

Alpine County Service District

Function and Organization:

The purpose is to provide sewer service to the community of Alpine, which is located approximately 20 miles south of Corvallis.

The service district is an independent municipal corporation. The Benton County Board of Commissioners sits as the Governing Body. Benton County Public Works Department manages daily operations, customer billing, and staff support. County Finance Office provides treasury and financial management services. The County Budget Office coordinates the budget process. The County is reimbursed for these services by district funds.

The district was organized in 1987. It serves the community of Alpine with a population of about 110 including several businesses and a former school which is now a community center. The District serves 47 customers. An advisory committee reviews district operations and makes recommendations on issues and rates to the governing body.

The district continues to partner with Alpine community volunteers performing daily monitoring responsibilities for the waste water facility in exchange for providing sewer service to the Alpine Community Center. This has enabled the District to maintain its current rate structure and continue to build a capital replacement reserve fund.

Budget Discussion:

The budget includes the possible construction of a facility to remove chlorine from water before discharge from the treatment lagoons. This project has been under discussed for several years as a means to comply with discharge permit requirements. Federal grant funds have been applied for to fund the project. In the grant request is also funding for several other projects at the treatment site that would upgrade control equipment and provide a water source for cleaning and other on-site uses. If the grant is not awarded the other projects will be deferred, but other means will need to be sought to finance the de-chlorination mandate.

The budget does not assume an increase in rates; however, if the de-chlorination project is completed next year, a rate change is possible in fiscal year 2009/2010 to cover additional operating costs. This is an annual budget. The fiscal year will begin July 1, 2008 and end on June 30, 2009.

Beginning July 1, 2006, the District began charging a late fee to delinquent accounts. The change did not have a significant budget impact, but allowed the District to recover the actual costs of processing past due accounts.

Governing Body:

Board of Commissioners

Administration:

Benton County Public Works:

Roger Irvin, Director

Chris Bielenberg, Facilities & Utilities
Manager

Location:

360 SW Avery
Corvallis

Telephone:

(541) 766-6821

Budget Summary

Alpine County Service District - All funds

Resource / Expense Category	2005-06 Annual Actual	2006-07 Annual Actual	2007-08 Annual Adopted	2007-08 Annual Adjusted	2008-09 Annual Adopted	% Change Over Adjusted
General Revenues	-	-	-	-	-	--
Charges for Service	20,337	20,628	20,600	20,600	21,700	5.3%
Operating Grants/Contributions	822	1,398	500	500	650	30.0%
Capital Grants/Contributions	-	-	10,000	10,000	330,000	3200.0%
Internal Fund Transfers	-	-	-	-	-	--
Loans	-	-	-	-	-	--
Current Revenues Total	21,159	22,026	31,100	31,100	352,350	1033.0%
Unrestricted Beginning Balance	-	-	-	-	-	--
Dedicated Beginning Balance	6,557	7,711	10,000	10,000	10,000	0.0%
Capital Beginning Balance	15,021	16,806	17,590	17,590	19,960	13.5%
Beginning Balance Total	21,578	24,517	27,590	27,590	29,960	8.6%
Total Resources	42,737	46,543	58,690	58,690	382,310	551.4%
Personnel Services	-	-	-	-	-	--
Materials & Services	18,221	18,939	18,800	18,800	31,300	66.5%
Capital Outlay	-	1,270	11,000	11,000	345,100	3037.3%
Other: Internal Fund Transfers	-	-	-	-	-	--
Other: Loans	-	-	-	-	-	--
Other: Debt Principle	-	-	-	-	-	--
Other: Debt Interest	-	-	-	-	-	--
Expenditures Total	18,221	20,209	29,800	29,800	376,400	1163.1%
Other: Contingency	-	-	28,890	28,890	5,910	-79.5%
Other: Reserve for Future Years	-	-	-	-	-	--
Other: Unappropriated Balance	-	-	-	-	-	--
Other Total	-	-	28,890	28,890	5,910	-79.5%
Dedicated Rev. Surplus/(Deficit)	24,516	26,334	-	-	-	
Full-Time-Equivalent (FTE) by Type						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--
Expenditures by Fund						
Alpine County Service District	18,221	20,209	29,800	29,800	376,400	1163.1%
Total Expenditures	18,221	20,209	29,800	29,800	376,400	1163.1%
Reserve Distribution by Fund						
Alpine County Service District	-	-	28,890	28,890	5,910	-79.5%
Other (Reserve) Total	-	-	28,890	28,890	5,910	-79.5%

Sewer Operations

Alpine County Service District

Purpose:

To provide operation and maintenance of a community sewer system in the community of Alpine servicing approximately 49 customers. Operate a successful and efficient system with in the requirements of the Oregon Water Resource Division.

