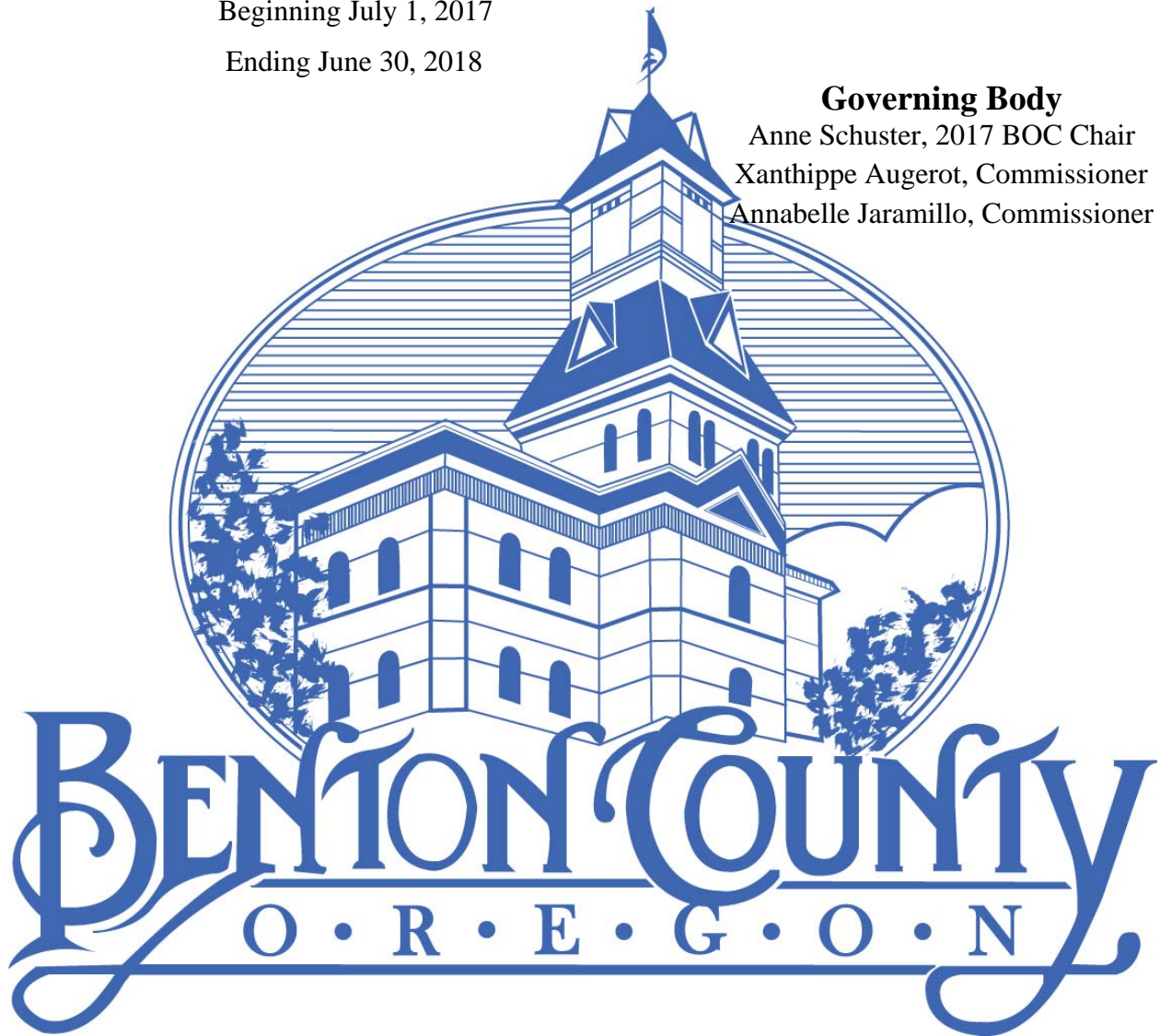


2017-2018 Adopted Budget

Alpine County Service District

For the Fiscal Period
Beginning July 1, 2017
Ending June 30, 2018

Governing Body
Anne Schuster, 2017 BOC Chair
Xanthippe Augerot, Commissioner
Annabelle Jaramillo, Commissioner



