



BENTON COUNTY DISPOSAL SITE ADVISORY COMMITTEE (DSAC)

MINUTES OF THE MEETING: January 23rd, 2013

MEMBERS PRESENT: Jay Simpkins, Anne Schuster, Jeff Morrell & Jeff Freeman

MEMBERS EXCUSED: Linda Brewer (Chair), Tara Gaitaud, Brian May & Jim Leklem (Vice-Chair)

STAFF PRESENT: Gordon Brown & JonnaVe Stokes (recorder)

GUESTS PRESENT: Ron Tacchini, Julie Jackson, Kevin Hines, Bill Bromann, Adam Steele & Peter Lepre

CALL TO ORDER The DSAC meeting was called to order at 6:38 p.m.

The November 2012 minutes were presented for approval.

MOTION was made to approve the November 2012 minutes as written; motion seconded; all in favor, so approved.

CITIZEN COMMENTS

None

ELECTIONS

MOTION was made to nominate and elect Jim Leklem for Chair; motion seconded; all in favor, so approved.

MOTION was made to nominate and elect Linda Brewer for Vice-Chair; motion seconded; all in favor, so approved.

CURRENT LANDFILL OPERATIONS – Gary Blake, Allied Waste Services of Albany

- Designed for an earthquake with seismic activity as a 9.5 on the Richter scale; as per the requirements.
 - Landfill required to build to Corvallis Disposal Company doing business as Allied Waste, but will be moving to Republic Services, Inc.
 - Customer bills to be printed from Republic Services in February/March billings.
- Concerns revolve around possible leachate leaks if membranes cracked and how that would be fixed.
 - May or may not construct a berm to keep in contaminants.
- Committee members reported and discussed odor problems recently occurring along the Independence Highway. Every time the air table is disturbed at the Pacific Region Compost facility (loading or unloading trucks) the air seal is broken.

***Brian to address at next meeting.**

UPCOMING MEETINGS

Next meeting will be on *February 27th, 2013.*

MOTION was made to adjourn; motion seconded; all in favor, so moved.

Meeting was adjourned at 6:46 p.m.



Food Service Advisory Committee (FSAC) November 26th, 2013

Members Present: Barb Eveland, Chris Heuchert & Susan Melero
Members Excused: Aleli Hernando-Fisher, Ed Wasco & Jon Suttan (Vice-Chair)
Staff Present: Bill Emminger & JonnaVe Stokes (recorder)

- I. **Call to Order** - The meeting was called to order *at 2:15 p.m.*
- II. **Approval of the agenda**
- III. **Approval of the minutes** - The December 2012 minutes were presented for approval.
MOTION was made to approve the December 2012 minutes as written; motion seconded, all in favor, so approved.
- IV. **CITIZEN COMMENTS** - Introductions were made.
- V. **Budgeting & Fees for 2014** - *Bill Emminger, Environmental Health (EH) Division Manager, Benton County Health Services (BCHS)*

Fee History:

- Due to reorganization of the health department, Environmental Health (EH) now pays administrative costs.
 - Before the restructure, EH was working under full cost recovery.
- These additional indirect costs raised EH expenses dramatically.
- In 2009-2011 department allocation costs were \$176,000, in 2012-2013 these fees were increased to \$335,000 (a 32% raise).

The Food Safety Advisory Committee agreed to a 5% increase in fees at the end of 2012, but the Board of Commissioners voted against an increase in fees and held food service industry costs level for 2013.

EH Division Manager Bill Emminger worked on developing new methodologies to help offset an increase in fees.

During 2013, department cost allocation dropped from \$335,000 to \$221,000 still \$45,000 higher than it was before, but lower than the projected costs.

- This still created a full cost recovery need for a 19% fee increase and was not an option.

Development #1

- Reviewed general funds which cover: EH receives \$300,000 a year for outbreak investigations (one outbreak ranges between \$10,000-\$15,000).

Handout: Indirect Cost Calculations Table

Indirect costs = county cost allocation (motor pool, legal counsel, human resources, payroll) plus Health Department cost allocation (budgeting, contracts, administrative support, public health director, health department director, quality assurance) plus direct costs (salary, materials, supplies).

- If EH was to follow this model the fee increase would be 24% passed on to the food service industry.
 - State statute (OAR 333-012) limits administrative costs to a 15% fee increase.
- If EH uses \$65,000 of county general fund money to lower the department cost allocation from \$108,000 to \$43,000, then the food service industry would only have to pay the 15% fee increase.
- Without using the county general funds, EH costs would go from their current rate of \$169.00 an hour to \$181.00 an hour.

How will the food and rabies outbreaks be affected by this?

EH will have to cut back on certain services they offer for free and reduce or eliminate work on various work committees, advisory groups and state groups.

Last year Emminger looked at surrounding counties and how they calculate their fees.

- Lane County uses online food handler training revenue to reduce their licensing fees.
- Linn County has had to eliminate all support staff, so clients are forwarded to voicemail. Field staff follow up on these messages after they return to the office.
- Marion County previously used money from unfilled positions to offset their fees.
- Other counties are using general fund money to offset licensing fees.

In 2012, Benton County had the third highest food service licensing fees in the state, only Curry and Deschutes County are higher.

Handout: Attachment A, Benton County Health Department

All fees were increased in EH during 2013 except in the food service industry.

