

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of <i>Corrected</i> Supplemental )	
Number 18111 Amending the )	RESOLUTION #R2018-009
2017-19 Biennium Budget )	Supercedes #R2018-007

WHEREAS, the details of the supplemental budget actions summarized below have been examined by staff and the Benton County Board of Commissioners, and;

WHEREAS, these actions require amendments to the current biennium budget due to unforeseeable events and changes in operating conditions, and;

WHEREAS, notice concerning these actions was provided as required by law and the Board of Commissioners have conducted a public hearing as required by law:

THEREFORE, BE IT RESOLVED, that Fund and Program appropriations of the 2017-19 biennial budget are adjusted as listed below:

In the General Fund (001):

Public Safety Program (15) Operations is increased ***\$1,462,416***  
Health Program (25) Operations is increased \$619,141  
Justice Services Program (30) Operations is increased \$102,904  
***Transfer to Other Funds is increased by \$240***

Road Fund (102):

Contingency is decreased \$150,000  
Transfers to Other Funds is increased \$150,000

Court Security Fund (119):

Justice Services (30) Operations is increased \$53,798

Special Transportation Fund (126):

Community Services (35) Operations is increased \$262,622

Debt Service Fund (215):

General Government (10) Operations is decreased \$900,000

Building Development Reserve Fund (303):

Capital Improvements (65) Operations is increased \$332,063

Intra-Governmental Services Fund (514):

Debt Service Principle & Interest is increased \$1,315,860  
Transfers to Other Funds is decreased (\$418,000)  
Public Safety (15) Operations is increased \$93,169

Benton Health Center Fund (521):

Health (25) Operations is increased \$671,040  
Contingency is decreased \$347,063  
Transfer to Other Funds is increased \$182,063

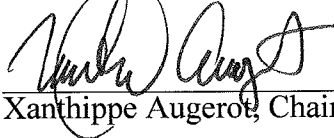
Trust Fund (805):

Culture Education (40) Operations is increased **\$2,150**  
Trust (45) Operations is increased \$135,519

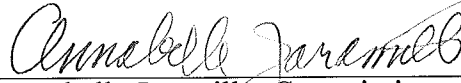
Adopted this 5<sup>th</sup> day of June, 2018.

Signed this 5<sup>th</sup> day of June, 2018.

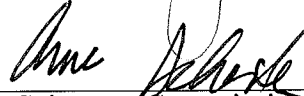
BENTON COUNTY BOARD OF COMMISSIONERS



Xanthippe Augerot, Chair



Annabelle Jaramillo, Commissioner



Anne Schuster, Commissioner

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Supplemental                    )  
Number 18111 Amending                        )  
the 2017-19 Biennium Budget                )     **RESOLUTION #R2018-007****

WHEREAS, the details of the supplemental budget actions summarized below have been examined by staff and the Benton County Board of Commissioners, and;

WHEREAS, these actions require amendments to the current biennium budget due to unforeseeable events and changes in operating conditions, and;

WHEREAS, notice concerning these actions was provided as required by law and the Board of Commissioners have conducted a public hearing as required by law:

THEREFORE, BE IT RESOLVED, that Fund and Program appropriations of the 2017-19 biennial budget are adjusted as listed below:

In the General Fund (001):

Public Safety Program (15) Operations is increased \$1,462,656  
Health Program (25) Operations is increased \$619,141  
Justice Services Program (30) Operations is increased \$102,904

Road Fund (102):

Contingency is decreased \$150,000  
Transfers to Other Funds is increased \$150,000

Court Security Fund (119):

Justice Services (30) Operations is increased \$53,798

Special Transportation Fund (126):

Community Services (35) Operations is increased \$262,622

Debt Service Fund (215):

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Building Development Reserve Fund (303):

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Debt Service Principle & Interest is increased \$1,315,860  
Transfers to Other Funds is decreased (\$418,000)  
Public Safety (15) Operations is increased \$93,169

Benton Health Center Fund (521):

Health (25) Operations is increased \$671,040  
Contingency is decreased \$347,063  
Transfer to Other Funds is increased \$182,063

Trust Fund (805):

Culture Education (40) Operations is increased \$1,780  
Trust (45) Operations is increased \$135,519

Adopted this 1<sup>st</sup> day of May, 2018.

