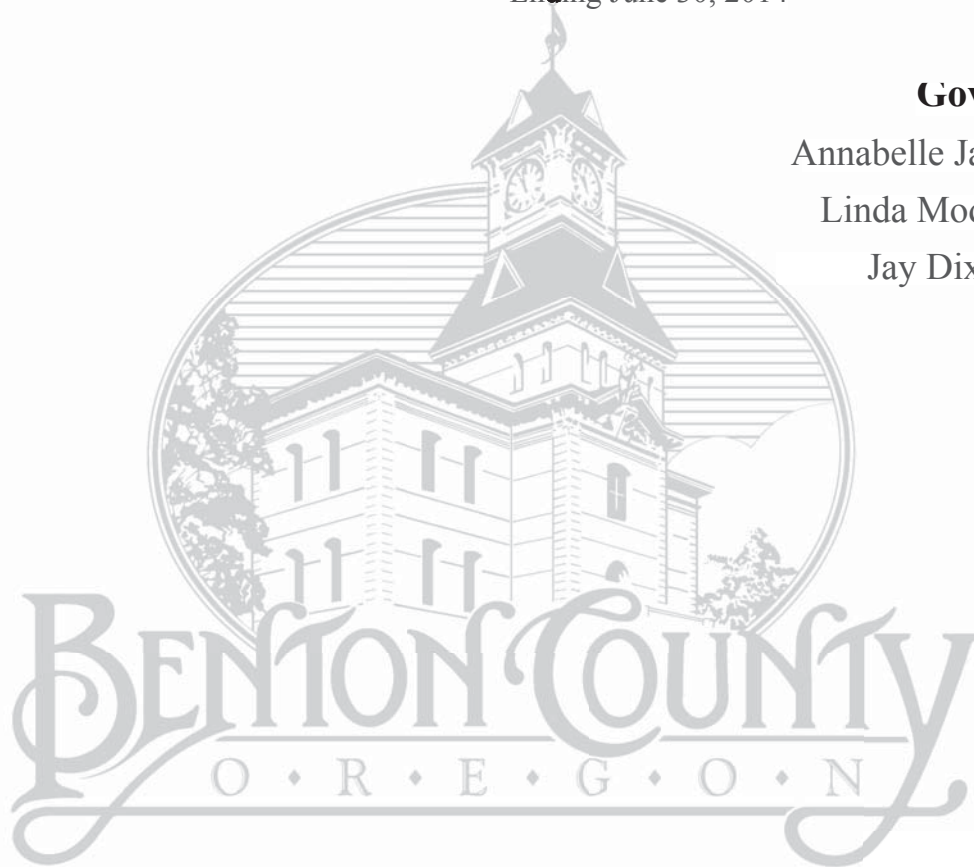


# 2013-2014 Adopted Budget

## South Third County Service District

for the Fiscal Period  
Beginning July 1, 2013  
Ending June 30, 2014



### **Governing Body**

Annabelle Jaramillo, 2013 BOC Chair  
Linda Modrell, Commissioner  
Jay Dixon, Commissioner

### **Eitizen Budget Committee Members**

Shelly L. Signs  
Daniel R. Williams  
Velda M. Holseth



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## SOUTH THIRD COUNTY SERVICE DISTRICT

**Administration:** Benton County Public Works  
Roger M. Irvin, Director  
Chris Bielenberg, Facilities & Utilities Manager

**Office Location:** 360 SW Avery, Corvallis

**Telephone:** (541) 766-6821

**FAX:** (541) 766-6891

**Internet Address:** [http://www.co.benton.or.us/pw/utilities/south\\_third.php](http://www.co.benton.or.us/pw/utilities/south_third.php)

### District overview:

The district was organized in 2001, to provide sewer collection and disposal services in an area designated a health hazard due to failing septic systems. The district is located about 1 mile south of Corvallis on Highway 99W.

The district is a separate municipal entity from the county but by law the Governing Body is the Benton County Board of Commissioners. Daily operations of the district are delegated to the Facilities & Utilities Division of the County Public Works Department. County Budget Division manages the budget process. County finance and Public Works manages the accounting processes. The county is reimbursed from district funds for administrative expenses.

The district serves 38 properties and 41 customers. An advisory committee reviews district operations and makes recommendations to the governing body on issues and rates.

Waste is piped to a connection to the Corvallis sewage system for processing. District rates cover processing fees. The system is maintained and operated by the City of Corvallis. The district accumulates funds for debt payments and an operating reserve.

The annual budget covers the fiscal year beginning July 1, 2013 and ending June 30, 2014.

The budget was built on the assumption of no increase or changes in rates or charges. The district has no personnel. All services and support are contracted to the City of Corvallis or provided by county operating departments.

