

**MINUTES
CASCADE VIEW SERVICE DISTRICT
ADVISORY COMMITTEE MEETING**

**April 18, 2002
5:30-7:00 p.m.**

**Benton County Public Works
Large Conference Room
360 SW Avery Avenue
Corvallis, Oregon 97333**

Advisory Committee Members Present: Colin Brown, Lynn Schreiner

Budget Committee Members Present: Terry Barker

Absent: Tom Gallagher, Janet Knoke, Steve Shields

Staff Present: Chris Bielenberg, Facilities & Utilities Manager
JoAnn Orsulich, Secretary 2

Visitors: None

Meeting called to order at 5:30 p.m. by Chair Lynn Schreiner.

1. Approval of Minutes

The minutes for the February 19, 2002 meeting were approved by unanimous vote.

2. Proposed Budget Review

Chris Bielenberg reviewed the current Five Year Budget summary and reported that projections for fiscal year 02-03 indicate an estimated shortfall of \$4, 311, which could

increase substantially each following year. The committee discussed possible options to recapture the expenditures as follows:

- Option 1. Assign a resident and or small group of residents the responsibility to shut off the pump prior to pump readings. The meter reader could reset the pumps after each reading.
- Option 2. Set timers to shut off the pumps prior to pump readings. The meter reader could reset the timer and pumps after each reading.
- Option 3. Assign resident customers to read the shut off the pumps, read and record the pump meters monthly.

All options would save a monthly visit by staff thus eliminating labor and equipment time for one day each month. It was decided to research Option 2 and the related costs. Immediate solution is to increase the monthly basic water rate from \$26.00 to \$30.00, which is a 4.00 increase per month per resident.

3. Revisit Implementation of Water Use Warnings and Penalties

Lynn Schreiner proposed using an amended phased penalty structure from that which was approved at the February 19, 2002 meeting. A quorum was not present to approve the amendment so the committee approved Amended Penalty Phase will be presented to the Board for approval and will read as follows:

If a customer who is in the first penalty year reduces the water consumption within that penalty year to within 115% of maximum or less, the customer will remain in penalty for one additional year with no additional penalty on line restriction added. The customer would then be required to be in compliance at the end of that year.

If a customer does not reduce year-to-year consumption to within 115% of maximum or less or the customer fails to meet compliance at the end of the second year then the customer will be subject to one or all the following penalties at the discretion of the Advisory Board:

Penalty Phase I: Terminate irrigation use and/or

Penalty Phase II: Double the penalty fee for use over 2,000 gals from the \$10 penalty fee to a \$20 fee and/or

Penalty Phase III: Place a flow restrictor on domestic use.

Adjournment

The meeting was adjourned at 7:00 p.m.