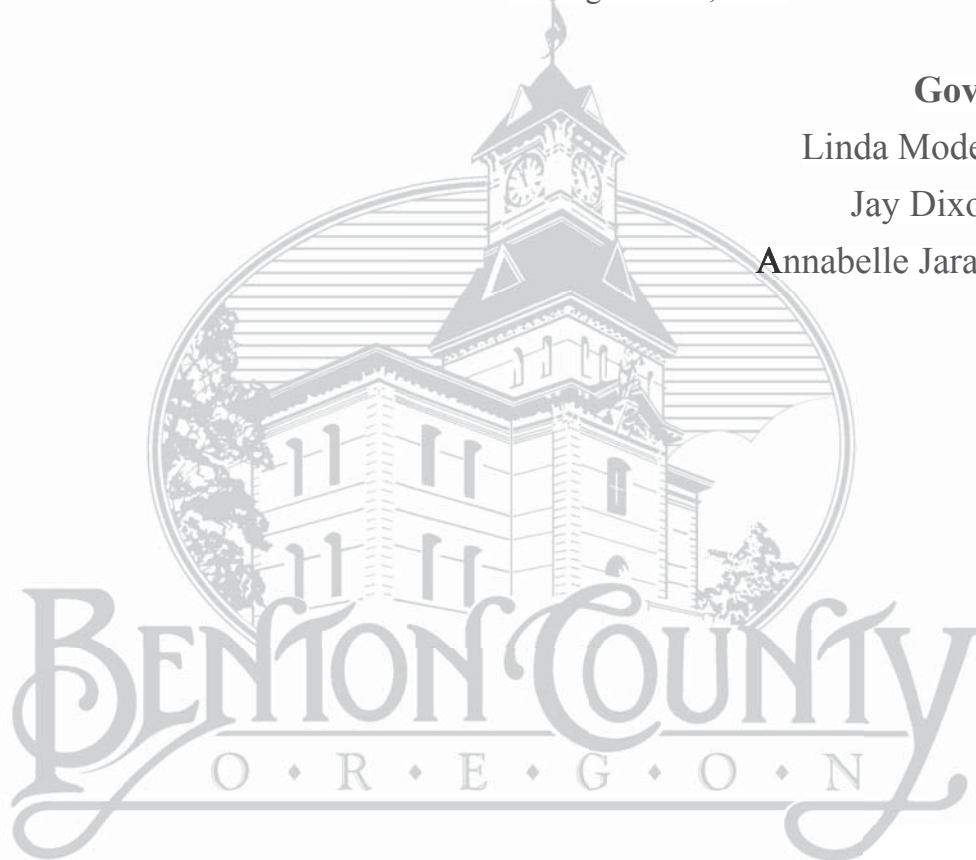


# 2014-2015 Adopted Budget Alpine County Service District

for the Fiscal Period  
Beginning July 1, 2014  
Ending June 30, 2015

## **Governing Body**

Linda Modell, 2014 BOC Chair  
Jay Dixon, Commissioner  
Annabelle Jaramillo, Commissioner



## **Citizen Budget Committee Members**

Jeanne Lindsay  
Henry Gillow-Wiles



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## ALPINE COUNTY SERVICE DISTRICT

**Administration:** Benton County Public Works  
Roger M. Irvin, Director  
Chris Bielenberg, Facilities & Utilities Manager

**Office Location:** 360 SW Avery, Corvallis

**Telephone:** (541) 766-6821

**FAX:** (541) 766-6891

**Internet Address:** <http://www.co.benton.or.us/pw/utilities/alpine.php>

### **District overview:**

To provide sewer service to the community of Alpine, located approximately 20 miles South of Corvallis.

The service district is an independent municipal corporation. The Benton County Board of Commissioners sits as the Governing Body. Benton County Public Works Department manages daily operations, customer billing, and staff support. County Finance Office provides treasury and financial management services. The County Budget Office coordinates the Budget process. The County is reimbursed for these services by district funds.

The district was organized in 1987. It serves the community of Alpine with a population of about 110 including several businesses. The District has 49 customers. An advisory committee reviews district operations and makes recommendations on issues and rates to the governing body.

This is an annual budget. The fiscal year will begin July 1, 2014, and ends on June 30, 2015. This budget does not anticipate a rate change for the district at this time.

Maintaining adequate reserves for working capital and to handle emergency repairs can be difficult for a small district. The intent of capital reserves is to fund scheduled major maintenance and capital improvements. These items do not occur every year and usually require building savings over several years to accomplish. Another reason for capital reserves is to deal with emergency repairs from system failures or natural disaster.

With this in mind, the district will continue a financial policy to maintain a minimum balance of \$6,000 in the sewer operations and \$20,000 in the Sewer Capital Reserve fund. Maintaining this reserve level will be a factor in determining when future rate changes are necessary.

