



**Natural Areas and  
Parks Department**  
360 SW Avery Avenue  
Corvallis, OR 97333-1192  
(541) 766-6871

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**To:** Shane Hetzler/Trout Mountain Forestry

**From:** Adam Stebbins, Benton County Natural Resources Coordinator

**RE:** Request for Interpretation of RFP Documents

Dear Mr. Shane Hetzler/Trout Mountain Forestry,

The attached letter dated May 11<sup>th</sup>, 2020 was received at our office May 13<sup>th</sup>, 2020 and included questions within two numbered categories (see **Attachment A**). Responses reference the *Forest Resources Stewardship Plan Update (1,022 acres) Request for Proposals*, hereinafter referred to as "RFP", to address the questions in order of the two numbered categories of **Attachment A** as follows:

1. **See Section III. C. of RFP**, and provide information as requested and note specifically "pass/fail" and scoring range for Section 1. And Section 2. respectively.
2. As shown in the referenced section, there are no examples of "Appropriate Resources" provided; unique responses are thus to be provided by respective proposal submitters for Evaluation Committee review, scoring, and comments.

Sincerely,

A handwritten signature in black ink that reads "Adam Stebbins".

Adam Stebbins

Natural Resources Coordinator

**Benton County Natural Areas and Parks Department**

[adam.stebbins@co.benton.or.us](mailto:adam.stebbins@co.benton.or.us)

360 SW Avery Ave.

Corvallis, OR 97333

Cc. Laurie Starha, Director of Benton County Natural Areas & Parks Department

## Attachment A

Shane Hetzler  
Trout Mountain Forestry  
260 SW Madison Ave., #117  
Corvallis, OR 97333



Adam Stebbins  
Forest Resources Stewardship Plan Project Coordinator  
Benton County Natural Area & Parks Department  
360 SW Avery Ave.  
Corvallis OR 97333

May 11<sup>th</sup>, 2020

Subject: Request for Interpretation of RFP Documents

Dear Mr. Stebbins,

1. Can you please provide clarification for the information that Benton County is seeking in the Introductory Letter and the Key Personnel Qualifications sections of the Forest Resources Stewardship Plan Update RFP on page 11? The last 4 bullet points under the "Introductory Letter" requirements (Section 1) are repeated verbatim under the following "Key Personnel Qualifications" section (Section 2). Is it the county's intention to require the same information in both Section 1 and Section 2, or is this a typographical error? In the case of the latter, can you please clarify which bulleted items on page 11 are required components for the Introductory Letter?
2. Additionally, are there any guidelines for "Section 9 – Appropriate Resources" (page 13)? What are examples of appropriate resources that the county would like to see?

Thank you for the clarifications.

Sincerely,

Shane Hetzler  
Trout Mountain Forestry

RECEIVED  
MAY 13 2020

BENTON COUNTY