

Alsea County Service District

Function and Organization:

To provide water and sewer service to the community of Alsea, which is located approximately 30 miles southwest of Corvallis.

The Service District is an independent municipal corporation. The Benton County Board of Commissioners sits as the Governing Body. Benton County Public Works Department manages daily operations, customer billing, and staff support. The County Finance Office provides treasury and financial management services. The budget process is coordinated by the County Budget Office. The County is reimbursed for these services by District funds.

The District was organized in 1983 to take over the operation of a community water system. Water system improvements and a community sewer system were completed in 1986. Additional water system improvements were completed in 1997. An advisory committee reviews District operations and makes recommendations on issues and rates to the Governing Body.

Budget Discussion:

This is an annual budget. The fiscal year will begin July 1, 2007 and end on June 30, 2008.

Beginning July 1, 2006, the District began charging a late fee to delinquent accounts and increased the turn-on/turn-off fee. The changes did not have a significant budget impact, but allowed the District to recover the actual costs of processing these services.

The adopted budget is predicated on approval of a new water rate order. The order will increase the water base rate \$5 per month and refine usage tier charges. The new rate order has been adopted by the Governing Body. The increase is necessary to stop the depletion of the capital fund for operating expenses. The rate adjustment was recommended by the Advisory Committee. There is no increase proposed or assumed for sewer services.

Administration:

Board of Commissioners

Benton County Public Works:

Roger Irvin, Director

Chris Bielenberg, Facilities & Utilities
Manager

Location:

360 SW Avery
Corvallis

Telephone:

(541) 766-6821

Budget Summary

Alsea County Service District - All Funds

Resource / Expense Category	2004-05 Annual Actual	2005-06 Annual Actual	2006-07 Annual Adopted	2006-07 Annual Adjusted	2007-08 Annual Adopted	% Change Over Adjusted
General Revenues	-	-	-	-	-	--
Charges for Service	40,592	41,538	43,090	43,090	47,240	9.6%
Operating Grants/Contributions	1,218	2,053	900	900	1,000	11.1%
Capital Grants/Contributions	-	-	-	-	-	--
Internal Fund Transfers	10,355	5,055	5,955	5,955	2,455	-58.8%
Loans	2,208	2,287	1,700	1,700	-	-100.0%
Current Revenues Total	54,373	50,933	51,645	51,645	50,695	-1.8%
Unrestricted Beginning Balance	-	-	-	-	-	--
Dedicated Beginning Balance	29,509	25,029	20,566	20,566	24,077	17.1%
Capital Beginning Balance	36,321	26,891	31,300	31,300	31,800	1.6%
Beginning Balance Total	65,830	51,920	51,866	51,866	55,877	7.7%
Total Resources	120,203	102,853	103,511	103,511	106,572	3.0%
Personnel Services	-	-	-	-	-	--
Materials & Services	54,111	38,940	44,897	44,897	45,804	2.0%
Capital Outlay	1,795	-	1,000	1,000	1,000	0.0%
Other: Internal Fund Transfers	10,355	5,055	6,955	6,955	2,455	-64.7%
Other: Loans	-	-	-	-	-	--
Other: Debt Principle	704	736	1,300	1,300	1,218	-6.3%
Other: Debt Interest	1,317	1,285	800	800	803	0.4%
Expenditures Total	68,282	46,016	54,952	54,952	51,280	-6.7%
Other: Contingency	-	-	46,538	46,538	51,981	11.7%
Other: Reserve for Future Years	-	-	2,021	2,021	3,311	63.8%
Other: Unappropriated Balance	-	-	-	-	-	--
Other Total	-	-	48,559	48,559	55,292	13.9%
Dedicated Rev. Surplus/(Deficit)	51,921	56,837	-	-	-	
Full-Time-Equivalent (FTE) by Type						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--
Expenditures by Fund						
Water and Sewer Operations	41,538	38,940	43,897	43,897	44,804	2.1%
Water System Construction	9,402	2,355	5,455	5,455	3,355	-38.5%
Sewer System Construction	7,321	-	1,000	1,000	1,000	0.0%
Debt Service	10,021	4,721	4,600	4,600	2,121	-53.9%
Total Expenditures	68,282	46,016	54,952	54,952	51,280	-6.7%
Reserve Distribution by Fund						
Water and Sewer Operations	-	-	14,753	14,753	17,496	18.6%
Water System Construction	-	-	15,885	15,885	18,585	17.0%
Sewer System Construction	-	-	15,900	15,900	15,900	0.0%
Debt Service	-	-	2,021	2,021	3,311	63.8%
Other (Reserve) Total	-	-	48,559	48,559	55,292	13.9%

