



ENVIRONMENTAL HEALTH DIVISION

Health Department
PO Box 579
530 NW 27th Street
Corvallis, OR 97339-0579

(541) 766-6841 FAX (541) 766-6248 TTY (541) 766-6835 www.co.benton.or.us

Benton County Food Service Advisory Committee (FSAC) September 30, 2010 Meeting Minutes

Members Present: Gary Evans, Chair (Manager/Clodfelter's); John Booker, Food Service Manager (Burger King); Carolyn Raab (Consumer Rep/OSU Extension Service); Aleli Hernando-Fisher (Retired Food Service/Albany General Hosp); Jeff Franzoia, General Manager (Applebee's); and Bernardo Magana (Operator, El Sol de Mexico);

Absent Members: Barb Eveland, Operator (Nearly Normals)

Staff Present: Bill Emminger (EH, Deputy Administrator), Marika Medrano (EH, Division Coordinator)

CALL TO ORDER

The Chair called the meeting to order at 2:30 PM

APPROVAL OF MINUTES

A **motion** was made to approve Minutes from June 17, 2010; the Motion was seconded; all were in favor; so moved.

CITIZEN COMMENTS

None

AGENDA

John Booker: Delete temporary permit discussion – not relevant for the FSAC. This is a City of Corvallis zoning issue. The City of Corvallis has a requirement that temporary placement of structures can not exceed 45 days in the downtown area. The City of Corvallis could enforce their requirement on mobile food units, but will do so on a complaint only basis. So far there is only one mobile unit that we are aware of that could be affected and they are in contact with the City of Corvallis

FOOD SAFETY FOCUS

Marika Medrano

Issue mailed out in August – we will look at publishing again in November.

John B: maybe we could focus on committee members.

Bill: We could add contact information for members. We are looking for ideas on topics for newsletter material. This also ties into the work we are doing on an EH annual report (for 2008). We are good about tracking data and now we want to put it to use. How can we use our data to inform & educate the food service community? We are hoping to have a useful tool.

2011 FEES

Bill Emminger

We are looking at a 6% fee increase this year. We operate at full cost recovery. We do get some general fund money, but I use most of the general fund money to pay for outbreak investigations, animal bites and complaint investigations. I try to keep the fee setting process as transparent as possible. I have a formula for the fees based upon our hourly rate – I have calculated that to be \$157.00.

John B: I was concerned about the reorganization and how it will affect our fees?

Bill: This is a good question, this year the budget process took longer to give me the numbers. Right now I am doing my best analysis of what the budget will look like. At some point I will have to pick up a portion of the Deputy Administrator's salary – but as it looks now not until 2012.

Bill: Please take a look at the fee packet. I have a justification of what full cost recovery looks like. Our food industry has remained fairly flat, but the onsite program has seen almost a 50% drop in revenue. When our second sanitarian in the on site program left, I did not fill the vacancy. I think I might be able to bring someone in as a 0.8 FTE or a 1.0 FTE if they are a trainee. This will all depend on the economic recovery.

Gary E: I would recommend you take out the 2003 DHS State Marker Fees – I don't think they add value and I think it makes the fees look bad since the state's fees 7 years ago were much lower than our proposed 2011 fees.

Bill: I was able to decrease the cost of benevolent rate to \$31. This year we took a closer look at how much time it took to receive and process and benevolent temporary restaurant license application. Previous we assumed that the split was 50/50. The actual time is closer to 15 minutes which is the basis for the new fee and will allow us to reduce administrative fee from \$74.00 to \$31.00. On a related note, in Benton County we have not had a known food borne illness associated with a licensed temporary event. However, some of the larger outbreaks were related to an unlicensed temporary event.

Jeff F made motion to adopt motion as proposed with 6% increase, John B seconded. All were in favor; so moved. FSAC approves the proposed 2011 EH fee schedule with the 6% increase.

SERV SAFE

Marika Medrano

Last class was September 16th – 13 students, all 13 passed.

Next class is April 21st, 2011 at Health Services in Columbia Room

ANNOUNCEMENTS

John: What is the status of the FDA Food Code?

Bill: They had their first meeting today, but they have a robust committee (30 people) that will review the Food Rules.

**Minutes Approved 1-24-11 **

Gary Evans: Pub Stroll tonight at 10pm

Partnership to reduce underage drinking at the library on Nov 6th

Clodfelters is done remodeling – we put in extra restrooms, lottery games and game room

NEXT MEETING

January 24th, 2010 (Monday at 2:30pm)

MEETING ADJOURNED at 3:56