Signed this 1<sup>st</sup> day of May, 2018.

BENTON COUNTY BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Xanthippe Augerot, Chair

  
\_\_\_\_\_  
Annabelle Jaramillo, Commissioner

  
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Anne Schuster, Commissioner

# Summary of Proposed Budget Amendments

2017-19 – April 13, 2018 – All values are for two years

Department	Function	Purpose	Amount	FTE	Comment
<b>TOTAL ALL FUNDS</b>			3,567,552	7.05	
<b>GENERAL FUND</b>					
<b>District Attorney</b>	Victim Assistance	Budget increase to actual grant amount	11,958	0.00	Miscellaneous adjustments to materials and services.
	VOCA	New victim of crime grant award	164,826	1.00	Multi-year grant.
	Medical Examiner	Appropriate unexpended funds received from Public Safety agencies in last biennium	90,121	0.00	Mostly for medical examiner contract services and training for agencies/Medical Examiner.
	CAMI	Appropriated excess beginning balance for Child Abuse Multi-agency team	16,357	0.00	All materials and contracts.
	Child Support	Program transferred back to state. BOC allowed Department to transfer 1 of 2 FTE to prosecution budget using county funds allocated to support enforcement	(180,358)	(1.00)	This action eliminates remaining appropriation for Child Support after transfer of 1 FTE and materials/Services to Prosecution budget. Movement of budget to prosecution done through Administrative Transfer approved by BOC.
<b>District Attorney Total</b>			102,904	0.00	FTE change is effectively an increase of 2.00 through addition of 1.0 by grant and 1.0 (of 2.0) “repurposed” by transfer from child support to prosecution.
<b>Law Enforcement</b>	Marine Patrol	Capital Grant from State Marine Board.	80,256	0.00	Replace marine patrol boat.
	Parole & Probation	Revenue and expenditure adjustments to actual beginning balance and revised state revenues based on legislature appropriation	733,790	0.00	Effectively this action moves funding for 1.0 FTE currently funded in the Local Option Levy Fund Transition Program budget to the General Fund Parole and Probation. This budget change covers position and program cost with state dollars rather than local taxes. Remainder is various adjustments to materials and services objects. There is no corresponding budget modification or repurposing proposed in the local option fund at this time.
	Drug Court	Adjust for actual grant awards	648,610	0.00	All amounts are to contract services to courts or vendors
<b>Law Enforcement Total</b>			1,462,656	0.00	Status of 1.0 Position in Local Option Levy Fund to be determined
<b>Public Health Division</b>	Community Alliance	IHN/CCO Delivery System Transformation Grant	169,280	1.00	Adds Health Navigator (Grant expires 6/30/2018) Staff is working. Appropriation fix delayed centrally for system reasons.
	Community Alliance	IHN Training HUB Pilot	156,310	1.00	Adds Health Navigator.

# Summary of Proposed Budget Amendments

2017-19 – April 13, 2018 – All values are for two years

Department	Function	Purpose	Amount	FTE	Comment
	Health Promotion	Disability Inclusion Project – Direct federal grant (PH002)	16,250	0.17	Addition to temp hire for 9 months.
		Public Health Modernization	194,422	1.00	Award to 6/30/2019. Adds outreach worker. (Contract via Lane County)
		Early Intervention	82,879	1.00	Year 1 & 2 of five-year grant. HIV Outreach worker. (Contract via Lincoln County)
<b>Public Health Total</b>			619,141	4.17	
<b>General Fund Total</b>			2,184,701	4.17	Not including internal program transfer for DA or LE P&P FTE.
<b>ROAD FUND</b>					
Public Works	Contingency	Reduce Road Fund contingency appropriation.	(150,000)	0.00	
	Transfer to Building Development Fund	Appropriate transfer to Building Development Reserve Fund	150,000	0.00	Contribute to cost of renovation and addition to Public Works office space at Avery. Cover over run due to unexpected expense.
<b>Total Road Fund</b>			0	0.00	
<b>COURT SECURITY FUND</b>					
Law Enforcement	Court Security	Appropriate actual balance above estimate. Increase contract services to pay for building security.	53,798	0.00	Allows fund to cover more of two-year contractor cost. General Fund budget will cover remainder.
<b>SPECIAL TRANSPORTATION FUND</b>					
Public Works	Special Transportation	Adjust appropriations to actual balance for project funds carried over from the prior biennia.	262,622	0.00	All contract services or capital outlays. Increase estimate for capital grant funding for vehicle/bus replacement. No personnel costs.
<b>DEBT SERVICE FUND</b>					
Non-departmental	Building Debt principle & interest	Move budget to Facilities division in the Intra-governmental services fund	(900,000)	0.00	This is a housekeeping item putting debt payments in the correct "accounting home". No change of intention.
<b>BUILDING DEVELOPMENT RESERVE FUND</b>					
Public Works	Avery Building Project	Increase appropriation for public works building project with transfer from Road Fund	150,000	0.00	Covers unanticipated project costs.
Health	Health Services Building	Increase appropriations for building renovation project	182,063	0.00	Increase project budget to fund dental space bid alternate.
<b>Building Development Reserve Fund Total</b>			332,063		

