sewer collection and treatment system for the community of Alsea servicing approximately 66 residential and 14 commercial customers. Operate the system in a cost effective and efficient manner in accordance with Department of Environmental Quality permit requirements.

Accomplishments

- Performed routine, ongoing maintenance to plant
- Maintained discharge removal rate for Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD) at 85-95%
- Maintain discharge rates in compliance with DEQ permit limits
- Provided one new connection to system

Objectives:

- Implement a plant preventative maintenance schedule
- Implement lockout/tag out program for plant
- Continue to monitor for inflow and infiltration (I&I) and develop work plan (conduct additional smoke test)
- Work on plant expansion potential with DEQ
- Build new collection screen system for lift station

Water Construction

	2003 Annual Actual	2004 Annual Actual	2005 Annual Adopted	2005 Annual Adjusted	2006 Annual Adopted
General Revenues	-	-	-	-	-
Charges for Service	4,445	4,503	4,360	4,360	4,400
Operating Grants/Contributions	247	195	150	150	200
Capital Grants/Contributions	-	-	-	-	-
Loans & Transfer/Revenues	-	-	-	-	-
Dedicated Beginning Balance	11,533	14,857	16,011	16,011	15,000
Total Resources	16,225	19,554	20,521	20,521	19,600
Personal Services	-	-	-	-	-
Materials & Services	13	-	-	-	-
Capital Outlay	-	-	1,000	1,000	1,000
Other	1,355	1,355	19,521	19,521	18,600
Total Expenditures	1,368	1,355	20,521	20,521	19,600
Surplus/(Deficit)	14,857	18,199	-	-	-

Purpose: To provide for accumulation of revenue dedicated to future system replacement, improvements, and emergency repairs. Fund one time major maintenance and repairs that are too expensive to fund out of the standard operating budget.

Accomplishments

- Continue to build reserves for future upgrade and major repairs to the system
- Continued leak detection on systems to identify water loss. Scheduled and conducted replacement of bad sections
- Repaid loan to RECD (Rural Economic Community Development)
- Purchase inventory of materials such as pipe, meters, and well pump
- Purchase backup replacement pump for well

Objectives:

- Monitor and track water use to identify problem areas
- Build reserves for future upgrades and repairs to transmission lines
- Perform leak detection for distribution system (contract leak detection)
- Set up and track well draw down levels
- Conduct water line investigation and mapping

Sewer Construction

	2003 Annual Actual	2004 Annual Actual	2005 Annual Adopted	2005 Annual Adjusted	2006 Annual Adopted
General Revenues	-	-	-	-	-
Charges for Service	1,843	2,002	1,600	1,600	1,600
Operating Grants/Contributions	297	205	200	200	200
Capital Grants/Contributions	-	-	-	-	-
Loans & Transfer/Revenues	-	-	-	-	-
Dedicated Beginning Balance	15,284	17,424	17,524	17,524	13,579
Total Resources	17,424	19,630	19,324	19,324	15,379
Personal Services	-	-	-	-	-
Materials & Services	-	1,509	1,000	1,000	1,000
Capital Outlay	-	-	1,000	1,000	-
Other	-	-	17,324	17,324	14,379
Total Expenditures	-	1,509	19,324	19,324	15,379
Surplus/(Deficit)	17,424	18,122	-	-	-

Purpose: To provide for accumulation of revenue dedicated to future system replacement, improvements, and emergency repairs. Fund one-time major maintenance and repairs that are too expensive to fund out of the standard operating budget.

Accomplishments

- Reduce inflow and infiltration into the system by correcting several illegal, broken, or open connections.
- Continue work with the DEQ (Department of Environmental Quality) to correct inflow and infiltration
- Continue to accumulate fund for system upgrade and major capital expenditures
- Pumped septic tanks
- Purchased new confined-space monitoring equipment

Objectives:

- Continue working with Public Works Department to correct drainage issues leading to inflow and infiltration deficiencies
- Perform next phase of smoke testing
- Continue monitoring and correcting inflow and infiltration (I&I) into system
- Purchase back up lift pump for emergencies
- Investigate products to mitigate sludge build up in filter bed

Debt Service

	2003 Annual Actual	2004 Annual Actual	2005 Annual Adopted	2005 Annual Adjusted	2006 Annual Adopted
General Revenues	-	-	-	-	-
Charges for Service	-	-	-	-	-
Operating Grants/Contributions	81	90	100	100	200
Capital Grants/Contributions	-	-	-	-	-
Loans & Transfer/Revenues	4,714	4,792	3,755	3,755	3,855
Dedicated Beginning Balance	3,186	5,961	8,434	8,434	2,712
Total Resources	7,982	10,843	12,289	12,289	6,767
Personal Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Other	2,021	2,021	12,289	12,289	6,767
Total Expenditures	2,021	2,021	12,289	12,289	6,767
Surplus/(Deficit)	5,961	8,822	-	-	-

Purpose: Account for revenues and payments associated with payment of long term debts of the district.

Accomplishments:

- Made last payment on sewer bond issue
- Completed financial documents for water system bond issue
- Made first principle and interest payments for water bonds

Objectives

- Advisory and Budget Committee, and Governing Body discuss and adopt policy on use of special assessment payments no longer needed to retired sewer bond issue.
- Continue payment on debt service for water bonds.