

Benton County Classification Specifications

Classification Series/Occupational Group: Legal Classification Title: District Attorney DBM Range: C44-C4PremA # of Subgrades: 3 FLSA: Exempt		Series Summary: Incumbents in the Legal Professional series are licensed attorneys providing professional legal services to the County in the areas of prosecution and litigation. This classification encompasses incumbents responsible for upholding state and federal law in the prosecution of criminal, juvenile delinquency, dependency, forfeiture, child support, and civil commitment proceedings, which includes the preparation and litigation of cases including murder and aggravated murder. Specific duties could include; reviewing police reports and criminal investigations to develop cases; negotiating with defense attorneys and preparing plea offers; conducting litigations and providing advocacy; and drafting recommended policies and procedures for law enforcement staff. Exact assignments and responsibilities will vary in accordance with the following competency levels:			
Characteristics	Work Diversity	Complexity	Knowledge	Responsibility	Classification Level Distinctions
C44	Homogenous: Major job responsibilities are considered relatively homogenous requiring the application of similar knowledge, skills and abilities.	Standard: Most difficult job responsibilities typically performed for 30% or less of the employee's time. Additional time may be dedicated to duties that are of a lower complexity.	Possesses and applies a broad knowledge of legal principles, practices, and procedures to the completion of routine cases.	Works under close to moderate supervision and follows standard procedures and practices to accomplish assigned work.	Knows fundamental concepts, practices and procedures of the legal field, and applies this knowledge to the resolution of routine cases; work is routine and instructions are usually detailed. MQ: Juris Doctorate, Oregon State Bar License
C45	Mixed: Major job responsibilities exhibit a moderate degree of diversity often requiring the application of divergent areas of knowledge, skills and abilities.	Moderate: Most difficult job responsibilities generally account for 30%-60% of the employee's total work time.	Possesses and applies comprehensive knowledge of the legal field to the completion of complex and non-routine cases and legal issues for the County.	Usually works with limited supervision. Assignments are broad in nature, requiring some originality and ingenuity.	Knows and applies advanced legal concepts, practices and procedures to the resolution of complex and/or sensitive cases; performs work that is varied and may somewhat difficult in nature; moderate levels of evaluation, originality or ingenuity is required. MQ: Juris Doctorate, Oregon State Bar License 3 years of legal experience with at least 1 year of felony criminal litigation or child dependency litigation experience.
C4premA	Heterogeneous: Major job responsibilities require the application of varying and diverse knowledge, skills and abilities. Job responsibilities may require the knowledge of multiple professional functions.	Significant: 60% or more of the employee's time is dedicated to responsibilities that are commonly considered to be the most difficult part of the job.	Possesses and applies an advanced legal knowledge to the completion of complex, non-routine and politically sensitive cases and legal issues impacting the County.	Plans and conducts assignments with minimal oversight and/or review. Recommends major changes in procedures to assigned area.	Possesses and applies an advanced knowledge of legal principles, practices and procedures to the resolution of the most complex and sensitive cases; assignments are broad in nature, generally requiring a high level of ingenuity and originality; has appreciable latitude for unreviewed actions and/or decision. MQ: Juris Doctorate, Oregon State Bar License 6 years of legal experience with at least 1 year of felony criminal litigation or child dependency litigation experience.