

Minutes

ALSEA COUNTY SERVICE DISTRICT ADVISORY COMMITTEE MEETING April 18, 2007 6:00 pm

Benton County Public Works Front Conference Room
360 SW Avery Avenue
Corvallis, Oregon

Committee Members: Linda Batten, Cheryl VanLeuven,

Absent: Mimi Stout

County Staff: Chris Bielenberg, Facilities & Utilities Manager
JoAnn James, Office Specialist 2

Meeting called to order at 6:00 p.m. by Vice-Chair Batten.

1. Election of Officers

Cheryl Van Leuven nominated Linda Batten for Chair. Linda accepted the nomination.

Linda Batten nominated Cheryl Van Leuven for Vice-Chair. Cheryl accepted the nomination. A motion to vote on the nominations was called to the floor and approved by unanimous vote.

2. Review of Current Budget

Bielenberg reviewed the Biennium GL Status Detail for FY 06/07 for Cost Centers T30A (Operating Budget) and T03B (Construction Budget). Bielenberg reported that sewer district is operating within the proposed budget but water district is operating at a loss. The operating cost is suffering a loss of \$1526.40 which was transferred from the capital fund (construction). Bielenberg reviewed the expense items causing the budget deficient and need for transferred funds.

Chair Batten expressed concern of the impact of increased fees on the senior population who live on fixed incomes. The committee members agreed to research the number of senior citizen customers who might be negatively impacted by any increases in the base rate for water consumption. Upon the findings of this research, a community funding option to help defer future increases for this fixed-income group could be proposed at the next years meeting.

3. Review of Proposed 5-year Budget

Bielenberg reviewed the Six-Year Budget Summary explaining the projected cost allocations. Bielenberg reported that the operating cost will continue to be depleted and will require transfers from the capital fund (construction) thus depleting this fund. Chris noted that the water system has not experienced pump and/or operational failures to date and advised that the system is aging so a sufficient maintenance fund is crucial to be able to maintain the system without the need of obtaining emergency funding. Prudent means to cover these projected deficiencies of the capital maintenance fund were discussed.

4. Review of Proposed Rate Order

The proposed rate increase was reviewed by the committee. A motion was made by Cheryl Van Leuven to recommend to the BOC the following increase to the current rate structure effective for services received beginning July 1, 2007.

Motion by VanLeuven:

Increase Residential Base Rate by \$5.00 from \$16.00 to \$21.00 per month for the first 500 cubic feet with an additional increase of \$.38 per from \$.062 to \$1.00 per 100 Cubic feet over minimum.

Increase Commercial Base Rate by \$5.00 from \$18.00 to \$23.00 per month for the first 500 cubic feet with an additional increase of \$.38 per from \$.062 to \$1.00 per 100 Cubic feet over minimum.

Increase School Base Rate by \$9.00 from \$33.50 to \$42.00 per month for the first 500 cubic feet with an additional increase of \$.38 per from \$.062 to \$1.00 per 2800 Cubic feet over minimum.

The increased rate structure will take effect July 1, 2007.

Second by Batten Approved by unanimous decision

5. Other

1. Cheryl Van Leuven requested more advanced notice of meetings allowing her for better planning of her schedule.
2. Cheryl Van Leuven noted concern for increased water rates due to the inability to read the meters when weather conditions cause the meters to be submerged under water. Bielenberg explained the process for adjusted billings when these incidents occur. He suggested she call the billing clerk if she feels she is being overcharged.

The billing will then be reviewed by the billing clerk and the bill will be adjusted as needed.

Adjournment

The meeting was adjourned at 7:20 p.m.

Note: Please call JoAnn James at 766-6003 if you are unable to attend. Thank You.