

2016-2017 Adopted Budget

Cascade View County Service District

For the Fiscal Period
Beginning July 1, 2016
Ending June 30, 2017

Governing Body

Annabelle Jaramillo, 2016 BOC Chair
Anne Schuster, Commissioner
Jay Dixon, Commissioner



Citizen Budget Committee Members

Steve Shields
Terry Baker
Thomas Gallagher

Cascade View County Service District

ADMINISTRATION: Benton County Public Works

DIRECTOR: Josh Wheeler, P.E. **FACILITIES MANAGER:** Chris Bielenberg

OFFICE LOCATION: Public Works, 360 SW Avery, Corvallis

TELEPHONE: 541-766-6821

INTERNET ADDRESS: [HTTP://WWW.CO.BENTON.OR.US/PW/UTILITIES/CASCADE.PHP](http://www.co.benton.or.us/pw/utilities/cascade.php)

DISTRICT OVERVIEW:

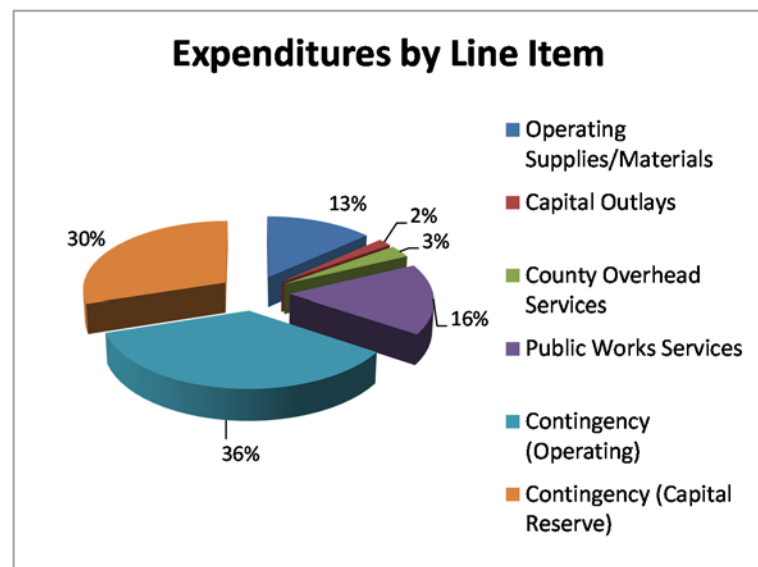
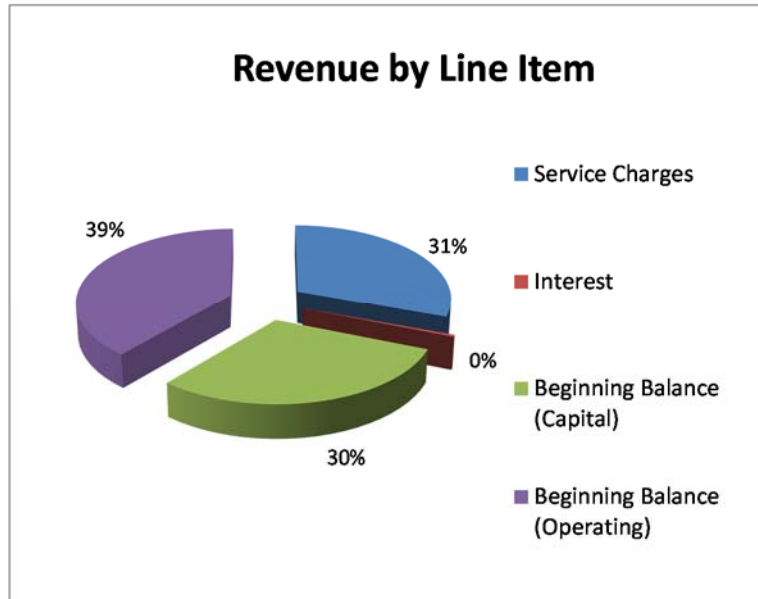
To operate a successful and efficient system within the requirements of the Oregon Water Resources Division, the Subdivision Water Management Plan, and operating ordinances.

To provide operation and maintenance of a community water system in the Cascade View Subdivision approximately 5 miles North of Corvallis. The water system was designed to serve a subdivision of 44 lots and 16 off-site connections if requested.

The district was organized as a condition of sub-division development to operate a water system and monitor water usage.

The district is a separate municipal entity from the County but by law the Governing Body is the Benton County Board of Commissioners. Daily operations of the district are delegated to the Facilities & Utilities Division of the County Public Works Department. County Finance and Budget provide treasury measurement, accounting services, and coordinates the budget process for compliance with Oregon Local Budget Law. The county is reimbursed from district funds for administrative expenses.

The district's water system was designed to serve 44 lots and up to 16 off-site connections. Currently, the District serves 49 customers. An advisory committee reviews district operations and makes recommendations to the governing body on issues and rates.