# Summary of Proposed Budget Amendments

2017-19 – April 13, 2018 – All values are for two years

Department	Function	Purpose	Amount	FTE	Comment
<b>INTRA-GOVERNMENTAL SERVICES FUND</b>					
<b>Law Enforcement</b>	Ballistic Vest Replacement	Increase appropriation with federal grant	15,777	0.00	
	Ballistic Vest Replacement	Adjust appropriation to match actual balance	7,580	0.00	
	Radio Replacement	Adjust appropriation to match actual balance	69,812	0.00	
<b>Law Enforcement Total</b>			<b>93,169</b>	<b>0.00</b>	
<b>Facilities (PW)</b>	Building Debt	Add budget for payment of principle and interest on debt for improvements at Avery and Health Service Building. Also appropriates facilities operating balance in excess of estimate and places in debt cost center (\$415,860).	1,315,860	0.00	This appropriates funds previously placed in the Debt Service Fund. Changes budget plan for where debt payments for Avery/Health Building loans will be tracked. Budget for debt payments in this biennium is larger than final actual debt schedule effectively creating a carry over to use as a future debt reserve. Budget incorporates funds originally scheduled for transfer to Debt Service Fund. (See next).
	Building Operations	Removes appropriation for transfer to Debt Service Fund to support building debt payments	(418,000)	0.00	Removes appropriation for transfer to the Debt Service Fund where debt payments for building projects was originally budgeted.
<b>Facilities Total</b>			<b>897,860</b>	<b>0.00</b>	
<b>Intra-governmental Services Fund Total</b>			<b>991,029</b>	<b>0.00</b>	
<b>BENTON HEALTH CENTER FUND</b>					
	Mental Health	Adjust estimate for Medicaid wrap payments (CH802 & CH902)	90,153	0.88	Add FTE to current employees. (.58 Peer Specialist and .30 Health Care Professional I.)
	Health Center Administration	HRSA Quality Improvement NGA grant (CHC02)	73,447	0.00	Contract services and software purchases
	Health Center Reserves	Reduce portion of contingency appropriation to fund Dental program expansion	(347,063)	0.00	
	Transfer to Building Construction Reserve Fund	Use funds from contingency for transfer to Building Construction Reserve Fund	182,063	0.00	Cover cost of renovation bid alternate to fully complete space for dental program.
	Dental Services	Use funds from contingency to cover expansion costs for Dental program	165,000	0.00	Purchase van to carry program supplies to various sites (\$20,000). Purchase dental equipment for renovated space in Health Services Building (above) (\$105,000). And cover cost of purchase and installation of dental electronic records software (\$40,000). Future program operating costs are expected to be covered by service billings and Medicaid.

