

# Alpine County Service District

## Function and Organization:

The purpose is to provide sewer service to the community of Alpine, which is located approximately 20 miles south of Corvallis.

The service district is an independent municipal corporation. The Benton County Board of Commissioners sits as the Governing Body. Benton County Public Works Department manages daily operations, customer billing, and staff support. County Finance Office provides treasury and financial management services. The County Budget Office coordinates the budget process. The County is reimbursed for these services by district funds.

The district was organized in 1987. It serves the community of Alpine with a population of about 110 including several businesses and a former school which is now a community center. District serves 47 customers. An advisory committee reviews district operations and makes recommendations on issues and rates to the governing body.

The district continues to partner with Alpine community volunteers performing daily monitoring responsibilities for the waste water facility in exchange for providing sewer service to the Alpine Community Center. This has enabled the District to maintain its current rate structure continue to build a capital replacement reserve fund.

## Budget Discussion:

The budget does not assume an increase in rates. This is an annual budget. The fiscal year will begin July 1, 2007 and end on June 30, 2008.

Beginning July 1, 2006, the District began charging a late fee to delinquent accounts. The change did not have a significant budget impact, but allowed the District to recover the actual costs of processing past due accounts.

### Administration:

Board of Commissioners

Benton County Public Works:

Roger Irvin, Director

Chris Bielenberg, Facilities & Utilities  
Manager

### Location:

360 SW Avery  
Corvallis

### Telephone:

(541) 766-6821

# Budget Summary

Alpine County Service District - All funds

<b>Resource / Expense Category</b>	<b>2004-05 Annual Actual</b>	<b>2005-06 Annual Actual</b>	<b>2006-07 Annual Adopted</b>	<b>2006-07 Annual Adjusted</b>	<b>2007-08 Annual Adopted</b>	<b>% Change Over Adjusted</b>
General Revenues	-	-	-	-	-	--
Charges for Service	23,202	20,338	21,100	21,100	20,600	-2.4%
Operating Grants/Contributions	415	822	400	400	500	25.0%
Capital Grants/Contributions	-	-	-	-	10,000	--
Internal Fund Transfers	-	-	-	-	-	--
Loans	-	-	-	-	-	--
Current Revenues Total	23,617	21,160	21,500	21,500	31,100	44.7%
Unrestricted Beginning Balance	-	-	-	-	-	--
Dedicated Beginning Balance	3,030	6,557	8,000	8,000	10,000	25.0%
Capital Beginning Balance	14,016	15,021	15,000	15,000	17,590	17.3%
Beginning Balance Total	17,046	21,578	23,000	23,000	27,590	20.0%
 Total Resources	 40,663	 42,738	 44,500	 44,500	 58,690	 31.9%
Personnel Services	-	-	-	-	-	--
Materials & Services	19,084	18,221	19,670	19,670	18,800	-4.4%
Capital Outlay	-	-	1,000	1,000	11,000	1000.0%
Other: Internal Fund Transfers	-	-	-	-	-	--
Other: Loans	-	-	-	-	-	--
Other: Debt Principle	-	-	-	-	-	--
Other: Debt Interest	-	-	-	-	-	--
Expenditures Total	19,084	18,221	20,670	20,670	29,800	44.2%
Other: Contingency	-	-	23,830	23,830	28,890	21.2%
Other: Reserve for Future Years	-	-	-	-	-	--
Other: Unappropriated Balance	-	-	-	-	-	--
Other Total	-	-	23,830	23,830	28,890	21.2%
 Dedicated Rev. Surplus/(Deficit)	 21,579	 24,517	 -	 -	 -	
 <b>Full-Time-Equivalent (FTE) by Type</b>						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--
 <b>Expenditures by Fund</b>						
Alpine County Service District	19,084	18,221	20,670	20,670	29,800	44.2%
Total Expenditures	19,084	18,221	20,670	20,670	29,800	44.2%
 <b>Reserve Distribution by Fund</b>						
Alpine County Service District	-	-	23,830	23,830	28,890	21.2%
Other (Reserve) Total	-	-	23,830	23,830	28,890	21.2%

# Sewer Operations

Alpine County Service District

**Purpose:**

To provide operation and maintenance of a community sewer system in the community of Alpine servicing approximately 47 customers. Operate a successful and efficient system with in the requirements of the Oregon Water Resource Division.

Resource / Expense Category	2004-05 Annual Actual	2005-06 Annual Actual	2006-07 Annual Adopted	2006-07 Annual Adjusted	2007-08 Annual Adopted	% Change Over Adjusted
General Revenues	-	-	-	-	-	--
Program Income	22,019	19,375	20,100	20,100	19,700	-2.0%
Beginning Balance	3,030	6,557	8,000	8,000	10,000	25.0%
Resources	25,049	25,932	28,100	28,100	29,700	5.7%
Personnel Services	-	-	-	-	-	--
Materials & Services	18,491	18,221	18,670	18,670	18,800	0.7%
Capital Outlay	-	-	-	-	-	--
All Other	-	-	9,430	9,430	10,900	15.6%
Budget Total	18,491	18,221	28,100	28,100	29,700	5.7%
<b>Full-Time-Equivalent (FTE) by Type</b>						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--

**Accomplishments:**

- Removed vegetation
- Degreased system
- Maintained discharge for Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD) removal above 80%
- Developed sludge monitoring program

**Objectives:**

- Implement a treatment plant preventive maintenance and lock-out tag-out program for facilities
- Maintain discharge for Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD) removal above 80%
- Setup system for waste water at plant
- Smoke test and monitor system for inflow and infiltration (I&I)
- Maintain zero violation status
- Perform sludge monitoring

# Sewer Construction

Alpine County Service District

**Purpose:**

To provide for accumulation of revenue dedicated to future system replacement, improvements and emergency repairs. Fund major maintenance and repair items too expensive to fund out of the standard operating budget.

Resource / Expense Category	2004-05 Annual Actual	2005-06 Annual Actual	2006-07 Annual Adopted	2006-07 Annual Adjusted	2007-08 Annual Adopted	% Change Over Adjusted
General Revenues	-	-	-	-	-	--
Program Income	1,598	1,785	1,400	1,400	11,400	714.3%
Beginning Balance	14,016	15,021	15,000	15,000	17,590	17.3%
Resources	15,614	16,806	16,400	16,400	28,990	76.8%
Personnel Services	-	-	-	-	-	--
Materials & Services	593	-	1,000	1,000	-	-100.0%
Capital Outlay	-	-	1,000	1,000	11,000	1000.0%
All Other	-	-	14,400	14,400	17,990	24.9%
Budget Total	593	-	16,400	16,400	28,990	76.8%
<b>Full-Time-Equivalent (FTE) by Type</b>						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--

**Accomplishments:**

- Continued to build reserve for emergency repairs and future replacement and improvements
- Identified areas of inflow and infiltration (I&I) for future TV (video) and smoke testing
- Performed Phase II of the de-chlorination project
- Repaired diversion pressure valve on discharge system

**Objectives:**

- Continue to increase reserve and meet emergency needs when necessary
- Investigate water source for clean up and maintenance on-site
- Apply for grant funding for required Department of Environmental Quality (DEQ) de-chlorination system on discharge and include control upgrades and water system at lagoon site
- Modify treatment loop for discharge disinfection
- Fortify dike road (nutria damage)