



BOARD OF COMMISSIONERS

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A G E N D A

BENTON COUNTY BOARD OF COMMISSIONERS

Tuesday, January 15, 2019
Benton County Board of Commissioners
Board Meeting Room
205 NW 5th, Corvallis
(Chair May Alter the Agenda)

NOTE: County Service District meetings to immediately follow the Board of Commissioner's meeting (Alpine, Alsea, Alsea Human Services, Cascade View, Extension Services, Hidden Valley, Library Services, North Albany, South Third)

9:00 AM, Board Meeting Room

Those wishing to speak should sign the "Public Comment" sign-in sheet – Thank you.

I. Opening:

- A. Introductions
- B. Announcements

II. Election of the Board Chair and Vice-Chair for 2019

III. Comments from the Public

Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes.

IV. Review and Approve Agenda

V. Work Session

- 5.1 9:00 a.m. (1 hr.) - Continued Discussion Regarding Flood Plain Overview Management – *Toby Lewis, Community Development; Marlene Jacobs, Verisk Analytics*
- 5.2 10:00 a.m. (1 hr.) - Update from State Transportation Improvement Fund Advisory Committee – *Gary Stockhoff and Debie Wyne, Public Works; Lisa Scherf and Lee Lazaro, City of Corvallis*

V. Other

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session. However, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)) and the notice shall state the specific reason for the executive session as required by ORS 192.660.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Board of Commissioners Office, (541) 766-6800.

Agenda Checklist

Benton County Board of Commissioners



Suggested Agenda Date 1/15/2019
[View Agenda Tracker](#)

Suggested Placement Work Session

Submitted By LEWIS Toby A

Department Submitting* DEVELOPMENT

Contact Person* Toby Lewis

Phone Extension* 6296

Person Attending BOC Meeting* Marlene Jacobs (Insurance Services Office)

Agenda Item Details

Title* CD 190115 – Community Rating System Discussion for Floodplain Management

This Item Involves* Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Board/Committee Involvement* Yes No Not Applicable

Advertised* Yes No Not Applicable

Identified Salient Issues *

This is the second of two meetings regarding floodplain management in Benton County. (An overview of floodplain management was provided by Christine Shirley, Department of Land Conservation and Development, at the November 6, 2018 worksession.) The discussion will start with a presentation by Marlene Jacobs (Senior Floodplain Specialist, Verisk Analytics) who is the regional reviewer for Benton County's 5-year audit submittals for participation in the Community Rating System (CRS). Ms. Jacobs' presentation will be focused specifically on the CRS program (what it is, how points are awarded, etc.), Benton County's current Class 7 standing, and how to improve that classification. After presenting, Ms. Jacobs will be available to answer questions relating to ways to improve the county's current classification.

Background:

This discussion was organized in response to a request from the Board's office to identify ways to improve Benton County's current classification in the CRS program. Benton County has participated in this program for the past 17 years.

- Upon initial acceptance into the CRS program, the county was awarded a Class 7 rating, which equates to a 15% discount on flood insurance policies issued within the Special Flood Hazard Area (SFHA, also known as the 100-year floodplain) and a 5% discount for flood insurance policies issued outside of the SFHA.
- In 2007, the county was awarded a Class 6 rating which provided an additional 5% discount for all flood insurance policies.
- In 2013, the CRS Coordinator's Manual was revised to restructure the emphasis associated with credited activities for determining CRS classifications. Because Benton County's 5-year audit was completed in 2012, the county was not rated with the revised criteria until the following 5-year audit in 2017.
- As a result of the restructuring of the points awarded for creditable activities, Benton County was again awarded a Class 7 rating in 2017.

Effective floodplain management at the county level requires the combined efforts of many personnel:

- Floodplain review of all land use and building permit applications are routed, reviewed, and tracked through a joint effort between the permit technicians in the Building Division and the floodplain manager in the Planning Division;
- Inspections to verify that proposed construction projects are adequately elevated or floodproofed and that all required documentation is submitted are provided through the combined efforts of building inspectors in the Building Division and the floodplain manager, as well as private surveyors contracted by property owners and contractors;
- Outreach materials are provided both as a direct mailing and as general information available via paper pamphlets at various locations and as electronic information available on the internet through a joint effort between the Planning Division, the Emergency Management Division, and the Public Information Officer;
- Maintenance and repair of ditches, bridges, and culverts to ensure that these items continue to function at full capacity is performed by the Public Works Department;
- Continued implementation, maintenance, and review of flood warning and response protocols are coordinated by the Emergency Management Division;
- Property-specific flood information is provided upon request by the floodplain manager;
- Yearly, and 5-year, audit materials are prepared and submitted by the CRS coordinator in the Planning Division; and
- Support for continued implementation of the county's floodplain management efforts is provided by the Board of Commissioners.