Citizen Budget Committee Members

Henry Gillow-Wiles
Jeanne Lindsay
Karen Shepard

Alpine County Service District

ADMINISTRATION: Benton County Public Works

DIRECTOR: Josh Wheeler, P.E. **FACILITIES MANAGER:** Bob Tessmer

OFFICE LOCATION: Public Works, 360 SW Avery, Corvallis

TELEPHONE: 541-766-6821

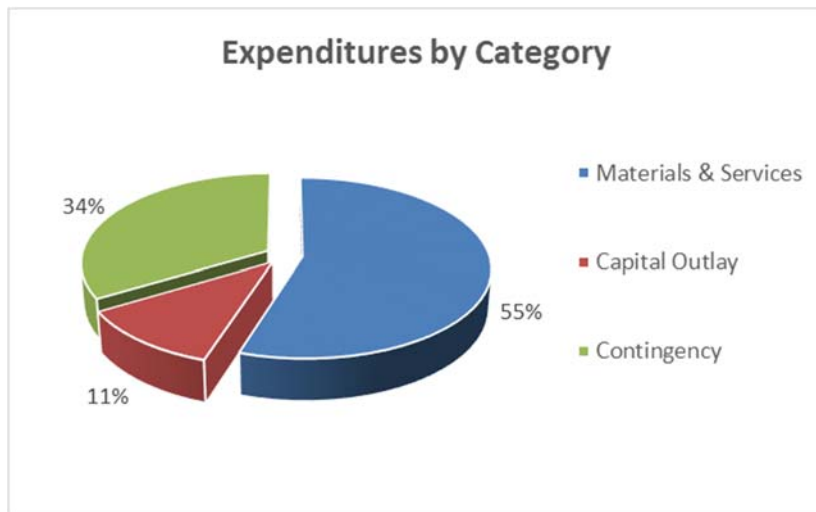
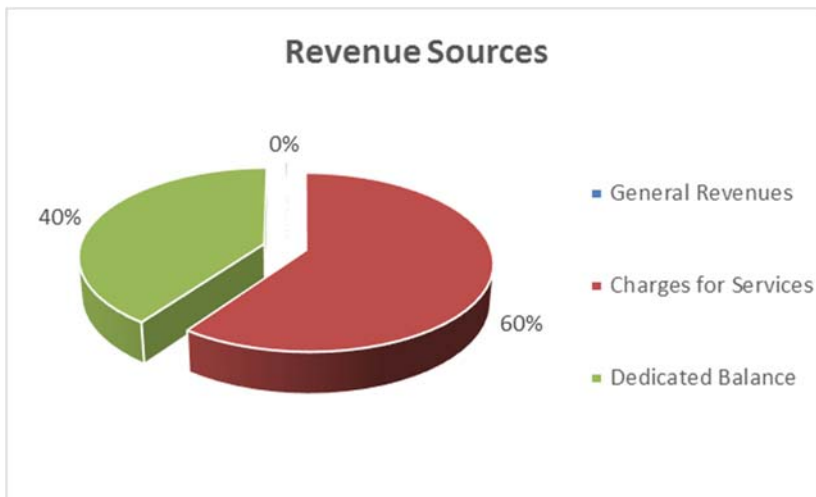
INTERNET ADDRESS: [HTTP://WWW.CO.BENTON.OR.US/PW/UTILITIES/ALPINE.PHP](http://www.co.benton.or.us/pw/utilities/alpine.php)

DISTRICT OVERVIEW:

To provide sewer service to the community of Alpine which is located approximately 20 miles South of Corvallis.

The service district is an independent municipal corporation. By law, the Benton County Board of Commissioners sits as the Governing Body. Benton County Public Works Department manages daily operations, customer billing, and staff support. County Finance Services provides treasury, financial management services and coordinates the budget process. The County is reimbursed for these services by district funds.

The district was organized in 1987. It serves the community of Alpine with a population of about 110 including several businesses. The District has 49 customers. An advisory committee reviews district operations and makes recommendations on issues and rates to the governing body.



ALPINE COUNTY SERVICE DISTRICT

Budget Summary – All Cost Centers

Category Title	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Adj. Adopted	2017-18 Budget
General Revenues	93	134	100	100	100
Charges for Service	25,150	23,349	26,200	26,200	26,200
Operating Grants/Contributions	-	-	-	-	-
Capital Grants/Contributions	-	-	-	-	-
Fund Transfers In	-	-	-	-	-
Loans	-	-	-	-	-
Current Program Income	25,243	23,483	26,300	26,300	26,300
Unrestricted Beginning Balance	-	-	-	-	-
Dedicated Beginning Balance	22,106	19,672	18,980	18,980	17,590
Beginning Balances	22,106	19,672	18,980	18,980	17,590
Total Resources	47,349	43,155	45,280	45,280	43,890
Personnel Services	-	-	-	-	-
Materials & Services	27,676	21,331	29,725	29,725	24,150
Capital Outlay	-	-	-	-	5,000
Other: Fund Transfers Out	-	-	-	-	-
Other: Loans	-	-	-	-	-
Other: Debt Service	-	-	-	-	-
Expenditures	27,676	21,331	29,725	29,725	29,150
Other: Contingency	-	-	15,555	15,555	14,740
Other: Debt Reserve	-	-	-	-	-
Other: Unappropriated Balance	-	-	-	-	-
Reserves	-	-	15,555	15,555	14,740
Total Budget	27,676	21,331	45,280	45,280	43,890
Surplus / (Deficit) of Fund Resources to Expenditures	19,673	21,824	-	-	-
Full-Time-Equivalent (FTE)					
Regular	-	-	-	-	-
Temporary	-	-	-	-	-
Total	-	-	-	-	-

