



# Home, Opportunity, Planning, and Equity (HOPE) Advisory Board Meeting APPROVED Minutes



December 9, 2019 \* 2 pm – 4 pm

Sunset Conference Room, 4077 SW Research Way, Corvallis

---

**Members Present:** Christina Jancila\* (Business Associate); Charles Maughan\* (Corvallis City Council); Xan Augerot\* (Commissioner, Benton County), Jan Napack\* (Corvallis City Council); Florence Anderson; Catherine Biscoe; Karyle Butcher; Bruce Butler; Bryan Cotter; Anita Earl; Joel Goodwin; George Grosch; Aleita Hass-Holcombe; Nicole Hobbs; Jim Moorefield; Andrea Myhre; Debora Stevens; Reece Stotsenberg.

**Members Excused:** Pegge McGuire\*; Danielle West.

**Absent:** Zachary Pierce

**Guests:** Ari Wagner (Consultant); Rich Sumner; David Jackson; Linda Tucker; Misha Mayer; Roberta Smith; Nancy Sessions; Bennett Hall; Courtney Cloyd; Ed Weber; Shawn Collins; Maggie Cooper.

**Staff Present:** Dawn Emerick (Health Department Director); Julie Arena (Benton County Health—Program Coordinator); Paula Felipe (Benton County Public Health, recorder).

\*Executive Board Members.

---

- I. **Welcome:** Coordinator Julie Arena welcomed the group and introduced Ari Basil Wagner, who will co-facilitate when covering the bylaws. Julie explained there will be no public comment at this meeting as no official action will be taken. She explained her role as coordinator is to help set the tone including being respectful, kind, collaborative, and professional and to promote evidence-based practices and look at the data. She appreciates how many people are here showing an outpouring of support and is thankful we live in a community passionate about wanting to help the homeless.
- II. **Review of Co-Chair Responsibilities:** The 21-member advisory board needs two co-chairs to run meetings and work with Julie and serve on the executive committee. The chairs will also help setting agendas and working with subcommittees. Let Julie know if anyone is interested in serving as a chair.
- III. **Introductions:** Each member was asked to introduce themselves, share a brief background, and share what they hope for this committee and what inspires them. Several responded they are inspired by the people they serve and by those who help and serve others and are committed to finding solutions and making a difference.
- IV. **Agreements for our Culture and Conduct.** Members were asked to share their hopes for the culture and conduct of this advisory committee. Their answers included: Fun; humor; respect; inclusiveness, honest; sense of accomplishment; action; food; potlucks; dedication; hardwork; change the face of homelessness; consensus; ok to disagree; not shy away from conflict; curiosity; kindness; recognize personal bias; concise communication; transparency; open-minded; positive attitude; not interrupted; data-driven; think before you speak; do your homework; cooperative; asking the right questions; patience; authentic; remember personal experiences; valuing others experience; time management; everyone's opinions matter. The meeting facilitator sets the tone and reminds members of their agreements on culture and conduct and the expectations as laid out in the Bylaws.

**V. Planning Goals and Bylaws Overview. (Ari Basil Wagner)** Ari expressed feeling humbled and honored to be in the room with so many experienced and knowledgeable people devoted to community service and helping others. She has experience facilitating groups across many disciplines. Her presentation provided a ‘planning overview,’ which included a briefing on the bylaws; discussion on vision and values; the broad sector representation; the structure and functioning of the committee; and Goals/Data-Informed Recommendations. Ari showed a “HOPE – Work Plan” graph that illustrates how strategies and action steps and resources/budget will be developed to obtain goals and make recommendations to the City and County. The Planning Components are: Review work to date; Data Collection – Gap Analysis; Outreach and Engagement; Assessment; Recommendations; and Evaluation. Discussion took place on the Continuum of services and various populations impacted by homelessness. Outreach and engagement are part of the planning process, which includes working with adhoc groups. Question: Are there any other issues needing to be addressed or anything else that should go into the Bylaws: Some issues raised were:

- Consider the City’s and County’s budget timelines and process if the advisory board wants to recommend and seek funding. Recommendations could be posed to City Manager, but it is too early now for this discussion. Also, not all recommendations will rest on a budget. Other sources could be grants and State resources (such as dollars appropriated to community action agencies). There are organizations that already provide services and could look at how to support what is working.
- State of Oregon legislation creating some new funding sources—new opportunities for resources to foster some innovation and action and results at the local level.
- Need a list of what resources are available and a timeline to align timing with process and opportunity. Let Julie know if anyone knows of State funding opportunities.
- Question posed on how does the executive and advisory boards work together? The Advisory board does the work and makes recommendations to the executive committee. The executive committee meets quarterly and can appoint members to the advisory committee or dismiss members if violate conduct. There are two members (co-chairs) from the Advisory committee who also sit on the Executive Committee.
- Question on categories of ‘report and recommend:’ Who is the Advisory Committee making recommendations to? To the Executive Committee (which includes both the City and County government officials). The HOPE committee can put together a vision and goals for the City and County to endorse and provide guidance to the funders and help to align resources. Board members can together a strategy that includes inventory of existing funding resources that have not been identified and finding gaps. An adhoc committee could also work on development this inventory of available resources.
- A member asked if committee is focused on long-term goals or short-term goals. Julie drew a graph which illustrated various populations/needs and how some solutions will impact short-term goals and others will take longer for impact.
- The meetings are open to the public.
- A citizen expressed an interest in serving on the advisory committee and said he has experience with seeing how the homeless live on a daily basis. There were many more who applied than selected to serve. If you were not selected to be on the advisory board, you could still be called to share your expertise through an adhoc group.

**VI. Scheduling Logistics.** To prepare for the next meeting, Julie will send out the 10-year tentative plan

and gaps analysis for review that Shawn Collins shared so we're not starting from scratch. Members expressed an interest in providing more input into the vision, values, and guiding principles. At future meetings, the board will give more input into a vision statement. The Bylaws were created so the chartering could begin, but these bylaws can be changed by the board as we move forward. Julie will send out a 'doodle poll' to see what is most convenient date/time for members to schedule the next meeting.

**VII. Adjourn** Meeting was adjourned at 4:08 pm.