



BOARD OF COMMISSIONERS

205 NW 5th Street
P.O. Box 3020
Corvallis, OR 97339-3020
(541) 766-6800
FAX (541) 766-6893

A G E N D A

**911 EMERGENCY COMMUNICATIONS SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD**

Immediately following the Board of Commissioners meeting

October 6, 2020

GoToMeeting: <https://global.gotomeeting.com/join/829562421>

or Dial [1 \(312\) 757-3121](tel:13127573121); **Access Code** 829-562-421#

Livestream: <http://facebook.com/BentonCoGov>

(Chair May Alter the Agenda)

Those wishing to speak should sign the attendance sheet – Thank you.

I. Comments from the Public

II. Consent Calendar (The Consent Calendar is Approved With One Motion)

2.1 Order Appointing Robin de La Mora to the 911 County Service District Budget Committee – *Jenn Ambuehl, Finance Services*

2.2 Approval of the June 16, 2020 Meeting Minutes

III. Other

ORS 192.640(1) . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 10/06/20

View [Agenda Tracker](#)

Suggested Placement * County Service District

Department * Finance

Contact Name * Jenn Ambuehl

Phone Extension * 6257

Meeting Attendee Name * Mary Otley

Agenda Item Details

Item Title * Appointment to the Benton County 911 Emergency Communications Services CSD

Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Board/Committee Involvement * Yes No

Advertisement * Yes No

2040 Thriving Communities Initiative

Mandated Service?* Yes
 No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Mandated Service Description* If this agenda checklist describes a mandated service or other function, please describe here.
Benton County Board of Commissioners are responsible for appointing committee members to the Budget Committee per ORS Chapter 199.450.

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values* Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections* N/A

Focus Areas and Vision* Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection* N/A

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations* Staff recommends the appointment.

Meeting Motions* I move to ...
I move to approve the order appointing Robin de La Mora to the 911 CSD.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Comments (optional) Teresa Farley will be attaching the order
If you have any questions, please call ext.6800

Department Approver MARY OTLEY

Department Approval

Comments

Signature



Mary K. Otley

BOC Initial Approval

Approvals Required Counsel

Finance

HR

Counsel Approver VANCE CRONEY

County Administrator Approver TERESA FARLEY

Comments

Counsel Approval

Comments

Signature

Vance H. Coney

County Administrator Approval

Comments

Signature

TF for Joe Kerby

BOC Final Approval

Comments

Signature

Teresa Farley

**911 EMERGENCY COMMUNICATION SERVICES
COUNTY SERVICE DISTRICT BUDGET COMMITTEE**

<u>POSITION</u>	<u>NAME</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
1	Curtis Wright	Begin: 03/17/20 Expire: 12/31/20	Partial Term	03/17/20
2	Robin de La Mora	Begin: 05/05/20 Expire: 12/31/21	Partial Term	10/06/20
3	Nancy Wyse	Begin: 03/17/20 Expire: 12/31/22	Partial Term	03/17/20

STAFF: Mary Otley, Chief Financial Officer: 541-766-6767

RECORDER: Jane Sievers – 541-766-6769

TERM LIMIT: 3 years (*previously 3*), January 1 – December 31, staggered terms.

MEMBERS: Six members: the three Board of Commissioners plus three appointees who shall be electors and shall not be officers, agents or employees of Benton County

MEETINGS: Irregular Times

- 3 citizen appointments to four-year staggered terms
- Citizens must be electors of the county
- Cannot be employed by the district
- Board of Commissioner recruited
- Appointment ends December 31

**MINUTES OF THE MEETING
BENTON COUNTY 911 EMERGENCY COMMUNICATIONS SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD**

June 16, 2020

GoToMeeting: <https://global.gotomeeting.com/join/300004429>

Dial 1 (669) 224-3412; Access Code 300-004-429#

Livestream: <http://facebook.com/BentonCoGov>

Present: Xanthippe Augerot, Vice-Chair; Annabelle Jaramillo, Commissioner; Vance Cronney, County Counsel; Joe Kerby, County Administrator

Excused: Pat Malone, Chair

Staff: Erika Milo, BOC Recorder; Alyssa Rash, Public Information Officer

Vice-Chair Augerot called the meeting to order at 11:22 a.m.

I. Comments from the Public

No public comments were offered.