ALPINE COUNTY SERVICE DISTRICT

District Statement

This is an annual budget. The fiscal year will begin July 1, 2017, and ends on June 30, 2018. This budget does not anticipate a rate change for the district at this time.

Maintaining adequate reserves for working capital and to handle emergency repairs can be difficult for a small district. The intent of capital reserve is to fund scheduled major maintenance and capital improvements. These items do not occur every year and usually require building savings over several years to accomplish. Another reason for capital reserves is to deal with emergency repairs from system failures or natural disaster.

With this in mind, the district will continue a financial policy to build a minimum balance of \$6,000 in sewer operations and \$20,000 in the Sewer Construction Reserve. Maintaining and achieving this reserve level will be a factor in determining when future rate changes are necessary.

Key Goals & Measures:

Description, Definition and Discussion	Actual FY 2014-15	Actual FY 2015-16	Goal/Estimate 2017-18
Goal: Maintain a total dedicated fund balance to fund future capital improvements, major maintenance and emergency repairs Measure: % of \$26,000 goal Strategic Intent Relationship: Proactive Community	76%	85%	84%

ALPINE COUNTY SERVICE DISTRICT

Sewer Operations

Category Title	2014-15	2015-16	2016-17	2016-17	2017-18	% Change Over
	Actual	Actual	Adopted	Adj. Adopted	Budget	Adj. Adopted
Charges for Services	22,087	20,435	23,000	23,000	23,000	0.0%
Operating Grants/Contributions	-	-	-	-	-	0.0%
Fund Transfers In	-	-	-	-	-	0.0%
Dedicated Beginning Balance	16,386	12,992	10,100	10,100	5,625	-44.3%
Total Resources	38,542	33,510	33,200	33,200	28,725	-13.5%
Materials and Services	25,550	21,832	27,575	27,575	23,800	-13.7%
Other: Contingency	-	-	5,625	5,625	4,925	-12.4%
Total Expenditures	25,550	21,832	33,200	33,200	28,725	-13.5%
Regular	-	-	-	-	-	0.0%
Temporary	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

Mission & Purpose:

To provide operation and maintenance of a sewer system in the community of Alpine, serving approximately 49 customers. Operate a successful and efficient system within the requirements of the Oregon Department of Environmental Quality's NPDES permit.

Key Goals & Measures:

Description, Definition and Discussion	Actual FY 2014-15	Actual FY 2015-16	Goal/Estimate 2017-18
Goal: Maintain a zero violation status in compliance with the NPDES permit requirements Measure: Number of violations per year Strategic Intent Relationship: Service Excellence	0	0	0
Goal: Minimize Inflow and Infiltration into the system through ongoing maintenance, smoke tests and TV inspection Measure: % of flow based on pump run times Strategic Intent Relationship: Service Excellence	40%	35%	20%
Goal: Maintain water quality of discharge through maintenance and monitoring of treatment system Measure: % of BOD and TSS removal above permit standard Strategic Intent Relationship: Proactive Community	14, 40%	20, 20%	20, 20%

ALPINE COUNTY SERVICE DISTRICT

Sewer Construction

Category Title	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Adj. Adopted	2017-18 Budget	% Change Over Adj. Adopted
General Revenues	24	51	-	-	-	0.0%
Charges for Services	3,063	2,914	3,200	3,200	3,200	0.0%
Dedicated Beginning Balance	5,720	6,680	8,880	8,880	11,965	34.7%
Total Resources	8,807	9,645	12,080	12,080	15,165	25.5%
Materials and Services	2,126	(501)	2,150	2,150	350	-83.7%
Capital Outlay	-	-	-	-	5,000	0.0%
Other: Fund Transfers Out	-	-	-	-	-	0.0%
Other: Contingency	-	-	9,930	9,930	9,815	-1.2%
Total Expenditures	2,126	(501)	12,080	12,080	15,165	25.5%
Regular	-	-	-	-	-	0.0%
Temporary	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

Mission & Purpose:

To provide for accumulation of revenue dedicated to future system replacement, improvements and emergency repairs. Fund major maintenance and repair items too expensive to fund out of the standard operating budget.