

QUESTIONS AND ANSWERS

FOR

RFP NO: 1517-09

RFP Title: *LOCUM TENENS and / or PERMANENT PROVIDER RECRUITMENT SERVICES*

DATE	QUESTION	ANSWER
04/13/17	If a proposer wants to make changes to the Sample Contract, can the County provide the proposer with a Word version of the RFP?	<p>The County will provide any proposer a Word Version of the RFP. Request for Word versions should be emailed to the issuing office at: judy.a.blackburn@co.benton.or.us</p> <p>A proposer may certainly provide a redlined version of the Sample Contract as part of their response to the RFP, if they feel it necessary. However, the RFP states in Part 1, Section C, the following information:</p> <p>C. The Contractor will comply with all terms in the Benton County contract for these services, the basis for which is the attached Benton County contract, including exhibits. A sample of the contract is included in Exhibit 1. The County reserves the right to further negotiate the terms of the contract independently with any chosen proposer.</p> <p>The verbiage provides County and chosen vendor the right to negotiate contract language and terms after a proposer has been offered a contract.</p>
04/13/17	Just to clarify, the questions and contract exceptions are due via mail tomorrow, correct?	There is no deadline for questions. There is a deadline for Commenting on or Protesting Specifications Believed to Limit Competition. That date is April 14, 2017.
04/14/17	Is there a particular format that our pricing should be submitted?	No. However, please remember that all responses must be typed and, if submitted by e-mail, must be sent in a PDF format with a file size no larger than 20 MB.
04/14/17	Can we add on-call, overtime, weekend on-call to our pricing?	Yes
04/14/17	May we add a locums to perm conversion fee to our pricing?	Yes

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04/14/17	Will the interviews be conducted in person or can they be done via phone?	Normally the County performs its interviews by phone.
04/14/17	Can we propose exceptions to the Terms and Conditions in our proposal?	Exceptions to the sample contract terms and conditions may be submitted. In the event a Proposer is chosen as an Awardee, the proposed exceptions will be considered and negotiated through the contract negotiation process following the Notice of Award.
04/14/17	1) Is there an incumbent? a. If so, what are the current incumbent rates? b. If so, how many hours were used in the current incumbent contract?	The County currently has agreements in place for both Locum Tenens and/or Recruiting Services. The hours of service vary based on need. Recently, the County has had need for more hours due to the opening of two new sites. More typically, Locums will be used to cover Provider vacancies and extended vacations. Further information about the County's current agreements may be obtained by submitting a Public Records request.
04/14/17	Do we have to bid on all specialties?	No
04/14/17	Will awardees be allowed an opportunity to negotiate the terms of the contract prior to signing?	Yes
04/14/17	Should there be contract terms we are unable to accept, is there a penalty for not signing a contract?	The County will negotiate contracts <u>after the proposer has been named as an Awardee</u> . The proposer does not need to sign the Sample Contract as part of this RFP process. If awarded a contract and the parties cannot agree on terms and conditions, the proposer may withdraw its proposal without incurring any penalty.
04/14/17	Are there penalties incurred if unable to fill any of the openings?	NO
04/14/17	Are there any small business subcontracting requirements associated with this RFP?	There are no small business requirements. However, BCC 2.011 states preference will be given to "services that have been manufactured or produced in Benton County and immediate surrounding area if price, fitness, availability and quality are otherwise

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		equal.”
04/14/17	What are the current challenges/obstacles that the Benton County faces in meeting its staffing and recruitment goals for these positions? If a contract for the proposed services is in place, what areas of improvement over the existing contract would Benton County like to see?	The County initially issued an informal bid solicitation for Locum Tenens and Recruiting services. This type of solicitation permitted the County to expend up to \$150,000 with each of its chosen vendors. The County has decided to resolicit the services using an RFP process. Contacts offered as a result of this RFP process may be let in excess of the current expenditure limitations. Currently, the County is not seeking to improve and areas of service with existing Contractors.
04/14/17	What are the electronic medical record systems utilized?	The County utilizes an electronic health record. It is EPIC BY OCHIN
04/14/17	What are the required shifts and work schedules?	Currently, our normal clinic hours are 8:00 am to 5:00 pm with an occasional evening shift to 8:00 pm. The clinics are currently not opened on the weekends or holidays.
04/14/17	When does the period of performance begin?	Work will begin after contracts have been fully executed and then upon request for service from the County.
04/17/17	How many facilities will this contract include and what types of facilities are they	The County currently operates six sites. For detailed information about each site you may visit the County’s webpage at: http://bentonlinnhealthcenters.org/excellence-in-healthcare/
05/03/17	What is” medical monitoring”	<p>“Medical Monitoring” is described as:</p> <p><i>“The performance of medical tests and physical exams to evaluate an individual’s ongoing exposure to a factor that could negatively impact on that person’s health”.</i></p> <p>Normally these tests or exams are being performed on a person who may have been exposed to a hazardous substance</p>

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