II. Consent Calendar

2.1 In the Matter of Approving the Bylaws Creating the Executive Advisory Board -- Vance Cronney, County Counsel

2.2 Minutes of the March 17, 2020 Meeting

MOTION: Jaramillo moved approval of the June 16, 2020 Consent Calendar. Augerot seconded the motion, which **carried (2-0)**.

Public Hearings

PH 1 A Public Hearing Adopting the 911 Emergency Communications Services County Service District Budget for FY 2020-2021 – Jennifer Ambuehl, Finance Services

Vice-Chair Augerot opened the public hearing at 11:23 a.m.

Public Comment

No public comments were offered.

Staff Report

Ambuehl explained that after the Budget Committee Meeting, the district is requesting \$3,357,800 and wishes to levy a tax of \$0.45 per \$1,000 of assessed value.

Vice-Chair Augerot closed the public hearing at 11:24 a.m.

MOTION: Jaramillo moved to adopt the budget for the 911 County Service District for Fiscal Year 2020-21. Augerot seconded the motion, which **carried 2-0**.

III. Other

No other business was discussed.

IV. Adjournment

Vice-Chair Augerot adjourned the meeting at 11:25 a.m.

Xanthippe Augerot, Vice-Chair

Erika Milo, Recorder



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A G E N D A

ALSEA HUMAN SERVICES COUNTY SERVICE DISTRICT GOVERNING BODY

Immediately following the Board of Commissioners meeting

Tuesday, October 6, 2020

GoToMeeting: <https://global.gotomeeting.com/join/829562421>

or Dial [1 \(312\) 757-3121](tel:13127573121); **Access Code** 829-562-421#

Livestream: <http://facebook.com/BentonCoGov>

(Chair May Alter the Agenda)

Those wishing to speak should sign the attendance sheet – Thank you.

I. Comments from the Public

II. Consent Calendar (The Consent Calendar is Approved With One Motion)

- 2.1 Order in the Matter of Reappointing Deb Coddington to the Budget Committee and Updating Termination Dates to Reflect Revised Budget Bylaws – *Jenn Ambuehl, Finance Services*
- 2.2 Approval of the June 16, 2020 Meeting Minutes

III. Other

ORS 192.640(1) . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 10/06/20

View [Agenda Tracker](#)

Suggested Placement * County Service District

Department * Finance

Contact Name * Jenn Ambuehl

Phone Extension * 6257

Meeting Attendee Name * Mary Otley

Agenda Item Details



Item Title * Re-appointment to the Alsea Human Services CSD & update terms to reflect revised Budget Bylaws

- Item Involves *** Check all that apply
- Appointments
 - Budget
 - Contract/Agreement
 - Discussion and Action
 - Discussion Only
 - Document Recording
 - Employment
 - Notice of Intent
 - Order/Resolution
 - Ordinance/Public Hearing 1st Reading
 - Ordinance/Public Hearing 2nd Reading
 - Proclamation
 - Project/Committee Update
 - Public Comment
 - Special Report
 - Other

Board/Committee Involvement * Yes No

Advertisement * Yes No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *

Benton County Budget Bylaws were revised and adopted by the Board of Commissioners in May 2020. This revision included changing Section 2. Terms of Office to reflect 4 year terms that begin on January 1 and end on December 31. Under the previous term conditions, Deb Coddington's appointment to the budget committee expired on August 31 of 2020. The intent of this action is to reappoint Deb Coddington under the revised term conditions and update the Committee roster to reflect the change in terms from September 1 through August 31 to January 1 through December 31 to reflect the revised Budget Bylaws.

Options *

- 1) Approve
- 2) Do not approve

Fiscal Impact *

- Yes
- No

2040 Thriving Communities Initiative

Mandated Service?* Yes
 No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Mandated Service Description* If this agenda checklist describes a mandated service or other function, please describe here.
Benton County Board of Commissioners are responsible for appointing committee members to the County Service Districts per ORS Chapter 199.450.

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values* Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections* N/A

Focus Areas and Vision* Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection* N/A

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations* Staff recommends approval and reappointment

Meeting Motions* I move to ...
approve the Order reappointing Deb Coddington to the Alsea Human Services CSD Budget Committee and update the Budget Committee Roster to reflect the revised term dates in the Budget Bylaws.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Comments (optional) Teresa Farley will be attaching the Order.
If you have any questions, please call ext.6800

Department Approver MARY OTLEY

Department Approval

Comments

Signature

A rectangular box containing a handwritten signature in cursive script that reads "Mary K. Otley".