# ALPINE COUNTY SERVICE DISTRICT

## BUDGET SUMMARY – ALL COST CENTERS

Category Title	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Adj. Adopted	2014-15 Adopted	% Change Adopted Adj Adopted
General Revenues	49	88	-	-	-	0.0%
Charges for Service	26,290	25,818	26,200	26,200	26,200	0.0%
Operating Grants/Contributions	-	-	-	-	-	0.0%
Capital Grants/Contributions	-	-	-	-	-	0.0%
Fund Transfers In	-	-	-	-	-	0.0%
Loans	-	-	-	-	-	0.0%
Current Program Income	26,339	25,906	26,200	26,200	26,200	0.0%
Beginning Balance	11,455	13,847	18,400	18,400	19,122	3.9%
Beginning Balances	11,455	13,847	18,400	18,400	19,122	3.9%
Total Resources	37,794	39,753	44,600	44,600	45,322	1.6%
Personnel Services	-	-	-	-	-	0.0%
Materials & Services	23,947	20,934	23,539	23,539	24,193	2.8%
Capital Outlay	-	-	100	2,300	100	-95.7%
Other: Fund Transfers Out	-	-	-	-	-	0.0%
Other: Loans	-	-	-	-	-	0.0%
Other: Bond Debt Principle	-	-	-	-	-	0.0%
Other: Bond Debt Interest	-	-	-	-	-	0.0%
Expenditures	23,947	20,934	23,639	25,839	24,293	-6.0%
Other: Contingency	-	-	20,961	18,761	21,029	12.1%
Other: Debt Reserve	-	-	-	-	-	0.0%
Other: Unappropriated Balance	-	-	-	-	-	0.0%
Reserves	-	-	20,961	18,761	21,029	12.1%
Total Budget	23,947	20,934	44,600	44,600	45,322	1.6%
Surplus / (Deficit) of Fund Resources to Expenditures	13,847	18,819	-	-	-	0.0%
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Temporary	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

## SEWER OPERATIONS

Category Title	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Adj. Adopted	2014-15 Adopted	% Change Adopted Adj Adopted
General Revenues	47	76	-	-	-	0.0%
Charges for Services	23,090	22,511	23,000	23,000	23,000	0.0%
Dedicated Beginning Balance	14,300	13,512	15,000	15,000	14,501	-3.3%
Total Resources	37,437	36,099	38,000	38,000	37,501	-1.3%
Materials and Services	23,925	20,853	23,399	23,399	24,053	2.8%
Capital Outlay	-	-	100	100	100	0.0%
Other: Contingency	-	-	14,501	14,501	13,348	-8.0%
Total Expenditures	23,925	20,853	38,000	38,000	37,501	-1.3%
Surplus or (Deficit) of Resources to Expenditures	13,512	15,246	-	-	-	

### Purpose:

To provide operation and maintenance of a sewer system in the community of Alpine, serving approximately 49 customers. Operate a successful and efficient system within the requirements of the Oregon Department of Environmental Quality's NPDES permit.

### Accomplishments:

- Removed vegetation from lagoons
- Performed inflow and infiltration monitoring
- Smoke tested entire collection system
- Maintained discharge for Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD) removal above 80%
- Maintain zero violation status
- Perform sludge monitoring
- Repaired/sealed manhole #11

### Objectives:

- Grout manholes to minimize inflow and infiltration into the system
- Dredge in front of pump intake ports
- Continue inflow and infiltration monitoring; perform TV inspection on Webster and Bellfountain Roads
- Remove vegetation
- Perform dike repair from animal damage

## SEWER CONSTRUCTION

Category Title	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Adj. Adopted	2014-15 Adopted	% Change Adopted Adj Adopted
General Revenues	2	11	-	-	-	0.0%
Charges for Service	3,200	3,308	3,200	3,200	3,200	0.0%
Capital Grants/Contributions	-	-	-	-	-	0.0%
Dedicated Beginning Balance	(2,845)	335	3,400	3,400	4,621	35.9%
<b>Total Resources</b>	<b>357</b>	<b>3,654</b>	<b>6,600</b>	<b>6,600</b>	<b>7,821</b>	<b>18.5%</b>
Materials and Services	22	81	140	140	140	0.0%
Capital Outlay	-	-	-	2,200	-	0.0%
Other: Internal Fund Transfers	-	-	-	-	-	0.0%
Other: Contingency	-	-	6,460	4,260	7,681	80.3%
<b>Total Expenditures</b>	<b>22</b>	<b>81</b>	<b>6,600</b>	<b>6,600</b>	<b>7,821</b>	<b>18.5%</b>
Surplus or (Deficit) of Resources to Expenditures	335	3,573	-	-	-	

### Purpose:

To provide for accumulation of revenue dedicated to future system replacement, improvements and emergency repairs. Fund major maintenance and repair items too expensive to fund out of the standard operating budget.

### Accomplishments:

- Build reserve for emergency repairs, future replacement and improvements

### Objectives:

- Continue to build reserve for future major maintenance and capital improvements
- Work toward establishing and maintaining a minimum contingency fund of \$20,000

### Budget Notes:

- Construction reserve started fiscal year 2011-12 with a negative balance due to the Dechlorination project