

# **A G E N D A**

## **SOUTH THIRD COUNTY SERVICE DISTRICT GOVERNING BOARD**

January 15, 2019  
Benton County Board of Commissioners  
Board Meeting Room  
205 NW 5th, Corvallis

*(Chair May Alter the Agenda)*

**Those wishing to speak should sign the attendance sheet – Thank you.**

### **I. Comments from the Public**

### **II. New Business**

2.1 Election of Chair and Vice Chair

### **III. Consent Calendar (The Consent Calendar is Approved with One Motion)**

3.1 Order in the Matter of Designating an Official Newspaper for the South Third County Service District Governing Body for 2019 – *Teresa Farley, Board of Commissioners*

3.2 Order in the Matter of Setting the South Third County Service District Governing Body Meeting Schedule for 2019 – *Teresa Farley, Board of Commissioners*

3.3 Approval of the July 3, 2018 Meeting Minutes

### **IV. Other**

ORS 192.640(1)”. . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”

# Agenda Checklist

## Benton County Board of Commissioners



Suggested Agenda Date	1/15/2019 <a href="#">View Agenda Tracker</a>
Suggested Placement	County Service District
Submitted By	FARLEY Teresa
Department Submitting *	BOARD OF COMMISSIONERS
Contact Person *	Teresa
Phone Extension *	6890
Person Attending BOC Meeting *	Commissioners

### Agenda Item Details

**Title \*** Order in the Matter of Designating an Official Newspaper for the South Third County Service District for 2019

**This Item Involves \*** Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

**Estimated Time \*** 2 min

**Board/Committee Involvement \***  Yes  No  Not Applicable

**Advertised \***  Yes  No  Not Applicable

**Identified Salient Issues \***

Oregon Revised Statute 193.020 requires various County Departments to publish legal notices in a designated official county newspaper. The CSD originally designated the Corvallis Gazette Times as the official county newspaper in 2019.

While there are two newspapers of note in Benton County, the Corvallis Gazette-Times reaches the largest population of the county. Both the Corvallis Gazette-Times and the Albany Democrat-Herald are notified of the South Third County Service Districts' calendar as needed. This notification applies only to those items that are required to be legally notified by State Statute.

The option to extend an advertised item to other publications is exercised by most departments when it is deemed necessary. Designating an official newspaper requires that every item that meets statutory requirement must be advertised in all designated newspapers. As noted under fiscal impact, it is costly to run display ads.

**Options \***

- 1) Designate the Corvallis Gazette-Times as the official CSD newspaper.
- 2) Designate the Corvallis Gazette-Times and the Albany Democrat-Herald as the official CSD newspapers.

**Staff Recommendations \***

Staff recommends Option 1.

**Meeting Motions \***

I move to ...

I move to adopt the Order designating the Corvallis Gazette-Times as the official South Third County Service District newspaper for legal publication for 2019.

**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

3.1 So Third Newspaper ORDER.pdf

105.8KB

**Approvals**



Signature - Department

*TELESA FARLEY*

Signature - County Counsel

Sign

Signature - Finance

Sign

Signature - HR

Sign

Signature - CA

*JF for Joe Keaty*

Signature - BOC

*TELESA FARLEY*

**BEFORE THE SOUTH THIRD COUNTY SERVICE DISTRICT  
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Designating an                    )**  
**Official Newspaper for the                        )**           **ORDER No. D2019 - 024**  
**South Third County Service District            )**

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION  
OF THE BOARD

THAT pursuant to Oregon Revised Statutes 193.020 it is necessary for various County  
departments to publish legal notices in designated official county newspapers.

THEREFORE, IT IS HEREBY ORDERED that the *Corvallis Gazette Times* is  
designated as the official South Third County Service District Governing Body newspaper for  
legal publications.

Adopted this 15<sup>th</sup> day of January, 2019.

Signed this 15<sup>th</sup> day of January, 2019.