BOC Initial Approval

Approvals Required Counsel

Finance

HR

Counsel Approver VANCE CRONEY

County Administrator Approver TERESA FARLEY

Comments

Counsel Approval

Comments

Signature

Vance H. Croney

County Administrator Approval

Comments

Signature

TF for Joe Kerby

BOC Final Approval

Comments

Signature

Teresa Farley

**BEFORE THE GOVERNING BOARD OF THE
ALSEA HUMAN SERVICES COUNTY SERVICE DISTRICT**

In the Matter of Reappointment and Revising)
Term Dates to the ALSEA HUMAN) **ORDER #D2020-079**
SERVICES COUNTY SERVICE)
DISTRICT BUDGET COMMITTEE)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE GOVERNING BOARD OF THE ALSEA HUMAN SERVICES COUNTY SERVICE DISTRICT AND,

IT APPEARING TO THE BOARD

WHEREAS, on May 26, 2020 the Budget Committee bylaws were amended to change the beginning of the term date from September 1 to January 1. All three positions have been updated in the attached roster reflecting the revised term dates.

WHEREAS, the following qualified and knowledgeable individual has indicated a willingness to serve on this board:

<u>Name</u>	<u>Appointed & Position</u>
Deb Coddington	Appointed: 10/06/20 Expires: 12/31/20 Position: 2

NOW, THEREFORE, IT IS HEREBY ORDERED that the above individual is hereby reappointed to the Alsea Human Services County Service District Budget Committee and term dates be amended for all three positions on this committee.

Adopted this 6th day of October, 2020.

Signed this 6th day of October, 2020.

ALSEA HUMAN SERVICES
COUNTY SERVICE DISTRICT

Pat Malone, Chair

Xanthippe Augerot, Commissioner

Annabelle Jaramillo, Commissioner

**ALSEA HUMAN SERVICES
COUNTY SERVICE DISTRICT
BUDGET COMMITTEE**

<u>POSITION</u>	<u>NAME/ADDRESS</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
1	Mary Ann Carr	Begin: 09/01/20 Expires: 12/31/22	1st Term	03/07/17 03/17/20 reappt'd
2	Deb Coddington	Begin: 09/01/20 Expire: 12/31/20	1st Term	01/19/16 03/20/18 reappt'd
3	Samantha Pedder	Begin: 09/01/18 Expire: 12/31/21	2 nd Term	01/19/16 05/07/19 reappt'd

STAFF: Mary Otley: 541-766-6767

RECORDER: Jennifer Ambuehl: 541-766-6257

TERM LIMIT: Three years, September 1 – August 31, staggered terms.

MEMBERS: Six members: the three Board of Commissioners plus three appointees who shall be electors and shall not be officers, agents or employees of the District

MEETINGS: Irregular Times

- 3 citizen appointments to three-year staggered terms
- Citizens must be electors of the District
- Cannot be employed by the District
- Board of Commissioner recruited

Appointment ends August 31

MINUTES OF THE MEETING
ALSEA HUMAN SERVICES COUNTY SERVICE DISTRICT GOVERNING BOARD

June 16, 2020

GoToMeeting: <https://global.gotomeeting.com/join/300004429>

Dial 1 (669) 224-3412; Access Code 300-004-429#

Livestream: <http://facebook.com/BentonCoGov>

Present: **Xanthippe Augerot**, Vice-Chair; **Annabelle Jaramillo**, Commissioner; **Vance Cronney**, County Counsel; **Joe Kerby**, County Administrator

Excused: **Pat Malone**, Chair

Staff: **Erika Milo**, BOC Recorder; **Alyssa Rash**, Public Information Officer

Vice-Chair Augerot opened the meeting at 11:29 a.m.

I. Comments from the Public

No public comments were offered.

II. Consent Calendar

2.1 Minutes of the March 17, 2020 Meeting

MOTION: Jaramillo moved to approve the Consent Calendar of the June 16, 2020 Board Meeting. Augerot seconded the motion, which **carried (2-0)**.

Public Hearings

PH 1 A Public Hearing Adopting the Alsea Human Services County Service District Budget for FY 2020-2021 – Jennifer Ambuehl, Finance Services

Vice-Chair Augerot opened the public hearing at 11:30 a.m.

Public Comment

No public comments were offered.