Water Operations

Alsea County Service District - Water and Sewer Operations Fund

Purpose:

To provide operation and maintenance of a community water system in Alsea serving approximately 68 residential and 14 commercial customers. Operate a successful and efficient system within the requirements of the Oregon Water Resource Division.

	2004-05	2005-06	2006-07	2006-07	2007-08	% Change
Resource / Expense Category	Annual	Annual	Annual	Annual	Annual	Over
	Actual	Actual	Adopted	Adjusted	Adopted	Adjusted
General Revenues	-	-	-	-	-	--
Program Income	17,648	19,361	19,150	19,150	24,000	25.3%
Beginning Balance	7,006	675	2,100	2,100	-	-100.0%
Resources	24,654	20,036	21,250	21,250	24,000	12.9%
Personnel Services	-	-	-	-	-	--
Materials & Services	23,978	22,081	21,250	21,250	21,880	3.0%
Capital Outlay	-	-	-	-	-	--
All Other	-	-	-	-	2,120	--
Budget Total	23,978	22,081	21,250	21,250	24,000	12.9%
Full-Time-Equivalent (FTE) by Type						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--

Accomplishments:

- Maintained zero violation status with Oregon Water Resources
- Completed annual Consumer Confidence Report
- Installed seven (7) new meters
- Completed Alsea Water Management Plan
- Completed extension of water right (Oregon Water Resources)
- Completed Emergency Management Plan for water system
- Purchased and installed new chemical metering pump

Objectives:

- Maintain zero violation status with Oregon Water Resources
- Complete annual Consumer Confidence Report
- Install 5-10 new meters (meter replacement program)
- Telemetry calibration
- Track well draw-down information

Sewer Operations

Alesea County Service District - Water and Sewer Operations Fund

Purpose:

To operate and maintain a sewer collection and treatment system for the community of Alesea servicing approximately 66 residential and 14 commercial customers. Operate the system in a cost effective and efficient manner in accordance with the Department of Environmental Quality permit requirements.

Resource / Expense Category	2004-05	2005-06	2006-07	2006-07	2007-08	% Change
	Annual Actual	Annual Actual	Annual Adopted	Annual Adjusted	Annual Adopted	Over Adjusted
General Revenues	-	-	-	-	-	--
Program Income	24,710	19,110	19,400	19,400	17,300	-10.8%
Beginning Balance	13,681	20,831	18,000	18,000	21,000	16.7%
Resources	38,391	39,941	37,400	37,400	38,300	2.4%
Personnel Services	-	-	-	-	-	--
Materials & Services	17,560	16,859	22,647	22,647	22,924	1.2%
Capital Outlay	-	-	-	-	-	--
All Other	-	-	14,753	14,753	15,376	4.2%
Budget Total	17,560	16,859	37,400	37,400	38,300	2.4%
Full-Time-Equivalent (FTE) by Type						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--

Accomplishments:

- Performed routine on going maintenance to plant
- Maintained discharge removal rate for Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD) at 85-95%
- Maintain discharge rates in compliance with DEQ permit limits
- Smoke tested entire system
- Made major repairs on manholes to control I&I
- Installed back-flow valve at lift station

Objectives:

- Implement a plant preventative maintenance schedule
- Implement lock-out/tag-out program for plant
- Continue to monitor for inflow and infiltration (I&I) and develop a work plan
- Work on plant expansion potential with DEQ
- Build new collection screen system for lift station
- Achieve zero violations on discharge permit

Water Construction

Alsea County Service District - Water System Construction Fund

Purpose:

To provide for accumulation of revenue dedicated to future system replacement, improvements, and emergency repairs. Fund one-time major maintenance and repairs that are too expensive to fund out of the standard operating budget.

