

A G E N D A

BENTON COUNTY AGRICULTURAL EXTENSION SERVICES COUNTY SERVICE DISTRICT GOVERNING BOARD

January 15, 2019

Benton County Board of Commissioners

Board Meeting Room

205 NW 5th, Corvallis

(Chair May Alter the Agenda)

Those wishing to speak should sign the attendance sheet – Thank you.

I. Comments from the Public

II. New Business

2.1 Election of Chair and Vice Chair

III. Consent Calendar (The Consent Calendar is Approved With One Motion)

3.1 Order in the Matter of Designating an Official Newspaper for the Benton County Agricultural Extension Services County Service District Governing Body for 2019 – *Teresa Farley, Board of Commissioners*

3.2 Order in the Matter of Setting the Benton County Agricultural Extension Services County Service District Governing Body Meeting Schedule for 2019 – *Teresa Farley, Board of Commissioners*

3.3 Approval of the June 19, 2018 Meeting Minutes

IV. Other

ORS 192.640(1)” . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”

Agenda Checklist



Benton County Board of Commissioners

Suggested Agenda Date	1/15/2019 View Agenda Tracker
Suggested Placement	County Service District
Submitted By	FARLEY Teresa
Department Submitting *	BOARD OF COMMISSIONERS
Contact Person *	Teresa
Phone Extension *	6890
Person Attending BOC Meeting *	Commissioners

Agenda Item Details

Title * Order in the Matter of Designating an Official Newspaper for the Agricultural Extension Services County Service District for 2019

This Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 2 min

Board/Committee Involvement * Yes No Not Applicable

Advertised * Yes No Not Applicable

Identified Salient Issues *

Oregon Revised Statute 193.020 requires various County Departments to publish legal notices in a designated official county newspaper. The CSD originally designated the Corvallis Gazette Times as the official county newspaper in 2019.

While there are two newspapers of note in Benton County, the Corvallis Gazette-Times reaches the largest population of the county. Both the Corvallis Gazette-Times and the Albany Democrat-Herald are notified of the Agricultural Extension Services County Service Districts' calendar as needed. This notification applies only to those items that are required to be legally notified by State Statute.

The option to extend an advertised item to other publications is exercised by most departments when it is deemed necessary. Designating an official newspaper requires that every item that meets statutory requirement must be advertised in all designated newspapers. As noted under fiscal impact, it is costly to run display ads.

Options *

- 1) Designate the Corvallis Gazette-Times as the official CSD newspaper.
- 2) Designate the Corvallis Gazette-Times and the Albany Democrat-Herald as the official CSD newspapers.

Staff Recommendations *

Staff recommends Option 1.

Meeting Motions *

I move to ...

I move to adopt the Order designating the Corvallis Gazette-Times as the official Agricultural Extension Services County Service District newspaper for legal publication for 2019.

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

3.1 Extension Newspaper ORDER.pdf

198.44KB

Approvals



Signature - Department

TELESA FARLEY

Signature - County Counsel

Sign

Signature - Finance

Sign

Signature - HR

Sign

Signature - CA

TF for Joe Kenby

Signature - BOC

TELESA FARLEY

**BEFORE THE AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Designating an Official)
Newspaper for the Agricultural Extension) **ORDER No. D2019 – 016**
Services County Service District)**

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION
OF THE BOARD

THAT pursuant to Oregon Revised Statutes 193.020 it is necessary for various County
departments to publish legal notices in designated official county newspapers.

THEREFORE, IT IS HEREBY ORDERED that the *Corvallis Gazette Times* is
designated as the official Agricultural Extension Services County Service District Governing
Body newspaper for legal publications.

Adopted this 15th day of January, 2019.

AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT

Annabelle Jaramillo, Chair

Pat Malone, Commissioner

Xanthippe Augerot, Commissioner

Agenda Checklist



Benton County Board of Commissioners

Suggested Agenda Date	1/15/2019 View Agenda Tracker
Suggested Placement	County Service District
Submitted By	FARLEY Teresa
Department Submitting *	BOARD OF COMMISSIONERS
Contact Person *	Teresa
Phone Extension *	6890
Person Attending BOC Meeting *	Commissioners

Agenda Item Details

Title * Order in the Matter of Setting the Agricultural Extension Services County Service District Governing Body Meeting Schedule for 2019

This Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 2 min

Board/Committee Involvement * Yes No Not Applicable

Advertised * Yes No Not Applicable

Identified Salient Issues * The Agricultural Extension Services County Service District Governing Body is required by State Statute to set a regular business-meeting schedule to ensure adequate public notice of the meetings. The Agricultural Extension Services County Service District Governing Body normally establishes the meeting schedule at the first meeting held in January. The attached order sets the meeting schedule for 2019.

Options * 1) Approve the order establishing in the Agricultural Extension Services County Service District Governing Body schedule, as necessary, on the first, second, third and fourth

Staff Recommendations*

Staff recommends Option 1.

Meeting Motions*

I move to ...

I move to adopt the Order establishing the regular business-meeting schedule for the Agricultural Extension Services County Service District Governing Body for 2019.

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

3.2 Extension Schedule ORDER.pdf

107.73KB

Approvals



Signature - Department

TELESA FARLEY

Signature - County Counsel

Sign

Signature - Finance

Sign

Signature - HR

Sign

Signature - CA

TF FOR JOE KELBY

Signature - BOC

TELESA FARLEY

**BEFORE THE AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Setting the Meeting)
Schedule of the Agricultural Extension) **ORDER No. D2019 - 017**
Services County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD AND,

IT APPEARING to the Board that it is in the best interest of the Agricultural Extension Services County Service District for the Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the Agricultural Extension Services County Service District Governing Body will meet on the following schedule:

As necessary, on the first, second, third and fourth Tuesday and/or other times as needed, time and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 15th day of January, 2019.

Signed this 15th day of January, 2019.

AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT

Annabelle Jaramillo, Chair

Pat Malone, Commissioner

Xanthippe Augerot, Commissioner

**MINUTES OF THE MEETING
AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
June 19, 2018
Board of Commissioner's Building
205 NW 5th Street, Corvallis, Oregon
12:00 p.m., Board Room**

Present: Xanthippe Augerot, Chair; Annabelle Jaramillo, Commissioner; Anne Schuster, Commissioner; Vance Croney, County Counsel

Staff: George Looney, Public Works; Lili'a Neville, Public Information Officer; Mary Otley, Debbie Bauer, Jennifer Ryun, Rebecca Seymore, Finance; JonnaVe Stokes, BOC Recorder

Guests: Bennett Hall, Gazette Times; Maggie Livesay, Richard Riggs, Oregon State University Extension Services

Chair Augerot called the meeting to order at 1:00 p.m.

I. Comments from the Public

No public comment was offered.

II. Consent Calendar (the Consent Calendar is approved with one motion)

2.1 Minutes of the April 17, 2018 Meeting

MOTION: Jaramillo moved to approve the Consent Calendar of the June 19, 2018 Board Meeting. Schuster seconded the motion, which carried (3-0).

PH1 In the Matter of Adopting the Agricultural Extension Services County Service District Budget for FY 2018-2019 – Joe Kerby, County Administrator; Mary Otley, Finance Director

Open 1:00pm

Approve or modify assessed tax rate (not levy)

Adopt as approved 5/8/18 or modify or hold for further discussion

Closed 1:01pm

MOTION: Jaramillo moved to approve Resolution R2018-014 adopting a budget, and making appropriations and levying taxes for the Agricultural Extension Services County Services District for the FY 2018-2019, effective July 1, 2018. Schuster seconded the motion, which carried (3-0).

III. Other

No other items were discussed.

V. Adjournment

Chair Augerot adjourned the meeting at 1:01 p.m.

Xanthippe Augerot, Chair

JonnaVe Stokes, Recorder