

A G E N D A

ALSEA COUNTY SERVICE DISTRICT GOVERNING BOARD

January 15, 2019

Benton County Board of Commissioners

Board Meeting Room

205 NW 5th, Corvallis

(Chair May Alter the Agenda)

Those wishing to speak should sign the attendance sheet – Thank you.

I. Comments from the Public

II. New Business

2.1 Election of Chair and Vice Chair

III. Consent Calendar (The Consent Calendar is Approved With One Motion)

3.1 Order in the Matter of Designating an Official Newspaper for the Alsea County Service District Governing Body for 2019 – *Teresa Farley, Board of Commissioners*

3.2 Order in the Matter of Setting the Alsea County Service District Governing Body Meeting Schedule for 2019 – *Teresa Farley, Board of Commissioners*

3.3 Approval of the June 19, 2018 Meeting Minutes

IV. Other

ORS 192.640(1) . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”

Agenda Checklist

Benton County Board of Commissioners



Suggested Agenda Date	1/15/2019 View Agenda Tracker
Suggested Placement	County Service District
Submitted By	FARLEY Teresa
Department Submitting *	BOARD OF COMMISSIONERS
Contact Person *	Teresa
Phone Extension *	6890
Person Attending BOC Meeting *	Commissioners

Agenda Item Details

Title * Order in the Matter of Designating an Official Newspaper for the Alsea County Service District for 2019

This Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 2 min

Board/Committee Involvement * Yes No Not Applicable

Advertised * Yes No Not Applicable

Identified Salient Issues *

Oregon Revised Statute 193.020 requires various County Departments to publish legal notices in a designated official county newspaper. The CSD originally designated the Corvallis Gazette Times as the official county newspaper in 2019.

While there are two newspapers of note in Benton County, the Corvallis Gazette-Times reaches the largest population of the county. Both the Corvallis Gazette-Times and the Albany Democrat-Herald are notified of the Alsea County Service District 'calendar as needed. This notification applies only to those items that are required to be legally notified by State Statute.

The option to extend an advertised item to other publications is exercised by most departments when it is deemed necessary. Designating an official newspaper requires that every item that meets statutory requirement must be advertised in all designated newspapers. As noted under fiscal impact, it is costly to run display ads.

Options *

- 1) Designate the Corvallis Gazette-Times as the official CSD newspaper.
- 2) Designate the Corvallis Gazette-Times and the Albany Democrat-Herald as the official CSD newspapers.

Staff Recommendations *

Staff recommends Option 1.

Meeting Motions *

I move to ...

I move to adopt the Order designating the Corvallis Gazette-Times as the official Alsea County Service District newspaper for legal publication for 2019.

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

3.1 Alsea Newspaper ORDER.pdf

194.94KB

Approvals



Signature - Department

IT Forms Override

Signature - County Counsel

Sign

Signature - Finance

Sign

Signature - HR

Sign

Signature - CA

TF for Joe Keaty

Signature - BOC

TELESA FARLEY

**BEFORE THE ALSEA COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Designating an)
Official Newspaper for the) **ORDER No. D2019 – 010**
Alsea County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD AND,

THAT pursuant to Oregon Revised Statutes 193.020 it is necessary for various departments in the County to publish legal notices in designated official county newspapers.

THEREFORE, IT IS HEREBY ORDERED that the *Corvallis Gazette Times* is designated as the official Alsea County Service District Governing Body newspaper for legal publications.

Adopted this 15th day of January, 2019.

Signed this 15th day of January, 2019.

ALSEA COUNTY SERVICE DISTRICT

Annabelle Jaramillo, Chair

Pat Malone, Commissioner

Xanthippe Augerot, Commissioner

**BEFORE THE ALSEA COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Setting the)
Meeting Schedule of the) **ORDER No. D2019 - 011**
Alsea County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD AND,

IT APPEARING to the Board that it is in the best interest of the Alsea County Service District for the Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the Alsea County Service District Governing Body will meet on the following schedule:

As necessary on the first, second, third and fourth Tuesday and/or other times as needed, time and place as noticed as per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 15th day of January, 2019.