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The Department of Environmental Quality is adding an additional fee to the onsite program to cover costs of (rule writing and interpretation and service to local health departments.)

- They have increased their fee from \$60.00 - \$100.00 this year, EH is not raising their fee.

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Reference licensed facility fee increases.

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A Partial cost recovery rate will be \$169.00 an hour.

A Full cost recovery rate would be \$181.00 an hour.

Does the Food Service Advisory Committee have a recommendation to take to the Board of Commissioners this year?

Committee members commented they like seeing where their money goes for fees.

Are there any plans for a new revenue stream to help offset these costs?

EH is looking into increasing voluntary contracts (IE: schools, fraternities and sororities, dining halls hiring EH to inspect their food facilities).

- There are also private companies that offer these services.

MOTION was made to recommend an increase in licensed facility fees by 7%; motion seconded, all in favor, so approved.

***EH to meet with the Board of Commissioners and discuss proposed fees, December 3rd, 2012.**

Work sessions are at 9:00 a.m., public hearings begin at 12:00 p.m.

VI. Updates

Senate Bill 631 (governmental entities)

- Removed governmental entities from exemption of inspections required by statute.
- Oregon State University Dining has been voluntarily contracting for years, so they will be applying for a food license this year.
 - Market West will be using a shopping mall fee proposal (dividing seats proportionately between vendors).
 - Conversations are still open for negotiation.
- High School sports concession stands will now also be under regulation.
 - Committee members made a recommendation to develop a training manual to help train volunteers who work food concessions.
 - These are also normally fundraisers for the school and the committee doesn't want to see these put out of business due to high regulatory fees.

Has there been any rule relief for a catering company license to transfer a temporary event?

The tracking logistics of staff time for these would be time consuming and each temporary are marketably different (handwashing, toilet facilities, etc.)

Intern & Committee Project

Handout: Intern Studies on Food Manger Certification Trainings.

Three articles concluded that a Food Manager Certification Training, the presence of a Certified Kitchen Manager and/or having a Certified Food Manager positively impacts inspection scores.

Food Manager Certification Class 2014

- The last Food Manager Certification course had 20 participants with an average passing score of 91%.
- Environmental health will be holding their next Food Manager Certification Class on April 15th, 2014.

Would FSAC want Food Manager Certification mandatory for restaurants in Benton County?

Should inspection scores be posted on the county website?

- The old Food & Drug Administration scoring system did not previously have any correlation between restaurant scores and food outbreaks.
- The new scoring system has improved and is now weighing each violation, allowing more room for improvement.
- Emminger would like to have a recommendation from FSAC before discussing this with the commissioners.

***To be discussed at a future meeting.**

VII. Next Meeting

February 24th, 2014 - in the Mary's Peak Room at the Benton County Sunset Building.

VIII. Meeting Adjourned at 3:55 p.m.



BENTON COUNTY DISPOSAL SITE ADVISORY COMMITTEE (DSAC)

MINUTES OF THE MEETING: August 28th, 2013

MEMBERS PRESENT: Jay Simpkins, Linda Brewer (Vice-Chair), Brian May, Jeff Morrell & Jeff Freeman

MEMBERS EXCUSED: Jim Leklem (Chair), Anne Schuster & Larry Sleeman

STAFF PRESENT: Gordon Brown, Bill Emminger & JonnaVe Stokes (recorder)

GUESTS PRESENT: Ian Macnab & Ron Tacchini

CALL TO ORDER - The DSAC meeting was called to order at 6:33 p.m.

The April 2013 minutes were presented for approval.

Two changes were noted; under "Current Landfill Operations," change "42,000 pounds" to "42,000 gallons" and change "Pacific Recycling Compost Facility" to "Pacific Region Compost Facility."

MOTION was made to approve the April 2013 minutes as amended; motion seconded; all in favor, so approved.

CITIZEN COMMENTS - None

CURRENT LANDFILL OPERATIONS

Brian May, Division Manager & Ian Macnab, Construction Manager, Republic Services, Inc. (RSI)

Coffin Butte Landfill

- Cell V-A construction was divided over the last two years.
 - The geo-synthetic liner and protective layers were started this spring and finished today; piping will be finished by the end of September to complete construction in this 6.5 acre cell (Cell IV was around 14 acres and has been being filled since the end of 2011).
 - Will start filling this cell in mid-October, to keep materials level with Cell IV.

Pacific Region Compost Facility

- 2012 significant improvements on better draining, structure, storm-water collection with bio-swales at the south end last year.
- North half ponds and bio-swales. In process of re-grading and will be rocked next week.
- Stage II pile will be improved for windrowing. Shredded versus ground, producing a smaller product.
- Expanded ponds to do more aeration treatment.
- Plan to generate more hogfuel to sell at market.
- Leased additional piece of property from Adair Village with an asphalt surface, used for windrows until the end of 2014.
- Odor complaints:
 - Year to date 93 compared to 87 last year.
 - 29 complaints last August and 28 have been reported this year.
- Dr. David Hill treatment applied to the compost rows to enhance the bug population, to perform first turn next Tuesday. Each windrow has been inoculated and are targeted to be turned between 4 and 6 weeks.

- JC-BioMethane, LLC recently put first merchant commercial digester on line.
 - Commercial food waste will be sent here from RSI.

MOTION was made to adjourn; motion seconded; all in favor, so moved.

Meeting was adjourned at 7:04 p.m.