Resource / Expense Category	2005-06 Annual Actual	2006-07 Annual Actual	2007-08 Annual Adopted	2007-08 Annual Adjusted	2008-09 Annual Adopted	% Change Over Adjusted
General Revenues	-	-	-	-	-	--
Program Income	19,375	19,332	19,700	19,700	20,800	5.6%
Beginning Balance	6,557	7,711	10,000	10,000	10,000	0.0%
Resources	25,932	27,043	29,700	29,700	30,800	3.7%
Personnel Services	-	-	-	-	-	--
Materials & Services	18,221	18,926	18,800	18,800	19,101	1.6%
Capital Outlay	-	-	-	-	-	--
All Other	-	-	10,900	10,900	11,699	7.3%
Budget Total	18,221	18,926	29,700	29,700	30,800	3.7%
Full-Time-Equivalent (FTE) by Type						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--

Budget Note:

Revenue increase is from new service connections added in fiscal year 2007-08. Program income includes service fees and interest earnings. Other is the sewer operations contingency account.

Accomplishments:

- Removed vegetation.
- Made repairs to lagoons from animal damage.
- Maintained discharge for Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD) removal above 80%.
- Partnered with Community Center for treatment plant monitoring.
- Conducted video inspection of several lines.
- Completed annual sludge monitoring program.
- Added two new connections.

Objectives:

- Implement a treatment plant preventive maintenance and lock-out tag-out program for facilities.
- Maintain discharge for Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD) removal above 80%.
- Setup system for wash water at plant, if time and resources permit.
- Maintain zero violation status.
- De-grease collection lines.
- Perform sludge monitoring.

Sewer Construction

Alpine County Service District

Purpose:

To provide for accumulation of revenue dedicated to future system replacement, improvements and emergency repairs. Fund major maintenance and repair items too expensive to fund out of the standard operating budget.

Resource / Expense Category	2005-06	2006-07	2007-08	2007-08	2008-09	% Change
	Annual Actual	Annual Actual	Annual Adopted	Annual Adjusted	Annual Adopted	Over Adjusted
General Revenues	-	-	-	-	-	--
Program Income	1,785	2,714	11,400	11,400	331,550	2808.3%
Beginning Balance	15,021	16,806	17,590	17,590	19,960	13.5%
Resources	16,806	19,520	28,990	28,990	351,510	1112.5%
Personnel Services	-	-	-	-	-	--
Materials & Services	-	13	-	-	600	--
Capital Outlay	-	1,270	11,000	11,000	345,000	3036.4%
All Other	-	-	17,990	17,990	5,910	-67.1%
Budget Total	-	1,283	28,990	28,990	351,510	1112.5%
Full-Time-Equivalent (FTE) by Type						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--

Budget Notes:

This budget includes an assumption that a federal grant will be awarded for construction of a facility to remove chlorine from water discharged from the treatment plant into Muddy Creek. The grant, if awarded, would also fund upgrades to control systems and development of an on-site water source for clean up and other uses.

The program income line includes operating income set aside for future repair and maintenance and the assumed grant. All Other is the contingency, representing funds being held for emergency or future year expenses.

Accomplishments:

- Continued to build reserve for emergency repairs and future replacement and improvements.
- Completed preliminary design for de-chlorination system.

Objectives:

- Continue to increase reserve and meet emergency needs when necessary.
- Investigate water source for clean up and maintenance on-site.
- Develop sludge monitoring program.
- De-chlorinate plant if required by DEQ.
- Provide in-kind money for block grant to fund de-chlorination project.