Staff Report

Ambuehl reported that the Budget Committee met May 12, 2020, and is seeking approval of the following appropriations: materials and services \$35,500 and contingency \$1,000, for total appropriations of \$36,500, and requests to levy a tax of \$0.38 per \$1,000 of assessed value.

Vice-Chair Augerot closed the public hearing at 11:31 a.m.

MOTION: Jaramillo moved to adopt the Alsea Human Services County Service District for Fiscal Year 20-21. Augerot seconded the motion, which **carried (2-0)**.

III. Other

No other items were discussed.

IV. Adjournment

Vice-Chair Augerot closed the meeting at 11:31 a.m.

Xanthippe Augerot, Vice-Chair

Erika Milo, Recorder



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A G E N D A
AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Immediately following the Board of Commissioners meeting

Tuesday, October 6, 2020

GoToMeeting: <https://global.gotomeeting.com/join/829562421>

or Dial [1 \(312\) 757-3121](tel:13127573121); **Access Code** 829-562-421#

Livestream: <http://facebook.com/BentonCoGov>

(Chair May Alter the Agenda)

Those wishing to speak should sign the attendance sheet – Thank you.

I. Comments from the Public

II. Consent Calendar (The Consent Calendar is Approved with One Motion)

- 2.1 Order in the Matter of Reappointing Jackie Thorsness to the Budget Committee and Update Termination Dates to Reflect Revised Budget Bylaws – *Jennifer Ambuehl, Finance Services*
- 2.2 Approval of the June 16, 2020 Meeting Minutes

III. Other

ORS 192.640(1) . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 10/06/20

View [Agenda Tracker](#)

Suggested Placement * County Service District

Department * Finance

Contact Name * Jenn Ambuehl

Phone Extension * 6257

Meeting Attendee Name * Mary Otley

Agenda Item Details



Item Title * Re-appointment to the Extension CSD & update terms to reflect revised Budget Bylaws

- Item Involves *** Check all that apply
- Appointments
 - Budget
 - Contract/Agreement
 - Discussion and Action
 - Discussion Only
 - Document Recording
 - Employment
 - Notice of Intent
 - Order/Resolution
 - Ordinance/Public Hearing 1st Reading
 - Ordinance/Public Hearing 2nd Reading
 - Proclamation
 - Project/Committee Update
 - Public Comment
 - Special Report
 - Other

Board/Committee Involvement * Yes No

Advertisement * Yes No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *

Benton County Budget Bylaws were revised and adopted by the Board of Commissioners in May 2020. This revision included changing Section 2. Terms of Office to reflect 4 year terms that begin on January 1 and end on December 31. Under the previous term conditions, Jackie Thorsness's appointment to the budget committee expired on July 31 of 2020. The intent of this action is to reappoint Jackie Thorsness under the revised term conditions and update the Committee roster to reflect the change in terms from September 1 through August 31 to January 1 through December 31 to reflect the revised Budget Bylaws.

Options *

- 1) Approve
- 2) Do not approve

Fiscal Impact *

- Yes
- No

2040 Thriving Communities Initiative

Mandated Service? * Yes
 No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Mandated Service Description * If this agenda checklist describes a mandated service or other function, please describe here.
Benton County Board of Commissioners are responsible for appointing committee members to the Service District Committees per ORS Chapter 199.450.

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values * Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections * N/A

Focus Areas and Vision * Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection * N/A

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations* Staff recommends approval and reappointment

Meeting Motions* I move to ...
I move to approve the Order reappointing Jackie Thorsness to the Extension CSD Budget Committee and update the Budget Committee Roster to reflect the revised term dates in the Budget Bylaws.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Comments (optional) Teresa Farley will be attaching the Order.
If you have any questions, please call ext.6800

Department Approver MARY OTLEY

Department Approval

Comments

Signature

A rectangular box containing a handwritten signature in cursive script that reads "Mary K. Otley".

