



COMMUNITY DEVELOPMENT DEPARTMENT

360 SW Avery Avenue
Corvallis, OR 97333-1139
(541) 766-6819
www.co.benton.or.us/cd/

APPLICATION

MINISTERIAL REVIEW

File #

Fee: \$ (SEE CURRENT FEE SCHEDULE)

ALL SECTIONS MUST BE COMPLETED. ATTACH ADDITIONAL SHEETS IF NECESSARY. REVIEW WILL BEGIN ONLY WHEN THE APPLICATION IS DETERMINED TO BE COMPLETE

I. Property Owner(s) Information

Name(s): Phone #1:
Mailing Address: Phone #2:
City: State: Zip: Email:

II. Applicant Information

Name(s): Phone #1:
Mailing Address: Phone #2:
City: State: Zip: Email:

Other individuals to be notified of this application: Name, Address, City & Zip, or Email

III. Property Information

Site Address:
Assessor's Map & Tax Lot Number: T S, R W, Section(s), Tax Lot(s)
Acreage: Zoning: Fire District:
Water Supplied By: Sewage Disposal Type:
Existing Structures:
Current use(s) of the property:

IV. Request Summary (Example: "A Processing Facility in the Exclusive Farm Use zone.")

V. Attached Documentation: With all land use applications, the "burden of proof" is on the applicant. It is important that you provide ALL the information listed on the following pages at the time you submit your application. The processing of your application does not begin until the application is determined to be complete.



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Criteria

The criteria for Ministerial Review depend on the use in question. Consult the applicable section of the Development Code.

Attachments

1. A written statement and supporting documentation sufficient to demonstrate that the review criteria are met.
2. An accurate scale drawing of the property, showing the locations of existing and proposed structures, roads, water supply, subsurface sewage system, easements, and driveways. Label all tax lots.

Signature(s)

I hereby certify that I am the legal owners(s) or contract purchaser of the above noted property; that the information contained herein is accurate to the best of my knowledge; and that the requested administrative review permit would not violate any deed restrictions attached to the property.

Owner/Contract Purchaser Signature	Date
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Owner/Contract Purchaser Signature	Date
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For Office Use Only

Date Application Received: _____ Receipt Number: _____ By: _____

File Number Assigned: _____ Planner Assigned: _____

Date Application Deemed Complete: _____