

2017-2018 Adopted Budget

Cascade View County Service District

For the Fiscal Period
Beginning July 1, 2017
Ending June 30, 2018

Governing Body

Anne Schuster, 2017 BOC Chair
Xanthippe Augerot, Commissioner
Annabelle Jaramillo, Commissioner



Citizen Budget Committee Members

Steve Shields
Terry Barker
Thomas Gallagher

Cascade View County Service District

ADMINISTRATION: Benton County Public Works

DIRECTOR: Josh Wheeler, P.E. **FACILITIES MANAGER:** Bob Tessmer

OFFICE LOCATION: Public Works, 360 SW Avery, Corvallis

TELEPHONE: 541-766-6821

INTERNET ADDRESS: [HTTP://WWW.CO.BENTON.OR.US/PW/UTILITIES/CASCADE.PHP](http://www.co.benton.or.us/pw/utilities/cascade.php)

DISTRICT OVERVIEW:

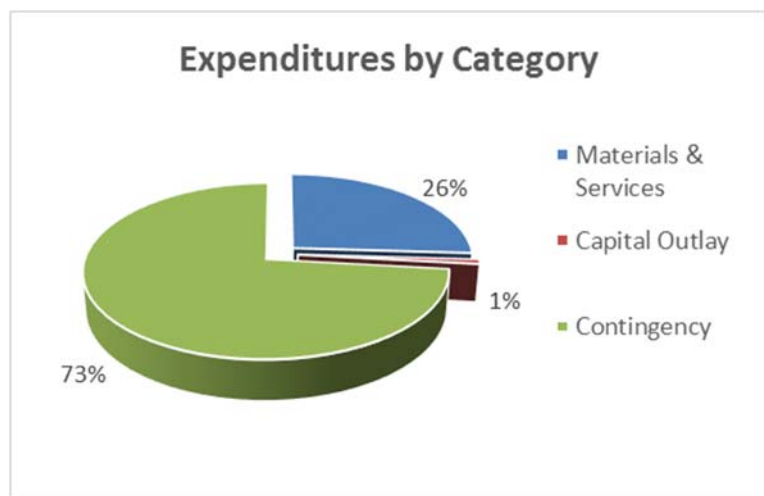
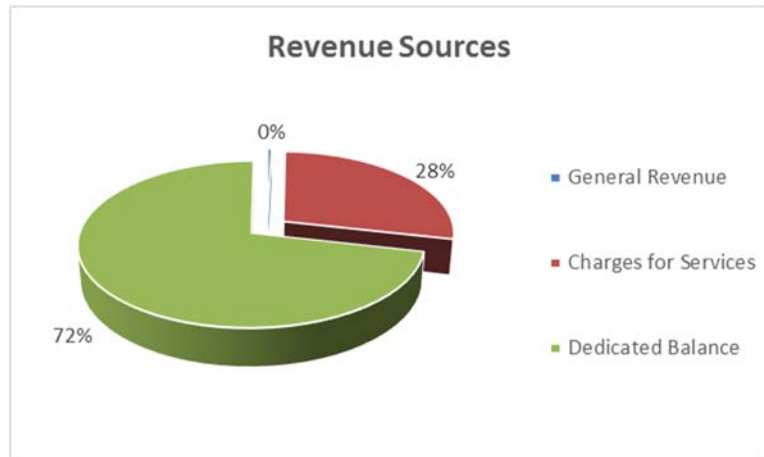
To operate a successful and efficient system within the requirements of the Oregon Water Resources Division, the Subdivision Water Management Plan, and operating ordinances.

To provide operation and maintenance of a community water system in the Cascade View Subdivision approximately 5 miles North of Corvallis. The water system was designed to serve a subdivision of 44 lots and 16 off-site connections if requested.

The district was organized as a condition of sub-division development to operate a water system and monitor water usage.

The district is a separate municipal entity from the County but by law the Governing Body is the Benton County Board of Commissioners. Daily operations of the district are delegated to the Facilities & Utilities Division of the County Public Works Department. The County Financial Services department coordinates the budget process and provides treasury management and other financial services. Public Works manages the billing and daily accounting processes. The county is reimbursed from district funds for administrative expenses.

The district's water system was designed to serve 44 lots and up to 16 off-site connections. Currently, the District serves 49 customers. An advisory committee reviews district operations and makes recommendations to the governing body on issues and rates.



