

Golf Cart Driver Information & Safety Guidelines

Reser Stadium Clinics

Golf carts are used to transport clients with mobility challenges or needs to and from the parking lot and/or ADA parking areas. This position will be required to assist clients in and out of the golf carts. Step stools are provided for assistance, but hands-on assistance may be needed. Always check with the client to ensure assistance will be accepted before moving closer and/or touching them.

If you are not comfortable being within 6 feet of a client and/or touching a client, please do not sign up for this position.

General Information

- Drivers will drive between the OSU Reser Stadium parking lot, **clinic entry specific to ADA needs**, and clinic exits
- Drivers may be asked to drive clients directly to other parking areas if needed
- Drivers will be responsible for sanitizing the golf cart after each use with provided supplies
- Mobility Assistants will be available to assist with exiting carts at the ADA entry points
- Golf Cart Flaggers are available at the exit to assist in coordinating returning clients to their vehicles and/or assisting clients into the golf cart
- Parking Attendants will assist in flagging down Golf Cart Drivers and assisting with clients

Eligible drivers must

- Maintain a valid driver's license
- Be registered with [OSU motor pool](#)
- Be at least 18 years of age
- Have an active status as an authorized volunteer of Benton County
- Have an acceptable driving record
 - Have NO major traffic offense within the last 24 months. This includes reckless driving, DUI, failing to perform the duties of a driver, driving while suspended, eluding a police officer, felony or misdemeanor driver license revocation or suspension of driving privileges within the last 24 months
 - Have NO more than three moving traffic violations within the last 12 months
 - Have NO careless driving convictions within the last 12 months
 - Have NO Class A moving traffic infractions within the last 12 months

Instructions to register with [OSU motor pool](#)

- Click the link to open the OSU Online Driver Registration Form
- Complete all fields as directed
- For the fields included in the image below, please use the provided answers

Job Classification:	Volunteer
Job Title:	Golf Cart driver for Vaccine Clinic
Department Information	
Department/Agency Name	OSU Emergency Management
College	OSU Public Safety
Address/Building	200 Cascade Hall
City/State	Corvallis/OR

- Click “next”
- Follow the directions to print the form and sign it
- Return forms to an authorized OSU personnel or to Benton County EOC Volunteer division for processing

Driving Safety

- Avoid distractions while driving – just as you would in an automobile
- All body parts should be inside the cart while the vehicle is in motion, except when signaling a turn
- Follow the standard rules of the road
- Avoid sharp turns at maximum speed
- Drive straight up and down slopes to reduce the risk of passenger ejections and/or rollover
- Avoid excessive speed, sudden starts/stops, and fast turns
- Reduce speeds due to driving and/or weather conditions
- Do not leave keys in the cart unattended
- Make sure the parking brake is set when leaving the driver’s seat

Safety Considerations

Remember, clients using the golf carts may present with mobility or physical challenges beyond what you see.

This is the one area where you will need to ignore the 6 foot distance rule. Make sure you have checked with clients to see if assistance is needed and will be accepted prior to moving closer and/or touching a client.

- **Do not** attempt to perform single assists or lifts if you are unsure of your or the client's safety
- **Ask** a team member or lead for assistance if needed
- **Always** lift with your knees, not at the waist
- **Avoid** twisting your body, especially when bending (Keep a good posture)
- **Move** as close as possible when assisting a client
- **Move** slowly and **lift** by straightening your hips and knees

Your and the client's safety is our top priority. If you feel assistance is needed in the parking lot, flag down a parking attendant to assist.

When dropping off clients, communicate with the Mobility Assistants regarding any client needs or special considerations.