

Public Availability of Minutes

Any minutes or recording of a public meeting that does not take place in executive session must be made available to the public “**within a reasonable time after the meeting...**”

“We assume that **a governing body generally should be able to make a sound, video, or digital recording of a meeting available to the public within a few days following the meeting.** However, we are told that the **preparation of written minutes takes up to three weeks** in the usual course of business...”