CASCADE VIEW COUNTY SERVICE DISTRICT

Budget Summary – All Cost Centers

Category Title	2013-14 Actual	2014-15 Actual	2015-16 Adopted	2015-16 Adj. Adopted	2016-17 Adopted	% Change Adopted Adj Adopted
General Revenues	440	681	-	-	500	0.0%
Charges for Service	35,299	35,790	35,000	35,000	35,500	1.4%
Operating Grants/Contributions	-	-	-	-	-	0.0%
Capital Grants/Contributions	-	-	-	-	-	0.0%
Fund Transfers In	-	-	-	-	-	0.0%
Loans	-	-	-	-	-	0.0%
Current Program Income	35,739	36,470	35,000	35,000	36,000	2.9%
Unrestricted Beginning Balance	-	-	-	-	-	0.0%
Dedicated Beginning Balance	61,445	62,643	58,223	58,223	80,000	37.4%
Beginning Balances	61,445	62,643	58,223	58,223	80,000	37.4%
Total Resources	97,183	99,114	93,223	93,223	116,000	24.4%
Personnel Services	-	-	-	-	-	0.0%
Materials & Services	34,540	24,952	36,983	36,983	37,834	2.3%
Capital Outlay	-	-	1,000	1,000	2,000	100.0%
Other: Fund Transfers Out	-	-	-	-	-	0.0%
Other: Loans	-	-	-	-	-	0.0%
Other: Bond Debt Principal	-	-	-	-	-	0.0%
Other: Bond Debt Interest	-	-	-	-	-	0.0%
Expenditures	34,540	24,952	37,983	37,983	39,834	4.9%
Other: Contingency	-	-	55,240	55,240	76,166	37.9%
Other: Debt Reserve	-	-	-	-	-	0.0%
Other: Unappropriated Balance	-	-	-	-	-	0.0%
Reserves	-	-	55,240	55,240	76,166	37.9%
Total Budget	34,540	24,952	93,223	93,223	116,000	24.4%
Surplus / (Deficit) of Fund Resources to Expenditures	62,643	74,161	-	-	-	0.0%
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Temporary	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

CASCADE VIEW COUNTY SERVICE DISTRICT

District Statement

The annual budget covers the fiscal year beginning July 1, 2016 and ending June 30, 2017.

The budget was built on the assumption of no increase or changes in rates or charges. The district has no personnel. All services and support are provided by county operating departments as discussed above.

The district is in good financial condition. General revenues are the interest earnings on idle cash. For the past several years, low interest rates have resulted in reduced earnings.

The County Service District Advisory and Budget Committee changed the total dedicated fund balance reserve from \$50,000 to \$100,000 during the 2015-16 fiscal year.

Key Goals & Measures:

Description, Definition and Discussion	Actual FY 2013-14	Actual FY 2014-15	Goal/Estimate 2016-17
Goal: Maintain a total dedicated fund balance to fund future capital improvements, major maintenance and emergency repairs Measure: % of \$50,000 goal Strategic Intent Relationship: Proactive Community	123%	150%	N/A
Goal: Maintain a total dedicated fund balance to fund future capital improvements, major maintenance and emergency repairs Measure: % of \$100,000 goal Strategic Intent Relationship: Proactive Community	N/A	N/A	76%

CASCADE VIEW COUNTY SERVICE DISTRICT

Water System Operations

Category Title	2013-14 Annual Actual	2014-15 Annual Actual	2015-16 Annual Adopted	2015-16 Annual Adj. Adopted	2016-17 Annual Adopted	% Change Adopted Adj Adopted
General Revenues	440	681	-	-	500.00	0.0%
Charges for Services	31,975	32,777	32,000	32,000	32,500	1.6%
Dedicated Beginning Bal	33,003	31,155	30,000	30,000	45,000	50.0%
Total Resources	65,417	64,612	62,000	62,000	78,000	25.8%
Materials and Services	34,263	24,401	35,707	35,707	36,530	2.3%
Other: Contingency	-	-	26,293	26,293	41,470	57.7%
Total Expenditures	34,263	24,401	62,000	62,000	78,000	25.8%
Regular	-	-	-	-	-	0.0%
Temporary	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

Key Goals & Measures:

Mission & Purpose:

To operate a successful and efficient system within the requirements of the Oregon Water Resources Division, the Subdivision Water Management Plan, and operating ordinances. This budget supports the daily operating costs of the district including payments to Benton County for operations and administrative support services.

Description, Definition and Discussion	Actual FY 2013-14	Actual FY 2014-15	Goal/Estimate 2016-17
Goal: Maintain Zero violation status for water quality in accordance with Oregon Water Resources requirements Measure: Numbers of violations annually Strategic Intent Relationship: Service Excellence	0	0	0
Goal: Minimize system loss through ongoing maintenance, leak detection, and monitoring Measure: % loss as a difference between pumped and distributed to customers Strategic Intent Relationship: Proactive Community	10%	15%	10%
Goal: Maintain accurate accounting of water distribution through meter calibration and upgrades Measure: number of meters replaced Strategic Intent Relationship: Service Excellence	3	2	3

CASCADE VIEW COUNTY SERVICE DISTRICT

Water System Capital Reserve

Category Title	2013-14 Annual Actual	2014-15 Annual Actual	2015-16 Annual Adopted	2015-16 Annual Adj. Adopted	2016-17 Annual Adopted	% Change Adopted Adj Adopted
Charges for Services	3,324	3,013	3,000	3,000	3,000	0.0%
Operating Grants/Contributions	-	-	-	-	-	0.0%
Dedicated Beginning Bal	28,442	31,489	28,223	28,223	35,000	24.0%
Total Resources	31,766	34,502	31,223	31,223	38,000	21.7%
Materials and Services	278	551	1,276	1,276	1,304	2.2%
Capital Outlay	-	-	1,000	1,000	2,000	100.0%
Other: Contingency	-	-	28,947	28,947	34,696	19.9%
Total Expenditures	278	551	31,223	31,223	38,000	21.7%
Regular	-	-	-	-	-	0.0%
Temporary	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

Mission & Purpose:

To provide for accumulation of revenue dedicated to future system replacement, improvements, and emergency repairs. Fund one-time major maintenance and repairs that are too expensive to fund from the standard operating budget.