



## Outdoor Education & Recreation Program

### Activity Checklist

*Benton County supports outdoor education & recreation programs within county parks. If you have a program or skill that you'd like to teach to others, complete this form and mail to: Benton County Natural Areas & Parks, 360 SW Avery Ave., Corvallis, 97333; by fax to 541-766-6891; or by email to [adam.stebbins@co.benton.or.us](mailto:adam.stebbins@co.benton.or.us).*

**Organizations creating new or adapting current outdoor education and recreation programs proposed to occur in partnership with Benton County Natural Areas & Parks need to complete the following checklist, and submit for review.**

**To ensure park availability and the most enjoyable experience possible, it is required that Special Use Permits are completed for proposed group activities (fees can be waived for education programs)**

1. Person making the request
2. Organization represented
3. Please review the current state educational standards for public schools, Oregon Next Generation Science Standards. State how your proposal aligns with these standards
4. Park Location(s) where activities are to occur
5. Name of program
6. Describe your program
7. Education goals
8. Recreation goals
9. Age Range of participants
10. What support are you requesting from Benton County?



Natural Areas and  
Parks Department  
360 SW Avery Avenue  
Corvallis, OR 97333-1139  
542-766-6871  
FAX 541-766-6891

**SPECIAL USE PERMIT**

Reservation #: \_\_\_\_\_ Reservation Dates: from: \_\_\_ / \_\_\_ / \_\_\_ to: \_\_\_ / \_\_\_ / \_\_\_  
month day year month day year

Organization/Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_

**This section to be completed by Applicant (Processing Fee of \$50.00)**

Number of Participants: _____	Park Area to used: _____
Overnight Use: <input type="checkbox"/> Yes <input type="checkbox"/> No	Supervision: _____
Description of Activity:     	

Fees are waived if this box is checked (Educational, Research, or permits for Tracking Purposes only, etc.)

**This section to be completed by Benton County Natural Areas & Parks Representative**

Approved	Denied
Conditions of Approval:     	

*This permit is only valid when signed and dated, and must be with you during occupancy of the park area to be used. The permittee shall hold-harmless, indemnify and defend Benton County, its officers, agents and employees from any and all liability, claims, losses, damages, and other costs arising or alleged to arise from or during the activities described herein.*

\_\_\_\_\_  
*Signed by Group Representative*                      *Date*                      *Signed by Benton County Parks Representative*                      *Date*