SOUTH THIRD COUNTY SERVICE DISTRICT

\_\_\_\_\_  
Annabelle Jaramillo, Chair

\_\_\_\_\_  
Pat Malone, Commissioner

\_\_\_\_\_  
Xanthippe Augerot, Commissioner

# Agenda Checklist



## Benton County Board of Commissioners

Suggested Agenda Date	1/15/2019 <a href="#">View Agenda Tracker</a>
Suggested Placement	County Service District
Submitted By	FARLEY Teresa
Department Submitting *	BOARD OF COMMISSIONERS
Contact Person *	te
Phone Extension *	6890
Person Attending BOC Meeting *	Commissioners

### Agenda Item Details

Title \* Order in the Matter of Setting the South Third County Service District Governing Body Meeting Schedule for 2019

This Item Involves \* Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time \* 2 min

Board/Committee Involvement \*  Yes  No  Not Applicable

Advertised \*  Yes  No  Not Applicable

Identified Salient Issues \* The South Third County Service District Governing Body is required by State Statute to set a regular business-meeting schedule to ensure adequate public notice of the meetings. The South Third County Service District Governing Body normally establishes the meeting schedule at the first meeting held in January. The attached order sets the meeting schedule for 2019.

Options \* 1) Approve the order establishing in the South Third County Service District Governing Body schedule, as necessary, on the first, second, third and fourth Tuesday and/or other times as needed, time and place as noticed per ORS 192.640.

**Staff Recommendations\***

Staff recommends Option 1.

**Meeting Motions\***

I move to ...

I move to adopt the Order establishing the regular business-meeting schedule for the South Third County Service District Governing Body for 2019.

**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

3.2 So Third Meeting Schedule ORDER.pdf

105.35KB

**Approvals**



**Signature - Department**

*JF Forms Override*

**Signature - County Counsel**

Sign

**Signature - Finance**

Sign

**Signature - HR**

Sign

**Signature - CA**

*JF for Joe Keaty*

**Signature - BOC**

*TELESA FARLEY*

**BEFORE THE SOUTH THIRD COUNTY SERVICE DISTRICT  
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

<b>In the Matter of Setting the</b>	)	
<b>Meeting Schedule of the</b>	)	<b>ORDER No. D2019 - 025</b>
<b>South Third County Service District</b>	)	

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD AND,

IT APPEARING to the Board that it is in the best interest of the South Third County Service District for the Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the South Third County Service District Governing Body will meet on the following schedule:

As necessary, on the first, second, third and fourth Tuesday and/or other times as needed, time and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 15<sup>th</sup> day of January, 2019.

Signed this 15<sup>th</sup> day of January, 2019.

SOUTH THIRD COUNTY SERVICE DISTRICT

\_\_\_\_\_  
Annabelle Jaramillo, Chair

\_\_\_\_\_  
Pat Malone, Commissioner

\_\_\_\_\_  
Xanthippe Augerot, Commissioner

**MINUTES OF THE MEETING**  
**SOUTH THIRD COUNTY SERVICE DISTRICT GOVERNING BOARD**  
**July 3, 2018**  
**Board of Commissioner's Building**  
**205 NW 5<sup>th</sup> Street, Corvallis, Oregon**  
**9:00 a.m., Board Room**

**Present:**     **Xanthippe Augerot**, Chair; **Annabelle Jaramillo**, Commissioner; **Anne Schuster**, Commissioner; **Vance Croney**, County Counsel; **Joe Kerby**, County Administrator

**Staff:**       **Lili'a Neville**, Public Information Officer; **JonnaVe Stokes**, BOC Recorder; **Debie Wyne**, Public Works

**Guests:**     **Bennett Hall**, Gazette Times

Chair Augerot called the meeting to order at 9:26 a.m.

**I.     Comments from the Public**

No public comment was offered.

**II.    Consent Calendar**

**2.1    In the Matter of Certifying to the County Assessor Delinquent Accounts for Collection Under ORS 454.225**

**2.2    Minutes of the June 19, 2018 Meeting**

**MOTION:**    Schuster moved to approve the Consent Calendar of the July 3, 2018 Board Meeting. Jaramillo seconded the motion, which **carried (3-0)**.

**III.   Other**

No other items were discussed.

**IV.    Adjournment**

Chair Augerot adjourned the meeting at 9:26 a.m.

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Xanthippe Augerot, Chair

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JonnaVe Stokes, Recorder