Signed this 15th day of January, 2019.

ALSEA COUNTY SERVICE DISTRICT

Annabelle Jaramillo, Chair

Pat Malone, Commissioner

Xanthippe Augerot, Commissioner

Agenda Checklist



Benton County Board of Commissioners

Suggested Agenda Date	1/15/2019 View Agenda Tracker
Suggested Placement	County Service District
Submitted By	FARLEY Teresa
Department Submitting *	BOARD OF COMMISSIONERS
Contact Person *	Teresa
Phone Extension *	6890
Person Attending BOC Meeting *	Commissioners

Agenda Item Details

Title * Order in the Matter of Setting the Alsea County Service District Governing Body Meeting Schedule for 2019

This Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 2 min

Board/Committee Involvement * Yes No Not Applicable

Advertised * Yes No Not Applicable

Identified Salient Issues * The Alsea County Service District Governing Body is required by State Statute to set a regular business-meeting schedule to ensure adequate public notice of the meetings. The Alsea County Service District Governing Body normally establishes the meeting schedule at the first meeting held in January. The attached order sets the meeting schedule for 2019.

Options * 1) Approve the order establishing in the Alsea County Service District Governing Body schedule, as necessary, on the first, second, third and fourth Tuesday and/or other times as needed, time and place as noticed per ORS 192.640.

Staff Recommendations*

Staff recommends Option 1.

Meeting Motions*

I move to ...

I move to adopt the Order establishing the regular business-meeting schedule for the Alsea County Service District Governing Body for 2019.

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

3.2 Alsea Meeting Schedule ORDER.pdf

106.08KB

Approvals



Signature - Department

TF Forms Override

Signature - County Counsel

Sign

Signature - Finance

Sign

Signature - HR

Sign

Signature - CA

TF for Joe Kenby

Signature - BOC

TELESA FARLEY

MINUTES OF THE MEETING
ALSEA COUNTY SERVICE DISTRICT GOVERNING BOARD
June 19, 2018
Board of Commissioner's Building
205 NW 5th Street, Corvallis, Oregon
12:00 p.m., Board Room

Present: **Xanthippe Augerot**, Chair; **Annabelle Jaramillo**, Commissioner; **Anne Schuster**, Commissioner; **Vance Croney**, County Counsel

Staff: **George Looney**, Public Works; **Lili'a Neville**, Public Information Officer; **Mary Otley**, **Debbie Bauer**, **Jennifer Ryun**, **Rebecca Seymore**, Finance; **JonnaVe Stokes**, BOC Recorder

Guests: **Bennett Hall**, Gazette Times

Chair Schuster called the meeting to order at 12:52 p.m.

I. Comments from the Public

No public comment was offered.

II. Consent Calendar (the Consent Calendar is approved with one motion)

2.1 Minutes of the January 2, 2018 Meeting

MOTION: Jaramillo moved to approve the Consent Calendar of the June 19, 2018 Board Meeting. Schuster seconded the motion, which **carried (3-0)**.

PH1 In the Matter of Adopting the Alsea County Service District Budget for FY 2018-2019

– Joe Kerby, County Administrator; Mary Otley, Finance Director

Open 12:53pm

Funding cannot be increased by more than ten percent. No changes recommended by committee.

Adopt as approved in may 18 or modify within Oregon budget law.

Closed 12:53pm.

MOTION: **Schuster** moved to approve Resolution 2018-011 adopting a budget and making appropriations for the Alsea County Service District for the FY 2018-2019, effective July 1, 2018. Jaramillo seconded the motion, which **carried (3-0)**.

III. Other

No other items were discussed.

V. Adjournment

Chair Augerot adjourned the meeting at 12:54 p.m.

Xanthippe Augerot, Chair

JonnaVe Stokes, Recorder