



## Courthouse Preservation Committee (CPC)

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### MINUTES

**BENTON COUNTY  
COURTHOUSE PRESERVATION COMMITTEE  
(CPC)**

**September 19, 2019**  
4:45 p.m. ~ 5:45 p.m.

**Benton County Commissioner's Office**  
205 N.W. 5<sup>th</sup> Street  
Corvallis, Oregon 97330

Meeting Called to Order at 4:45 PM by Judy Juntunen, Chair.

Committee Members Present: Judy Juntunen, Dan Read, Rob Gardner, Nancy Hoffman, Jill Van Buren, Scott McClure

Staff Members Present: Cathy Williams, Paul Wallsinger

Guest(s) Present: Bill McCash

- I. INTRODUCTIONS AND VISITOR COMMENTS** -- Guest Bill McCash has researched information on the Benton County Courthouse for years. Mr. McCash distributed a handout with highlights of his findings. He has provided electronic and hard copies to the Courthouse Records Office, the Benton County Historical Museum, and to Judy Juntunen to have them uploaded to the Benton County website.

**ACTION: Judy Juntunen will have historical information added to the Benton County website.**

## II. AGENDA REVIEW

Judy Juntunen confirmed all items were on the agenda.

## III. ADMINISTRATION

- Approval of May 2019 Minutes –There was unanimous approval of the minutes as submitted.
- Linda Hukari – Judy Juntunen informed the Committee that Linda Hukari has accepted a position as Trial Court Administrator for the Marion County Circuit Court. Court Supervisor Eric Pointer is contact person until there is a replacement for her.

## IV. OLD BUSINESS

- Follow-up to action items from May 2019 – Judy confirmed that all follow-up items were included on the agenda.
- Update on Courthouse History Manuscript & Publication Costs –Mr. Gardner and Judy Juntunen met with Caryn Davis. She has the transcript history ready for Judy to review. Ms. Davis will also do a mock-up of the book. He noted that the Preface will be written by Dr. Bill Robbins, History Professor Emeritus, Oregon State University. It will take a little time for vendor to finish changes and prepare for printing. Rob Gardner's last meeting is this one since he will be moving so he will try to find a replacement person for his position on the Committee.

**ACTION: Rob Gardner will reach out to potential candidates to replace his position on the Committee. Judy Juntunen to remain in contact with Karen Davis for next steps in process of manuscript publication.**

- Update on Courthouse Tours –Jill Van Buren will be providing a tour for a group of 50 people so will be breaking them down into smaller groups.

## V. NEW BUSINESS

- Update on Potential Preservation Projects –

*Paul Wallsinger provided updates on the following:*

- 1) **Boiler** – Budget is \$120,000 but upon researching options, found that lowest costs will be \$387,000. Final bids to be received this week.
- 2) **Shingles** – He attended Board of Commissioners work session this week. He took a shingle and ridge cap to show them the 3 options for roof.
- 3) **Courtroom Lighting** – Light fixtures in Courtrooms are being replaced with when they burn out with exact same style as current ones, except with LED ones.

**ACTIONS: Paul Wallsinger to obtain quotes for boiler replacement.**

- Update on Web Page – Jill Van Buren was not been successful in her attempts to contact Jon in the IT Department so no update available.

**ACTION: Jill Van Buren to provide update at next meeting.**

## VI. NEXT MEETING – October 17, 2019

- **ADJOURNMENT** - The meeting adjourned at 5:35 PM.