

A G E N D A

ALPINE COUNTY SERVICE DISTRICT GOVERNING BODY

January 15, 2019

Benton County Board of Commissioners

Board Meeting Room

205 NW 5th, Corvallis

(Chair May Alter the Agenda)

Those wishing to speak should sign the attendance sheet – Thank you.

I. Comments from the Public

II. New Business

2.1 Election of Chair and Vice-Chair

III. Consent Calendar (The Consent Calendar is Approved With One Motion)

3.1 Order in the Matter of Designating an Official Newspaper for the Alpine County Service District Governing Body for 2019– *Teresa Farley, Board of Commissioners*

3.2 Order in the Matter of Setting the Alpine County Service District Governing Body Meeting Schedule for 2019 – *Teresa Farley, Board of Commissioners*

3.3 Approval of the July 3, 2018 Meeting Minutes

IV. Other

ORS 192.640(1)” . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”

Agenda Checklist

Benton County Board of Commissioners



Suggested Agenda Date	1/15/2019 View Agenda Tracker
Suggested Placement	County Service District
Submitted By	FARLEY Teresa
Department Submitting *	BOARD OF COMMISSIONERS
Contact Person *	Teresa
Phone Extension *	6890
Person Attending BOC Meeting *	Commissioners

Agenda Item Details

Title * Order in the Matter of Designating an Official Newspaper for the Alpine County Service District for 2019

- This Item Involves *** Check all that apply
- Appointments
 - Budget
 - Contract/Agreement
 - Discussion and Action
 - Discussion Only
 - Document Recording
 - Employment
 - Notice of Intent
 - Order/Resolution
 - Ordinance/Public Hearing 1st Reading
 - Ordinance/Public Hearing 2nd Reading
 - Proclamation
 - Project/Committee Update
 - Public Comment
 - Special Report
 - Other

Estimated Time * 2 min

Board/Committee Involvement * Yes No Not Applicable

Advertised * Yes No Not Applicable

Identified Salient Issues *

Oregon Revised Statute 193.020 requires various County Departments to publish legal notices in a designated official county newspaper. The CSD originally designated the Corvallis Gazette Times as the official county newspaper in 2019.

While there are two newspapers of note in Benton County, the Corvallis Gazette-Times reaches the largest population of the county. Both the Corvallis Gazette-Times and the Albany Democrat-Herald are notified of the Alpine County Service District 'calendar as needed. This notification applies only to those items that are required to be legally notified by State Statute.

The option to extend an advertised item to other publications is exercised by most departments when it is deemed necessary. Designating an official newspaper requires that every item that meets statutory requirement must be advertised in all designated newspapers. As noted under fiscal impact, it is costly to run display ads.

Options *

- 1) Designate the Corvallis Gazette-Times as the official CSD newspaper.
- 2) Designate the Corvallis Gazette-Times and the Albany Democrat-Herald as the official CSD newspapers.

Staff Recommendations *

Staff recommends Option 1.

Meeting Motions *

I move to ...

I move to adopt the Order designating the Corvallis Gazette-Times as the official Alpine County Service District newspaper for legal publication for 2019.

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

3.1 Alpine Newspaper ORDER.pdf

106.92KB

Approvals



Signature - Department

TELESA FARLEY

Signature - County Counsel

Sign

Signature - Finance

Sign

Signature - HR

Sign

Signature - CA

JF for Joe Keaty

Signature - BOC

TELESA FARLEY

**BEFORE THE ALPINE COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Designating an)
Official Newspaper for the) **ORDER No. D2019 - 008**
Alpine County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD AND,

THAT pursuant to Oregon Revised Statutes 193.020 it is necessary for various County departments to publish legal notices in designated official county newspapers.

THEREFORE, IT IS HEREBY ORDERED that the *Corvallis Gazette Times* is designated as the official Alpine County Service District Governing Body newspaper for legal publications.

Adopted this 15th day of January, 2019.

Signed this 15th day of January, 2019.

ALPINE COUNTY SERVICE DISTRICT

Annabelle Jaramillo, Chair

Pat Malone, Commissioner

Xanthippe Augerot, Commissioner

Agenda Checklist



Benton County Board of Commissioners

Suggested Agenda Date	1/15/2019 View Agenda Tracker
Suggested Placement	County Service District
Submitted By	FARLEY Teresa
Department Submitting *	BOARD OF COMMISSIONERS
Contact Person *	Teresa
Phone Extension *	6890
Person Attending BOC Meeting *	Commissioners

Agenda Item Details

Title * Order in the Matter of Setting the Alpine County Service District Governing Body Meeting Schedule for 2019

This Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 2 min

Board/Committee Involvement * Yes No Not Applicable

Advertised * Yes No Not Applicable

Identified Salient Issues * The Alpine County Service District Governing Body is required by State Statute to set a regular business-meeting schedule to ensure adequate public notice of the meetings. The Alpine County Service District Governing Body normally establishes the meeting schedule at the first meeting held in January. The attached order sets the meeting schedule for 2019.

Options * 1) Approve the order establishing in the Alpine County Service District Governing Body schedule, as necessary, on the first, second, third and fourth Tuesday and/or other times as needed, time and place as noticed per ORS 192.640.

Staff Recommendations *

Staff recommends Option 1.

Meeting Motions *

I move to ...

I move to adopt the Order establishing the regular business-meeting schedule for the Alpine County Service District Governing Body for 2019.

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

3.2 Alpine Meeting Schedule ORDER.pdf

106.54KB

Approvals



Signature - Department

JF Forms Override

Signature - County Counsel

Sign

Signature - Finance

Sign

Signature - HR

Sign

Signature - CA

JF for Joe Kenby

Signature - BOC

TELESA FARLEY

MINUTES OF THE MEETING
ALPINE COUNTY SERVICE DISTRICT GOVERNING BOARD
July 3, 2018
Board of Commissioner's Building
205 NW 5th Street, Corvallis, Oregon
9:00 a.m., Board Room

Present: Xanthippe Augerot, Chair; Annabelle Jaramillo, Commissioner; Anne Schuster, Commissioner; Vance Cronney, County Counsel; Joe Kerby, County Administrator

Staff: Lili'a Neville, Public Information Officer; JonnaVe Stokes, BOC Recorder

Guests: Bennett Hall, Gazette Times

Chair Augerot called the meeting to order at 9:25 a.m.

I. Comments from the Public

No public comment was offered.

II. Consent Calendar (the Consent Calendar is approved with one motion)

2.1 In the Matter of Certifying to the County Assessor Delinquent Accounts for Collection Under ORS 454.225

2.2 Minutes of the June 19, 2018 Meeting

MOTION: Jaramillo moved to approve the Consent Calendar of the July 3, 2018 Board Meeting. Schuster seconded the motion, which **carried (3-0)**.

III. Other

No other items were discussed.

IV. Adjournment

Chair Augerot adjourned the meeting at 9:25 p.m.

Xanthippe Augerot, Chair

JonnaVe Stokes, Recorder