# SOUTH THIRD COUNTY SERVICE DISTRICT

## BUDGET SUMMARY – ALL COST CENTERS

Category Title	2010-11 Actual	2011-12 Actual	2012-13 Adopted	2012-13 Adj. Adopted	2013-14 Adopted	% Change Adopted Adj Adopted
General Revenues	498	333	325	325	300	-7.7%
Charges for Service	18,781	18,920	18,518	18,518	18,518	0.0%
Operating Grants/Contributions	-	-	-	-	-	0.0%
Capital Grants/Contributions	-	-	-	-	-	0.0%
Fund Transfers In	-	-	-	-	-	0.0%
Loans	12,207	2,752	7,200	7,200	7,200	0.0%
Current Program Income	31,486	22,005	26,043	26,043	26,018	-0.1%
Unrestricted Beginning Balance	-	-	-	-	-	0.0%
Dedicated Beginning Balance	74,236	72,488	63,900	63,900	57,800	-9.5%
Beginning Balances	74,236	72,488	63,900	63,900	57,800	-9.5%
Total Resources	105,722	94,493	89,943	89,943	83,818	-6.8%
Personnel Services	-	-	-	-	-	0.0%
Materials & Services	18,774	17,847	19,203	19,203	19,559	1.9%
Capital Outlay	-	-	500	500	500	0.0%
Other: Fund Transfers Out	-	-	-	-	-	0.0%
Other: Loans	-	-	-	-	-	0.0%
Other: Bond Debt Principle	8,924	9,626	9,900	9,900	9,900	0.0%
Other: Bond Debt Interest	5,536	4,834	4,700	4,700	4,700	0.0%
Expenditures	33,234	32,307	34,303	34,303	34,659	1.0%
Other: Contingency	-	-	14,540	14,540	13,559	-6.7%
Other: Debt Reserve	-	-	41,100	41,100	35,600	-13.4%
Other: Unappropriated Balance	-	-	-	-	-	0.0%
Reserves	-	-	55,640	55,640	49,159	-11.6%
Total Budget	33,234	32,307	89,943	89,943	83,818	-6.8%
Surplus / (Deficit) of Fund Resources to Expenditures	72,488	62,186	-	-	-	0.0%
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Temporary	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

### Budget Summary:

The District is generally in good financial condition. Maintenance responsibility rests with the City of Corvallis. General revenues are the interest earnings on idle cash. For the past several years, low interest rates have resulted in reduced earnings.

# DEBT SERVICE

Category Title	2010-11 Actual	2011-12 Actual	2012-13 Adopted	2012-13 Adj. Adopted	2013-14 Proposed	% Change Proposed Adj Adopted
General Revenues	-	267	-	-	200	0.0%
Operating Grants/Contributions	411	-	200	200	-	0.0%
Loans	12,207	2,752	7,200	7,200	7,200	0.0%
Dedicated Beginning Balance	61,127	59,285	48,300	48,300	42,800	-11.4%
Total Resources	73,745	62,304	55,700	55,700	50,200	-9.9%
Other: Reserve	-	-	41,100	41,100	35,600	-13.4%
Other: Debt Principle	8,924	9,626	9,900	9,900	9,900	0.0%
Other: Debt Interest	5,536	4,834	4,700	4,700	4,700	0.0%
Total Expenditures	14,460	14,460	55,700	55,700	50,200	-9.9%
Regular	-	-	-	-	-	0.0%
Temporary	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

**Purpose:**

To account for special assessment payments by property owners and principle and interest payments due on bonds sold to finance a portion of system construction.

**Proposed Outcomes:**

- Make principle and interest payments when due.
- Monitor for delinquencies.
- Periodically evaluate possibilities for prepayment of bonds when surplus cash is available.

**Budget Notes:**

Annual principle and interest payment are \$14,460 per year. When there is sufficient cash available, the county will periodically evaluate additional prepayment of bonds. The budget anticipates only normal debt service payments in 2013-14.

Outstanding bond principal as of June 30, 2012 was \$139,674. At normal annual payments bonds will be retired in 2021.

## SEWAGE SERVICE

Category Title	2010-11 Actual	2011-12 Actual	2012-13 Adopted	2012-13 Adj. Adopted	2013-14 Adopted	% Change Adopted Adj Adopted
General Revenues	87	66	125	125	100	-20.0%
Operating Grants/Contributions	18,781	18,920	18,518	18,518	18,518	0.0%
Dedicated Beginning Balance	13,109	13,203	15,600	15,600	15,000	-3.8%
Total Resources	31,977	32,189	34,243	34,243	33,618	-1.8%
Materials and Services	18,774	17,847	19,203	19,203	19,559	1.9%
Capital Outlay	-	-	500	500	500	0.0%
Other: Contingency	-	-	14,540	14,540	13,559	-6.7%
Total Expenditures	18,774	17,847	34,243	34,243	33,618	-1.8%
Regular	-	-	-	-	-	0.0%
Temporary	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

### Purpose:

To operate a successful and efficient system within the requirements of the Oregon Department of Environmental Quality's permit requirements.

### Proposed Outcomes:

- Continue cooperation with City of Corvallis for rate strategies.
- Continue billing and assessment process.
- Prepare budgets and manage system operations.