Resource / Expense Category	2004-05 Annual Actual	2005-06 Annual Actual	2006-07 Annual Adopted	2006-07 Annual Adjusted	2007-08 Annual Adopted	% Change Over Adjusted
General Revenues	-	-	-	-	-	--
Program Income	5,058	5,260	5,040	5,040	5,140	2.0%
Beginning Balance	18,199	13,856	16,300	16,300	16,800	3.1%
Resources	23,257	19,116	21,340	21,340	21,940	2.8%
Personnel Services	-	-	-	-	-	--
Materials & Services	5,252	-	-	-	-	--
Capital Outlay	1,795	-	1,000	1,000	1,000	0.0%
All Other	2,355	2,355	20,340	20,340	20,940	2.9%
Budget Total	9,402	2,355	21,340	21,340	21,940	2.8%
Full-Time-Equivalent (FTE) by Type						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--

Accomplishments:

- Monitored and tracked water use to identify problem areas
- Built reserves for future upgrades and repairs to transmission lines
- Performed leak detection for distribution system (contract leak detection)
- Conducted water line investigation and mapping
- Installed new transmission meter at reservoir site

Objectives:

- Monitor and track water use to identify problem areas
- Conduct leak detection
- Add hydrant on north side of Highway34
- Continue to build reserves for future upgrades

Sewer Construction

Alsea County Service District - Sewer System Construction Fund

Purpose:

To provide for accumulation of revenue dedicated to future system replacement, improvements, and emergency repairs. Fund one-time major maintenance and repairs that are too expensive to fund out of the standard operating budget.

Resource / Expense Category	2004-05	2005-06	2006-07	2006-07	2007-08	% Change
	Annual Actual	Annual Actual	Annual Adopted	Annual Adjusted	Annual Adopted	Over Adjusted
General Revenues	-	-	-	-	-	--
Program Income	2,235	2,387	1,900	1,900	1,900	0.0%
Beginning Balance	18,122	13,036	15,000	15,000	15,000	0.0%
Resources	20,357	15,423	16,900	16,900	16,900	0.0%
Personnel Services	-	-	-	-	-	--
Materials & Services	7,321	-	1,000	1,000	1,000	0.0%
Capital Outlay	-	-	-	-	-	--
All Other	-	-	15,900	15,900	15,900	0.0%
Budget Total	7,321	-	16,900	16,900	16,900	0.0%
Full-Time-Equivalent (FTE) by Type						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--

Accomplishments:

- Reduced inflow and infiltration into the system by correcting several illegal, broken, or open connections
- Continued work with the DEQ (Department of Environmental Quality) to correct inflow and infiltration
- Continued to accumulate funds for system upgrades and major capital expenditures

Objectives:

- Continue working with Public Works Department to correct drainage issues leading to inflow and infiltration deficiencies
- Perform next phase of smoke testing
- Continue monitoring and correcting inflow and infiltration (I&I) into system
- Purchase back-up lift pump for emergencies
- Investigate products to mitigate sludge build-up in filter bed
- Complete Phase II septic tank pumping
- Clean gravel filter bed
- Purchase new confined space monitoring equipment
- TV (video) sewer lines
- Purchase back-up lift pump

Debt Service

Alsea County Service District - Debt Service Fund

Purpose:

To account for revenues and payments associated with payment of long-term debts of the District.

Resource / Expense Category	2004-05 Annual Actual	2005-06 Annual Actual	2006-07 Annual Adopted	2006-07 Annual Adjusted	2007-08 Annual Adopted	% Change Over Adjusted
General Revenues	-	-	-	-	-	--
Program Income	4,723	4,815	4,055	4,055	2,355	-41.9%
Beginning Balance	8,822	3,523	2,566	2,566	3,077	19.9%
Resources	13,545	8,338	6,621	6,621	5,432	-18.0%
Personnel Services	-	-	-	-	-	--
Materials & Services	-	-	-	-	-	--
Capital Outlay	-	-	-	-	-	--
All Other	10,021	4,721	6,621	6,621	5,432	-18.0%
Budget Total	10,021	4,721	6,621	6,621	5,432	-18.0%
Full-Time-Equivalent (FTE) by Type						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--

Objectives:

- Continue scheduled principle and interest payments on water bonds