Over the last few years, there has been almost complete turnover of the key staff involved in floodplain management for the county (except for the floodplain manager). In the course of the turnover, it has been difficult to ensure that all personnel continue to be aware of the services that their departments and divisions provide and the importance of continuing to provide those services. Now that most of these positions have been filled and an overview of floodplain management was provided at the November 6, 2018 worksession, it is important to review the programs and opportunities the county has available to make improvements and decrease risks associated with flood hazards.

Options*

N/A (Informational discussion only)

Staff Recommendations*

Continue to work toward improving floodplain management efforts in Benton County.

Work Session Motions*

I move to ...

N/A

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

CD 190115 - Floodplain_CRS Discussion_Agenda Checklist.pdf

209.7KB

Approvals



Signature - Department

Greg Verret

Signature - County Counsel

JF for VC

Signature - Finance

Debbie Parsons

Signature - HR

Sign

Signature - CA

Sign

Signature - BOC

TELESA FARLEY

Agenda Checklist

Benton County Board of Commissioners



Suggested Agenda Date 1/15/2019
[View Agenda Tracker](#)

Suggested Placement Work Session and Meeting

Submitted By WYNE Debie S

Department Submitting * PUBLIC WORKS

Contact Person * Debie Wyne

Phone Extension * 6009

Person Attending BOC Meeting * Debie Wyne, Lee Lazaro, Lisa Scherf, & Gary Stockhoff

Agenda Item Details

Title * Approval of State Transportation Improvement Fund (STIF) Advisory Committee Recommendations

This Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 60 minutes

Board/Committee Involvement * Yes No Not Applicable

Name of Board/Committee(s) STIF Advisory Committee

Advertised * Yes No Not Applicable

Identified Salient Issues *

The State Transportation Improvement Fund (STIF) Advisory Committee was appointed July 17, 2018, by the Board. Their first meeting was September 21, 2018, and they have met monthly since then. Please see the STIF webpage for committee minutes and supporting information and documents located at: <https://www.co.benton.or.us/stif>

- The STIF Committee have accomplished the following tasks:
- 1) Reviewed the Purpose, Mission & By-laws of the Committee.
 - 2) Elected a Chair, Dylan Horne and Vice-Chair Linda Modrell
 - 3) Completed training (see #1 attached)
 - 4) Reviewed the committee timeline (#2 attached)
 - 5) Reviewed the analysis for Determining High Percentage of Low Income Household Options and are recommending the draft Definition of Communities with a High Percentage of Low-Income Households (#3 attached).
 - 6) Reviewed the Sub-Allocation Formula Options (#4 attached) and are recommending Option No. 7, the draft Sub-Allocation Formula (#5 attached)
 - 7) Reviewed and approved the press release for solicitation of the STIF Discretionary Grant Funds for 2019-21.

Staff is asking for the Board to forward the STIF Advisory Committee's Recommendation for Sub-Allocation Formula Options and the definition of Communities with a High Percentage of Low Income Households to the January 15, 2019, noon meeting for approval.

Options *

- 1) Modify the STIF Advisory Committee's draft Recommendations for the Sub-Allocation Formula and the definition of Communities with a High Percentage of Low Income Households, or
- 2) Forward the STIF Advisory Committee's Recommendations for the "Sub-Allocation Formula" and the "definition of Communities with a High Percentage of Low Income Households and forward the item to the January 15, noon meeting.

Staff Recommendations *

Staff recommends Option 2, of approval.

Work Session Motions *

I move to ...

Forward the STIF Advisory Committee's Recommendations of "Sub-Allocation Formula" and the " definition of Communities with a High Percentage of Low Income Households for the STIF Plan to the January 15, noon meeting.

Meeting Motions *

I move to ...

Approve the STIF Advisory Committee's Recommendations of the "Sub-Allocation Formula" and the " definition of Communities with a High Percentage of Low Income Households for incorporation into the STIF Plan.

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

#1 STIF Training 9-21-18.pdf	1.13MB
#2 STIF timeline Nov 2018.pdf	144.16KB
#3 draft Definition of Communities with High Percentage of Low Income Households 11-5-18.pdf	126.13KB
#4 Sub-Allocation Formula Options 11-5-18.pdf	1.22MB
#5 draft STIF Sub-Allocation Formula Recommendation 11-5-18.pdf	176.31KB

Approvals

Signature - Department

Gary A. Stackhoff

Signature - County Counsel

Sign

Signature - Finance

Sign

Signature - HR

Sign