BOC Initial Approval

Approvals Required Counsel

Finance

HR

Counsel Approver VANCE CRONEY

County Administrator Approver TERESA FARLEY

Comments

Counsel Approval

Comments

Signature

Vance H. Coney

County Administrator Approval

Comments

Signature

TF for Joe Kerby

BOC Final Approval

Comments

Signature

Teresa Farley

**BEFORE THE GOVERNING BOARD OF THE
AGRICULTURAL EXTENSION SERVICES COUNTY SERVICE DISTRICT**

In the Matter of Reappointment and Revising)
Term Dates to the AGRICULTURAL) **ORDER #D2020-077**
EXTENSION SERVICES COUNTY SERVICE)
DISTRICT BUDGET COMMITTEE)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE GOVERNING BOARD OF THE AGRICULTURAL EXTENSION SERVICES COUNTY SERVICE DISTRICT AND,

IT APPEARING TO THE BOARD

WHEREAS, on May 26, 2020 the Service District Budget Committee bylaws were amended to change the beginning of the term date from September 1 to January 1. All three positions have been updated in the attached roster reflecting the revised term dates.

WHEREAS, the following qualified and knowledgeable individual has indicated a willingness to serve on this board:

<u>Name</u>	<u>Appointed & Position</u>
Jackie Thorsness	Appointed: 10/06/20 Expires: 12/31/23 Position: 3

NOW, THEREFORE, IT IS HEREBY ORDERED that the above individual is hereby reappointed to the Agricultural Extension Services County Service District Citizens Budget Committee and term dates be amended for all three positions on this committee.

Adopted this 6th day of October, 2020.

Signed this 6th day of October, 2020.

AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT

Pat Malone, Chair

Xanthippe Augerot, Commissioner

Annabelle Jaramillo, Commissioner

**BENTON COUNTY
 AGRICULTURAL EXTENSION SERVICES COUNTY SERVICE DISTRICT
 CITIZENS BUDGET COMMITTEE**

<u>POSITION</u>	<u>NAME/ADDRESS</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
1	Teresa Matteson	Begin: 08/01/18 Expire: 12/31/21	1 st Term	04/17/18 05/07/19 reappt'd
2	Ron Leonard	Begin: 08/01/19 Expire: 12/31/22	Partial Term	04/21/20
3	Jackie Thorsness	Begin: 08/01/20 Expire: 12/31/23	1 st Term	04/17/18 10/06/20 reappt'd

STAFF: Carolyn Ashton - 541-731-5000

RECORDER: **(Contact):** 541-766-6257

TERMS: Three years, January 1 – December 31, staggered terms.
 Bylaws were amended on May 20, 2020 revising term dates.

MEMBERS: Three members. Cannot be employed by the District

MEETS: Irregular Times. Place to be determined.

**MINUTES OF THE MEETING
AGRICULTURAL EXTENSION SERVICES COUNTY SERVICE DISTRICT
GOVERNING BOARD**

June 16, 2020

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Dial 1 (669) 224-3412; Access Code 300-004-429#

Livestream: <http://facebook.com/BentonCoGov>

Present: Xanthippe Augerot, Vice-Chair; Annabelle Jaramillo, Commissioner; Vance Croney, County Counsel; Joe Kerby, County Administrator

Excused: Pat Malone, Chair

Staff: Erika Milo, BOC Recorder; Alyssa Rash, Public Information Officer

Vice-Chair Augerot called the meeting to order at 12:07 p.m.

I. Comments from the Public

No public comment was offered.

II. Consent Calendar

2.1 Minutes of the April 21, 2020 Meeting

MOTION: Jaramillo moved to approve the Consent Calendar of the June 16, 2020 Board Meeting. Augerot seconded the motion, which **carried (2-0)**.

Public Hearings

PH 1 A Public Hearing Adopting the Benton County Agricultural Extension Services County Service District Budget for FY 2020-2021 – Jennifer Ambuehl, Finance Services

Vice-Chair Augerot opened the public hearing at 12:08 p.m.

Public Comment

No public comments were offered.

Staff Report

Ambuehl reported that the Budget Committee met on May 4, 2020, and is requesting materials and services \$757,800 and contingency \$45,000, for total appropriations of \$802,800, and wishes to levy a tax of \$.08 per \$1,000 of assessed value.

Vice-Chair Augerot closed the public hearing at 12:08 p.m.

MOTION: Jaramillo moved to adopt the budget for the Benton County Agricultural Extension Services County Service District for Fiscal Year 2020-21. Augerot seconded the motion, which **carried 2-0**.

IV. Other

No other items were discussed.

V. Adjournment

Vice-Chair Augerot adjourned the meeting at 12:09 p.m.