# Summary of Proposed Budget Amendments

2017-19 – April 13, 2018 – All values are for two years

Department	Function	Purpose	Amount	FTE	Comment
	Benton Health Center	HRA AIMS grant (CHC01)	114,440	0.00	Adds personnel cost for 1 FTE for one year.
	Benton Health Center	Increase estimate of Medicaid Wrap and Title XIX revenues (CH901)	127,500	1.00	Position assumed for 18 months starting 1/2018. (Medical Assistant)
	Monroe Health Center	Increase estimate of Medicaid Wrap and Title XIX revenues (CH803 & CH903)	100,500	1.00	Position assumed for 18 months starting 1/2018. (Navigator)
<b>Benton Health Center Fund Total</b>			<b>506,040</b>	<b>2.88</b>	
<b>TRUST FUND</b>					
<b>District Attorney</b>	Animal Cruelty Prosecutor	Benton County is fiscal agent for this pass-through grant which is used by all Oregon Counties	120,000	0.00	Extends services for full biennium through non-governmental grant extension.
<b>Natural Areas and Parks</b>	Trails Trust	Increase appropriations by amount of actual balance over budget estimate	3,438	0.00	Materials & Services only
	Greens Trust II	Move trust budget from Non-departmental to NAPD.	2,001	0.00	Housing keeping item to move trust so NAPD can access GL (see next) Increases budget to actual balance.
<b>Natural Areas and Parks Total</b>			<b>5,439</b>	<b>0.00</b>	
<b>Non-departmental</b>	Greens Trust II	Remove and transfer appropriation to NAPD	(1,920)	0.00	Moves budget to Natural Areas and Parks Department control.
	Cultural Trust	Adjust to actual balance, new grant amount and returned grant from prior year.	1,780	0.00	Benton is Fiscal Agent for local Cultural Trust. Assures sufficient appropriation authority in Trust.
<b>Non-departmental Total</b>			<b>(140)</b>	<b>0.00</b>	
<b>Human Resources</b>	Employer Partnership Trust	Appropriate funds received from member payments	12,000	0.00	Benton County acts as fiscal agent for public/private Employer Partnership. Member contributes support trainings and speakers on issues focusing on discrimination and diversity in the work place.
<b>Trust Fund Total</b>			<b>137,299</b>	<b>0.00</b>	



## Supplemental Budgets All Items

Line item detail available upon request

\$3,567,552

7.05 FTE

### General Fund (001)

May 2018

#### 15 – Public Safety Program \$1,462,656

- **Marine Patrol:** Capital Grant awarded from State Marine Board to replace marine patrol boat. \$80,256
- **Parole & Probation:** Moves funding for 1.0 FTE from Local Option Levy Fund Transition program to General Fund Parole & Probation. Position costs now covered with state dollars rather than local taxes. Appropriation adjustments include personnel and materials and services objects. \$733,790
- **Drug Court:** Adjustment for actual grant awards. Appropriation adjustments to contract services. \$648,610

#### 25 – Health Program \$619,141 4.17 FTE

- **Public Health Services:** Community Alliance appropriations increased in personnel, and materials and services due to IHN/CCO Delivery System Transformation Grant. Adds 1.00 FTE Health Navigator. \$169,280
- **Public Health Services:** Community Alliance appropriations increased in personnel, and materials and services due to IHN Training HUB Pilot funds. Adds 1.00 FTE Health Navigator. \$156,310
- **Public Health Services:** Health Promotion appropriations increased for temporary hires due to Disability Inclusion Project grant funding. Adds additional 0.17 FTE temporary hires. \$16,250
- **Public Health Services:** Received award for 17/19 biennium. Appropriation increased 1.00 FTE for Outreach worker via contract with Lane County. \$194,422
- **Public Health Services:** Received five year grant. Appropriation increased for 1.00 FTE HIV Outreach worker via contract with Lincoln County. \$82,879

#### 30- Justice Services Program \$102,904

- **Victim Assistance:** Materials and services appropriations increased to reflect actual grant award. \$11,958
- **VOCA:** New grant award received. Appropriations increased in personnel and materials and services. Accounts for an additional 1.00 FTE. \$164,826
- **Medical Examiner:** Appropriation increased in contract services for unexpended funds received from Public Safety agencies in prior biennium. \$90,121
- **CAMI:** Appropriation increased in materials and services due to excess beginning balance for Child Abuse Multi-Agency team. \$16,357

- **Child Support:** Eliminated appropriations for Child Support due to program being transferred back to the state. Reduction of 1.00 FTE. (\$180,358)

## **Road Fund (102)**

**May 2018**

### **20 – Public Works: \$0**

- **Public Works:** Reduction of Road Fund Contingency appropriation by \$150,000 to increase appropriation transfer to Building Development Reserve Fund. Contribution made by the Road Fund \$150,000 to help cover costs of renovation and addition to the Public Works office space at Avery building. (\$0)

