

BENTON COUNTY POSITION DESCRIPTION

CLASSIFICATION	BAND	GRADE	SUBGRADE	FLSA STATUS
Technical Specialist	B	2	5	Non-Exempt
POSITION TITLE:	Building Inspector 2	POSITION#:		
<input type="checkbox"/> New <input checked="" type="checkbox"/> Revised (Check one)	Date:			
SERVICE TYPE:	AFSCME			
Employee Name:		Department:	Community Development	Supervisor:
FTE:	1.0	Employment Status:	Regular Full Time	

Position Summary:

Reviews plans and drawings of proposed structures and performs on-site inspections of buildings and related work for compliance with the Oregon State Building Codes and local ordinances. Assignments are performed within certification specialty and level of the inspector.

Essential Duties:

No.	Major Functional Area (MFA)	% of Time
1	MFA: Inspections Essential Duties: <ul style="list-style-type: none"> Perform on-site inspections of residential and commercial structures to ensure compliance with established code requirements, local ordinances, and conformance to approved building plans submitted with the building permit application; Verify site location for property line setbacks determined during plan approval process; Inspect plumbing, heating, cooling, electrical, structural and mechanical systems, within scope of certifications held, for compliance with established code regulations, local ordinances and safety requirements; Determine violations and post stop work orders and notices as necessary. 	70%
2	MFA: Plan Review Essential Duties: <ul style="list-style-type: none"> Perform plan review for residential and commercial structures for compliance with code and local ordinances, within the areas and levels of certifications held. 	20%
3	MFA: Information and Input Essential Duties: <ul style="list-style-type: none"> Assist in the administration of the building permit program; Provide technical information and advice to contractors and the general public on aspects of the Oregon Residential Specialty Code, Oregon Structural Specialty Code, Oregon Plumbing Specialty Code, and the Oregon Electrical Specialty Code and adopted references. 	10%
	And other duties as assigned.	
Percentages should total 100%		100%

Physical Requirements:

Requires ability to climb ladders, crawl into confined spaces, work high off the ground, lift up to 50 pounds, and drive 100-150 miles per day. Exposure to worksite equipment; to cold, snow, rain, wind, sleet, and mud on a regular basis all year; to construction sites, steep slopes, dogs, people etc. while conducting inspections. Standing, walking and driving each make up 25% or more of the day.

NOTE: The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department.