Xanthippe Augerot, Vice-Chair

Erika Milo, Recorder



BOARD OF COMMISSIONERS

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A G E N D A
COUNTY SERVICE DISTRICT FOR LIBRARY SERVICES

Immediately following the Board of Commissioners meeting

Tuesday, October 6, 2020

GoToMeeting: <https://global.gotomeeting.com/join/829562421>

or Dial [1 \(312\) 757-3121](tel:13127573121); **Access Code** 829-562-421#

Livestream: <http://facebook.com/BentonCoGov>

(Chair May Alter the Agenda)

Those wishing to speak should sign the attendance sheet – Thank you.

I. Comments from the Public

II. Consent Calendar (The Consent Calendar is Approved with One Motion)

- 2.1 Order in the Matter of Reappointing Curtis Wright and Appointing Robin de La Mora to the Budget Committee and Updating Termination Dates to Reflect Revised Budget Bylaws – *Jenn Ambuehl, Finance Services*
- 2.2 Approval of the January 7, 2020 Meeting Minutes

III. Other

ORS 192.640(1) . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 10/06/20

View [Agenda Tracker](#)

Suggested Placement * County Service District

Department * Finance

Contact Name * Jenn Ambuehl

Phone Extension * 6257

Meeting Attendee Name * Mary Otley/Jenn Ambuehl

Agenda Item Details



Item Title * Re-appointment and Appointment to the Library CSD Committee & update terms to reflect revised Budget Bylaws

- Item Involves *** Check all that apply
- Appointments
 - Budget
 - Contract/Agreement
 - Discussion and Action
 - Discussion Only
 - Document Recording
 - Employment
 - Notice of Intent
 - Order/Resolution
 - Ordinance/Public Hearing 1st Reading
 - Ordinance/Public Hearing 2nd Reading
 - Proclamation
 - Project/Committee Update
 - Public Comment
 - Special Report
 - Other

Estimated Time * 10 minutes

Board/Committee Involvement * Yes No

Advertisement*

Yes

No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues*

Benton County Budget Bylaws were revised and adopted by the Board of Commissioners in May 2020. This revision included changing Section 2. Terms of Office to reflect 4 year terms that begin on January 1 and end on December 31. Under the previous term conditions, Curtis Wright's appointment to the budget committee expired on August 31 of 2020. The intent of this action is to reappoint Curtis Wright under the revised term conditions and appoint Robin de La Mora effective May 5, 2020 and update the Committee roster to reflect the change in terms from September 1 through August 31 to January 1 through December 31 to reflect the revised Budget Bylaws.

Options*

- 1) Approve
- 2) Do not Approve

Fiscal Impact*

- Yes
- No

2040 Thriving Communities Initiative

Mandated Service?* Yes
 No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Mandated Service Description* If this agenda checklist describes a mandated service or other function, please describe here.
Benton County Board of Commissioners are responsible for appointing committee members to the Budget Committee per ORS Chapter 199.450.

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values* Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections* N/A

Focus Areas and Vision* Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection* N/A

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations* Staff recommends approval appointments and revising term dates.

Meeting Motions* I move to ...
I move to approve the Order reappointing Curtis Wright and appoint Robin de La Mora to the County Service District for Library Services Budget Committee and update the Budget Committee Roster to reflect the revised term dates in the Budget Bylaws.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Library CSD Budget Order 201006.doc	32KB
Library Svcs CSD.doc	32KB
	33.5KB
	18.21KB

Comments (optional)

If you have any questions, please call ext.6800

**Department
Approver**

MARY OTLEY

Department Approval

Comments

Signature

A rectangular box containing a handwritten signature in cursive script that reads "Mary K. Otley".

BOC Initial Approval

Approvals Required Counsel

Finance

HR

Counsel Approver VANCE CRONEY

Finance Approver MARY OTLEY

**County
Administrator
Approver** JOE KERBY

Comments

Counsel Approval

Comments

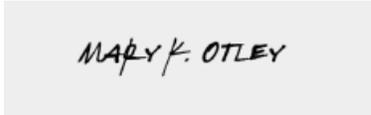
Signature

Vance H. Croney

Finance Approval

Comments

Signature



MARY K. OTLEY

County Administrator Approval

Comments

Signature



BOC Final Approval

Comments

Signature

Teresa Farley

**BEFORE THE GOVERNING BOARD OF THE
COUNTY SERVICE DISTRICT FOR LIBRARY SERVICES**

**In the Matter of Appointments and Revising Term) ORDER #D2020-076
Dates to the COUNTY SERVICE DISTRICT FOR)
LIBRARY SERVICES BUDGET COMMITTEE)**

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE GOVERNING BOARD OF THE COUNTY SERVICE DISTRICT FOR LIBRARY SERVICES AND,

WHEREAS, on May 26, 2020 the Budget Committee bylaws were amended to change the beginning of the term date from September 1 to January 1. All three positions have been updated in the attached roster reflecting the revised term dates.

