

# BENTON COUNTY LODGING TAX RETURN FORM

<b>For Office Use Only</b>
Date received:

Tax Period <input type="checkbox"/> Jul—Aug—Sep	
Owner/business name	Tax collector number
Contact person	Title
Email	Phone

Lodging provider     Lodging intermediary

**Part A—Benton County Gross Receipts**

1	Total <b>gross receipts</b> .....	1	
2	Reduction to gross receipts. <i>See instructions.</i>		
	2a. Long-term or monthly lodging.....2a		
	2b. Gross receipts from transient lodging intermediaries.....2b		
	2c. Emergency or temporary shelter coordinated by approved non-profit...2c		
	2d. Federal employee on business/instrumentalities/diplomatic immunity..2d		
	2e. Total reduction to gross receipts (add lines 2a thru 2d).....2e		
3	<b>Total taxable gross receipts</b> (subtract line 2e from line 1) .....	3	

**Part B—Benton County Lodging Tax**

4	Benton County tax rate.....	4	3.00%
5	<b>Tax due</b> (multiply line 3 by line 4).....	5	
6	Benton County Administrative fee. <i>This will reduce your tax</i> .....	6	5.00%
7	Administrative fee total (multiply 6 by line 5).....	7	
8	<b>Total tax due</b> (subtract line 7 from line 5).....	8 [BCLT]	
9	Adjustments. <i>See instructions.</i>		
	9a. Penalty.....9a [BCLP]		
	9b. Interest.....9b [BCL]		
	9c. Overpayment/underpayment from previous quarter.....9c [BCLT]		
	9d. Total adjustments (add lines 9a thru 9c).....	9d	
10	<b>Total Payment due</b> (add line 8 and line 9d).....	10	

**Part F—Signature**

I declare the information in this document and any attachment is true, accurate and complete.

Signature	Date
PRINT Name	Title

Submit this return and total payment due for Benton County on or before the due date.

Mail your return with payment to:

City of Corvallis  
Finance Department  
P.O. Box 1083  
Corvallis, Oregon 97339-1083

Visit us at:

City of Corvallis  
Finance Department  
500 Southwest Madison Avenue  
Corvallis, Oregon 97333