CASCADE VIEW COUNTY SERVICE DISTRICT

Budget Summary – All Cost Centers

Category Title	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Adj. Adopted	2017-18 Budget
General Revenues	681	550	500	500	500
Charges for Service	35,790	33,521	35,500	35,500	35,000
Operating Grants/Contributions	-	-	-	-	-
Capital Grants/Contributions	-	-	-	-	-
Fund Transfers In	-	-	-	-	-
Loans	-	-	-	-	-
Current Program Income	36,471	34,071	36,000	36,000	35,500
Unrestricted Beginning Balance	-	-	-	-	-
Dedicated Beginning Balance	62,643	74,161	80,000	80,000	89,000
Beginning Balances	62,643	74,161	80,000	80,000	89,000
Total Resources	99,114	108,232	116,000	116,000	124,500
Personnel Services	-	-	-	-	-
Materials & Services	24,952	27,083	37,834	37,834	32,290
Capital Outlay	-	-	2,000	2,000	1,000
Other: Fund Transfers Out	-	-	-	-	-
Other: Loans	-	-	-	-	-
Other: Debt Service	-	-	-	-	-
Expenditures	24,952	27,083	39,834	39,834	33,290
Other: Contingency	-	-	76,166	76,166	91,210
Other: Debt Reserve	-	-	-	-	-
Other: Unappropriated Balance	-	-	-	-	-
Reserves	-	-	76,166	76,166	91,210
Total Budget	24,952	27,083	116,000	116,000	124,500
Surplus / (Deficit) of Fund Resources to Expenditures	74,162	81,149	-	-	-
Full-Time-Equivalent (FTE)					
Regular	-	-	-	-	-
Temporary	-	-	-	-	-
Total	-	-	-	-	-

CASCADE VIEW COUNTY SERVICE DISTRICT

District Statement

The annual budget covers the fiscal year beginning July 1, 2017 and ending June 30, 2018.

The budget was built on the assumption of no increase or changes in rates or charges. The district has no personnel. All services and support are provided by county operating departments as discussed above.

The district is in good financial condition. General revenues are the interest earnings on idle cash. For the past several years, low interest rates have resulted in low earnings relative to reserve balances.

Key Goals & Measures:

Description, Definition and Discussion	Actual FY 2014-15	Actual FY 2015-16	Goal/Estimate 2016-17
Goal: Maintain a total dedicated fund balance to fund future capital improvements, major maintenance and emergency repairs Measure: % of \$50,000 goal Strategic Intent Relationship: Proactive Community	150%	160%	162%

CASCADE VIEW COUNTY SERVICE DISTRICT
Water System Operations

Category Title	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Adj. Adopted	2017-18 Budget	% Change Over Adj. Adopted
General Revenues	681	550	500	-	500	0.0%
Charges for Services	32,777	30,616	32,500	-	32,000	0.0%
Dedicated Beginning Balance	31,155	40,211	45,000	10,100	50,000	395.0%
Total Resources	64,613	71,377	78,000	10,100	82,500	716.8%
Personnel Services	-	-	-	-	-	0.0%
Materials and Services	24,401	27,958	36,530	27,575	30,770	11.6%
Other: Contingency	-	-	41,470	5,625	51,730	819.6%
Total Expenditures	24,401	27,958	78,000	33,200	82,500	148.5%
Regular	-	-	-	-	-	0.0%
Temporary	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

Mission & Purpose:

To operate a successful and efficient system within the requirements of the Oregon Water Resources Division, the Subdivision Water Management Plan, and operating ordinances. This budget supports the daily operating costs of the district including payments to Benton County for operations and administrative support services.

Key Goals & Measures:

Description, Definition and Discussion	Actual FY 2014-15	Actual FY 2015-16	Goal/Estimate 2017-18
Goal: Maintain Zero violation status for water quality in accordance with Oregon Water Resources requirements Measure: Numbers of violations annually Strategic Intent Relationship: Service Excellence	0	0	0
Goal: Minimize system loss through ongoing maintenance, leak detection, and monitoring Measure: % loss as a difference between pumped and distributed to customers Strategic Intent Relationship: Proactive Community	15%	11%	10%
Goal: Maintain accurate accounting of water distribution through meter calibration and upgrades Measure: number of meters replaced Strategic Intent Relationship: Service Excellence	2	2	3

CASCADE VIEW COUNTY SERVICE DISTRICT
Water System Construction

Category Title	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Adj. Adopted	2017-18 Budget	% Change Over Adj. Adopted
Charges for Services	3,013	2,905	3,000	3,000	3,000	0.0%
Dedicated Beginning Balance	31,489	33,950	35,000	35,000	39,000	11.4%
Total Resources	34,502	36,855	38,000	38,000	42,000	10.5%
Materials and Services	551	(875)	1,304	1,304	1,520	16.6%
Capital Outlay	-	-	2,000	2,000	1,000	-50.0%
Other: Contingency	-	-	34,696	34,696	39,480	13.8%
Total Expenditures	551	(875)	38,000	38,000	42,000	10.5%
Regular	-	-	-	-	-	0.0%
Temporary	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

Mission & Purpose:

To provide for accumulation of revenue dedicated to future system replacement, improvements, and emergency repairs. Fund one-time major maintenance and repairs that are too expensive to fund from the standard operating budget.