WHEREAS, the following qualified and knowledgeable individuals have indicated a willingness to serve on this board:

<u>Name</u>	<u>Appointed & Position</u>
Curtis Wright	Appointed: 10/06/20 Expires: 12/31/24 Position: 1
Robin de La Mora	Appointed: 05/05/20 Expires: 12/31/23 Position: 2

NOW, THEREFORE, IT IS HEREBY ORDERED that the above individuals are hereby appointed to the County Service District for Library Services Budget Committee.

Adopted this 6th day of October, 2020.

Signed this 6th day of October, 2020.

COUNTY SERVICE DISTRICT FOR
LIBRARY SERVICES

Pat Malone, Chair

Xanthippe Augerot, Commissioner

Annabelle Jaramillo, Commissioner

**BENTON COUNTY
COUNTY SERVICE DISTRICT FOR LIBRARY SERVICES BUDGET COMMITTEE**

<u>POSITION</u>	<u>NAME/ADDRESS</u>	<u>TERM PERIOD</u>	<u>TERM SERVING</u>	<u>DATE APPOINTED</u>
1	Curtis Wright	Begin: 09/01/20 Expire: 12/31/24	2 nd Term	09/06/16 10/06/20 reappt'd
2	Robin de La Mora	Begin: 09/01/19 Expire: 12/31/23	Partial Term	05/05/20
3	Nancy Wyse	Begin: 09/01/18 Expire: 12/31/22	1 st Term	03/05/19

STAFF: Mary Otley, Chief Financial Officer - 541-766-6767

RECORDER: Jennifer Ambuehl - 541-766-6257

TERMS: 4 years (*previously 3*), January 1 – December 31, staggered terms.

**MINUTES OF THE MEETING
COUNTY SERVICE DISTRICT FOR LIBRARY SERVICES**

Tuesday, January 7, 2020
Benton County Board of Commissioners
Board Meeting Room
205 NW 5th Street, Corvallis, Oregon

Present: Annabelle Jaramillo, Chair; Pat Malone, Commissioner; Xanthippe Augerot, Commissioner; Vance Croney, County Counsel; Joe Kerby, County Administrator

Staff: Erika Milo, Recorder; Lili'a Neville, Public Information Officer

Guests: Chris Foulke, Corvallis resident

Chair Jaramillo called the meeting to order at 12:54 p.m.

I. Comments from the Public

Chris Foulke

Foulke raised safety concerns about electromagnetic fields in general and at the library in particular. Foulke has measured readings of over 2000 megawatts per meter squared on the second floor of the library, a level considered to be extremely unsafe. Foulke recommended consulting an expert such as Martin Pall of Portland. Foulke also raised concerns about the proximity of a cell phone tower to the proposed County building on 4500 SW Research Way. Foulke contacted library officials once four or five years ago, and again about a year ago, but the matter did not go further.

As Commissioner Liaison to the Library Advisory Board, Augerot offered to raise the issue with Library Director Ashlee Chavez.

II. New Business

2.1 Election of Chair and Vice Chair

MOTION: Augerot moved to nominate and elect Pat Malone as Chair and Xanthippe Augerot as Vice-Chair for 2020. Malone seconded the motion, which **carried (3-0)**.

III. Consent Calendar

3.1 Order in the Matter of Setting the County Service District for Library Services Governing Body for 2020 – Teresa Farley, Board of Commissioners

3.2 Order in the Matter of Designating an Official Newspaper for the County Service District for Library Services Governing Body for 2020 – Teresa Farley, Board of Commissioners

3.3 Approval of the June 18, 2019 Meeting Minutes

MOTION: Augerot moved to approve the Consent Calendar of January 7, 2020. Jaramillo seconded the motion, which **carried 3-0**.

IV. Other

No other business was discussed.

V. Adjournment

Chair Malone adjourned the meeting at 12:59 p.m.

Pat Malone, Chair

Erika Milo, Recorder