

BENTON COUNTY POSITION DESCRIPTION

CLASSIFICATION	BAND	GRADE	SUBGRADE	FLSA STATUS
Maint. & Operation Asst. 2	A	1	2	Non-Exempt
POSITION TITLE: Maintenance Worker/Groundskeeper 2		POSITION#:		
<input type="checkbox"/> New <input checked="" type="checkbox"/> Revised (Check one)		Date:02/01/2020		
SERVICE TYPE: Non Rep				
Employee Name:		Department: Natural Areas & Parks	Supervisor: Natural Areas and Parks Director	
FTE: .01(per person)		Employment Status: ONCALL NON-BENEFITED		

Position Summary:

Perform a variety of semi-skilled tasks in the maintenance and operation of parks, recreation buildings, grounds, trails and open spaces.; Ability to operate & maintain small power tools, riding mowers, tractors; and perform miscellaneous duties such as painting, plumbing, carpentry & related tasks. Position is temporary part time in nature. Must have the ability to work some weekends and holidays.

No.	Major Functional Area (MFA)	% of Time
1	MFA: Park's Ground and Facility Maintenance Essential Duties: <ul style="list-style-type: none"> Operates mowers, leaf blowers, trimmers, edgers and a variety of hand/power tools and equipment. Assists in building, maintaining and/or repairing amenities including trails, fences and structures. 	50%
2	MFA: Semi-skilled building and equipment maintenance Essential Duties: <ul style="list-style-type: none"> Under the direction of higher level Park staff perform minor repairs, painting, plumbing, carpentry and other trade type work on park shelters and buildings. Ability to perform general maintenance and repairs on power tools and small engine equipment. 	20%
3	MFA: Custodial Work at Park Restrooms, Shelters and Campgrounds Essential Duties: <ul style="list-style-type: none"> Clean, sanitize and restock Restrooms, clean shelter and picnic areas, empty and reline trash containers, sweep and mop floors. Pick-up and remove litter in and around grounds. Rake gravel and clean barbeque pits. 	20%
4	MFA: General Assistance <ul style="list-style-type: none"> Checking and posting parks reservation signs Interact with the public who visit the park 	10%
And other duties as assigned:		
Percentages should total 100%		100%

Special Requirements:

Driver's license required with good driving record. Ability to perform work in adverse weather conditions; Work schedule flexible depending on the demands of the job duties. Available to work weekends, evenings and holidays as well as work shifts different from other work groups. Must possess and maintain a valid Oregon driver's license and acceptable driving record. Some janitorial and/or landscaping experience preferred. Knowledge of, and willingness to apply work safety rules and procedures. Ability to work independently and complete daily activities.

Physical Requirements:

Must wear appropriate personal protection equipment when operating loud equipment. Must be able to lift up to 50 lbs. without assistance. Requires frequent exposure to outdoor elements which may include heat, cold, rain, snow, animal/human waste, odors, and insects. Must be able to walk on uneven or wooded ground. Requires frequent use of hands to finger, handle or feel; ability to stoop, kneel, crouch or crawl; ability to stand, walk, sit, reach with hands and arms, climb or balance. Ability to sit on tractor mower up to 10 hours each day;;

NOTE: The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department.