



PUBLIC WORKS DEPARTMENT

360 SW Avery Avenue
Corvallis, OR 97333-1192

(541) 766-6821

FAX (541) 766-6891

ADDENDUM NO. 1

**TO THE CONTRACT DOCUMENTS FOR
REQUEST FOR PROPOSAL (RFP) FOR PROFESSIONAL SERVICES
DESIGN SERVICES, Hubbard Road: Long Tom River Bridge Replacement**

January 29, 2019

To ALL Planholders:

The following changes, additions and/or deletions are hereby made a part of the RFP documents as fully and completely as if the same were fully set forth therein:

The purpose of this addendum is to provide clarification on the Content and Format requirements. As stated in the RFP, "Substantive questions and answers will be made available to all known RFP recipients; and when appropriate, revisions, substitutions, or clarifications will be issued as official addenda." As there is no direct way to track the holders who have downloaded the RFP off of the website, this Addendum No. 1 will be posted on the webpage and will be forwarded to those companies already in contact with the County. An updated RFP with cross-through text will also be uploaded to the website.

1. On Page 13 of the document, delete the entire "Section 6. Proposed Professional Services Cost."

This is an error. County staff research was not thorough enough before release of the RFP as it was discovered that the proposed House Bill did not pass and go into effect on January 1, 2019, as was initially expected. All references to the Consultant providing cost information shall be deleted.

2. On Page 14 of the document, under Evaluation Criteria, delete the "Proposed Professional Services Cost" from the scored criteria chart.

Per Item No. 1 above, this evaluation criteria is not allowed and therefore shall be deleted.

3. On Page 14 of the document, the Evaluation Criteria Scoring will change as follows:

MANDATORY	
<input type="checkbox"/> Letter of Transmittal	Pass/Fail
<input type="checkbox"/> Proposal Format and Length	Pass/Fail
<input type="checkbox"/> Salary and Fee Schedule Included	Pass/Fail
SCORED CRITERIA	
EVALUATION CRITERIA	MAX. SCORE
<input type="checkbox"/> Professional Qualifications	25
<input type="checkbox"/> Performance Examples	25
<input type="checkbox"/> Project Understanding	25
<input type="checkbox"/> Approach/Resource Allocation	20
<input type="checkbox"/> Supportive Information	5
TOTAL SCORE	100 Points

All bidders shall acknowledge receipt and acceptance of the Addendum No. 1 by signing in the space provided and submitting the signed Addendum with the Bid.

Receipt acknowledged and conditions agreed to this _____ day of _____, 2019.

Bidder _____

By _____