

Cascade View County Service District

Function and Organization:

To operate a successful and efficient system within the requirements of the Oregon Water Resources Division, the Subdivision Water Management Plan, and operating ordinances.

To provide operation and maintenance of a community water system in the Cascade View Subdivision approximately 5 miles North of Corvallis. The water system was designed to serve a subdivision of 44 lots and 16 off-site connections if requested.

The service district is an independent municipal corporation. The Benton County Board of Commissioners sits as the Governing Body of the District. Benton County Public Works Department manages daily operations, customer billing, and staff support. County Finance Office provides treasury and financial management services. The budget process is coordinated by the County Budget Office. The County is reimbursed for these services by district funds.

Note:

The district was created as a condition of subdivision development to provide water service.

An advisory committee reviews district operation and makes recommendations on issues and rates to the governing body.

With the one-time surcharge applied to the capital fund and the operating rate increase adopted last year, no rate increase is anticipated for the next several years.

Budget Discussion:

This is an annual budget. The fiscal year begins on July 1, 2009 and ends on June 30, 2010.

No rate adjustments are proposed in the budget.

Administration:

Board of Commissioners

Benton County Public Works:

Roger Irvin, Director

Chris Bielenberg, Facilities & Utilities
Manager

Location:

360 SW Avery
Corvallis

Telephone:

(541) 766-6821

Budget Summary

Cascade View County Service District - All Funds

Resource / Expense Category	2006-07 Annual Actual	2007-08 Annual Actual	2008-09 Annual Adopted	2008-09 Annual Adjusted	2009-10 Annual Adopted	% Change Over Adjusted
General Revenues	-	-	200	200	500	150.0%
Charges for Service	34,270	32,719	35,840	35,840	35,800	-0.1%
Operating Grants/Contributions	769	1,252	200	200	-	-100.0%
Capital Grants/Contributions	-	-	-	-	-	--
Internal Fund Transfers	2,370	-	-	-	-	--
Loans	-	-	-	-	-	--
Current Revenues Total	37,409	33,971	36,240	36,240	36,300	0.2%
Unrestricted Beginning Balance	-	-	-	-	-	--
Dedicated Beginning Balance	12,016	19,682	23,467	23,467	39,500	68.3%
Beginning Balance Total	12,016	19,682	23,467	23,467	39,500	68.3%
 Total Resources	 49,425	 53,653	 59,707	 59,707	 75,800	 27.0%
Personnel Services	-	-	-	-	-	--
Materials & Services	27,373	22,104	33,617	33,617	34,605	2.9%
Capital Outlay	-	-	500	500	500	0.0%
Other: Internal Fund Transfers	2,370	-	-	-	-	--
Other: Loans	-	-	-	-	-	--
Other: Debt Principle	-	-	-	-	-	--
Other: Debt Interest	-	-	-	-	-	--
Expenditures Total	29,743	22,104	34,117	34,117	35,105	2.9%
Other: Contingency (Operation)	-	-	25,590	25,590	19,555	-23.6%
Other: Contingency (Construction Reserve)	-	-	-	-	21,140	--
Other: Unappropriated Balance	-	-	-	-	-	--
Other Total	-	-	25,590	25,590	40,695	59.0%
 Dedicated Rev. Surplus/(Deficit)	 19,682	 31,549	 -	 -	 -	 -
Expenditures by Fund						
Cascade View County Service District	29,743	22,104	34,117	34,117	35,105	2.9%
Total Expenditures	29,743	22,104	34,117	34,117	35,105	2.9%
Reserve Distribution						
Water Service (Contingency)	-	-	7,023	7,023	19,555	178.4%
Water System Construction (Contingency)	-	-	18,567	18,567	-	-100.0%
Other (Reserve) Total	-	-	25,590	25,590	19,555	-23.6%

Water Service

Cascade View County Service District Fund

Purpose:

To account for operating income and expenses of the district water system.

Resource / Expense Category	2006-07 Annual Actual	2007-08 Annual Actual	2008-09 Annual Adopted	2008-09 Annual Adjusted	2009-10 Annual Adopted	% Change Over Adjusted
General Revenues	-	-	-	-	300	--
Program Income	34,849	31,002	33,100	33,100	32,800	-0.9%
Beginning Balance	(2,548)	6,155	7,000	7,000	20,000	185.7%
Resources	32,301	37,157	40,100	40,100	53,100	32.4%
Personnel Services	-	-	-	-	-	--
Materials & Services	26,146	22,110	33,077	33,077	33,545	1.4%
Capital Outlay	-	-	-	-	-	--
All Other	-	-	7,023	7,023	19,555	178.4%
Budget Total	26,146	22,110	40,100	40,100	53,100	32.4%
Full-Time-Equivalent (FTE) by Type						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--

Accomplishments:

- Maintained zero violation status with Oregon Water Resources Division
- Completed Consumer Confidence Report
- Completed routine and ongoing maintenance and operations
- Performed major repairs on transmission lines
- Made major repairs on distribution service lines
- Repaired major leak in connection
- Completed reporting/testing/validating of draw down data and made presentation to the Advisory Committee
- Installed new pump house master meter

Objectives:

- Continue monitoring and evaluating database for water use and compliance.
- Operate system with zero violations issued from Oregon Water Resources Division.
- Set up a preventative maintenance program including identification and marking of all valves and lock out tag out program for equipment.
- Conduct additional water leak detection/investigations

Water System Construction

Cascade View County Service District Fund

Purpose:

To provide for accumulation of revenue dedicated to future system replacement, improvements, and emergency repairs. Fund one-time major maintenance and repairs that are too expensive to fund out of the standard operating budget.

Resource / Expense Category	2006-07 Annual Actual	2007-08 Annual Actual	2008-09 Annual Adopted	2008-09 Annual Adjusted	2009-10 Annual Adopted	% Change Over Adjusted
General Revenues	-	-	200	200	200	0.0%
Program Income	2,560	2,969	2,940	2,940	3,000	2.0%
Beginning Balance	14,564	3,527	16,467	16,467	19,500	18.4%
Resources	17,124	6,496	19,607	19,607	22,700	15.8%
Personnel Services	-	-	-	-	-	--
Materials & Services	1,227	(6)	540	540	1,060	96.3%
Capital Outlay	-	-	500	500	500	0.0%
All Other	2,370	-	18,567	18,567	21,140	13.9%
Budget Total	3,597	(6)	19,607	19,607	22,700	15.8%
Full-Time-Equivalent (FTE) by Type						
Regular (Greater than .50 FTE)	-	-	-	-	-	--
Temporary Hire	-	-	-	-	-	--

Accomplishments:

- Replaced 2 meters
- Replaced main breaker panel on pump No. 1

Objectives:

- Encourage water conservation for irrigation and landscaping during new construction phase
- Find leak in second loop of transmission line and repair