## **Court Security Fund (119)**

**May 2018**

### **30 – Justice Services Program \$53,798**

- **Corrections:** Appropriation increased to actual balance above budgeted amount. Contract services increased to pay for a larger portion of building security cost. \$53,798

## **Special Transportation Fund (126)**

**May 2018**

### **35 – Community Services \$262,622**

- **Public Works:** Adjust appropriations to reflect actual balance for project funds carried forward from prior biennium. Appropriations increased in contract services and capital outlay. Increased estimate for capital grant funding for vehicle/bus replacement. \$262,622

## **Debt Service Fund (215)**

**May 2018**

### **10 – General Government (\$900,000)**

- **Non-Departmental:** Housekeeping item placing debt payments into the correct “accounting home”. Budget is moved to facilities division in the Intra-Governmental Services Fund. (\$900,000)

## **Building Development Reserve Fund (303)**

### **May 2018**

#### **65 – Capital Improvements \$332,063**

- **Public Works:** Increase appropriation for Avery building project due to transfer in from Road Fund to cover unanticipated project costs. \$150,000
- **Health:** Increase appropriation to fund the dental space bid alternate project. \$182,063

## **Intra-Governmental Services Fund (514)**

### **May 2018**

#### **15 – Public Safety \$93,169**

- **Law Enforcement:** Increase appropriation for federal grant for Ballistic Vest replacement. \$15,777
- **Law Enforcement:** Adjust appropriation to match actual balance for Ballistic Vest replacement. \$7,580
- **Law Enforcement:** Adjust appropriation to match actual balance for Radio Replacement. \$69,812

#### **46 – Facilities \$897,860**

- **Building Debt:** Increase appropriation for payment of principal and interest on debt for improvements at Avery and Health Services Building. Appropriation was previously placed in the Debt Service Fund. See Debt Service Fund (215) above. \$1,315,860 Budget for debt payments in biennium 17-19 is larger than final debt schedule, creating carry over to use as future reserve. Excess appropriation increased in facilities operating balance.
- **Building Operations:** Removes appropriation transfer to Debt Service Fund where building debt payments were originally budgeted. (\$418,000)

## **Benton Health Center Fund (521)**

### **May 2018**

#### **25 – Health \$506,040 2.88 FTE**

- **Mental Health:** Appropriation increased to accommodate for expansion of two current positions. Increase Peer Specialist by 0.58 FTE and Health Care Professional by 0.30 FTE. \$90,153
- **Health Center Admin:** Appropriation increased in materials and supplies for contract services and software purchases due to receipt of HRSA Quality Improvement NGA grant. \$73,447
- **Health Center Reserves:** Contingency appropriation decreased to fund a portion of Dental program expansion. (\$347,063)
- **Health Center Administration:** Appropriation increased in transfers out for transfer of above contingency funds to Building Development Reserve Funds to cover cost of renovation bid alternate for dental space. \$182,063 Appropriations increased for balance

of \$165,000 to fund the purchase of a van, dental equipment, and dental electronic records software.

- **Benton Health Center:** Appropriation increased to add personnel cost for one year due to HRA AIMS grant. \$114,440
- **Benton Health Center:** Appropriation increased to add 1.00 FTE Medical Assistant for 18 months. Position funded by increased estimate of Medicaid Wrap and Title XIX Revenues. \$127,500
- **Monroe Health Center:** Appropriation increased to add 1.00 FTE Navigator for 18 months. Position funded by increased estimate of Medicaid wrap and Title XIX Revenues. \$100,500

## **Trust Fund (805)**

### **May 2018**

#### **45- Trust \$137,299**

- **District Attorney:** Appropriation increased to extend services of Animal Cruelty Prosecutor for full biennium via non-governmental grant extension. \$120,000
- **Natural Areas and Parks:** Appropriation increased in materials and services for Trails Trust by amount of actual balance over budget estimate. \$3,438
- **Natural Areas and Parks:** Housekeeping item to move Greens Trust II budget from non-departmental to Natural Areas and Parks. \$2,001
- **Non-Departmental:** Decrease Greens Trust II appropriation and transfer to Natural Areas and Parks (see above). (\$1,920)
- **Non-Departmental:** Appropriation increased to reflect Cultural Trust actual balance as a result of new grant amount and returned grant from prior year. \$1,780
- **Human Resources:** Appropriation increased in Employer Partnership Trust for member payments received. \$12,000