



BENTON COUNTY
SPECIAL TRANSPORTATION ADVISORY COMMITTEE

AGENDA

Tuesday, March 27, 2018, 1:30 pm – 3:30 pm

Sunset Meeting Room - Benton County Sunset Building, 4077 SW Research Way, Corvallis

1. Call Meeting to Order / Introductions (Mary)
 2. Approve January 23, 2018 Meeting Minutes (2 Minutes)
 3. Old Business: (20 Minutes)
 - a) Update: Status of 2017-18 Grant Applications (Lee)
 - b) Update: Linn-Benton Loop System Development Plan (Lee)
 - c) Update: HB 2017 Transportation Bill (Lee & Lisa)
 - d) Update: Rideline Transportation Brokerage (Lee & Mary)
 4. New Business: (60 Minutes)
 - a) Guest Presentation: Mac Gillespie, Benton County Health Department – *Community Health Assessment/Community Health Improvement Plan*
 5. Upcoming STAC Business Items:
On the near horizon (dates TBD):
 - Regional Chapter of Linn-Benton-Lincoln Coordinated Plan
 - Benton County Transportation System Plan – Transit Portion Update
 - ODOT & BenCo Transit Asset Management Plan / Transit Safety Plan
 6. Informational: (5 Minutes)
 - a) Benton County Health & Equity Committee work (Rocio)
 7. Roundtable (5 Minutes)
- Conclusion

NEXT MEETING: April 27, 2018, 1:30PM – 3:30 PM

Benton County STAC Committee Members:

Mary Marsh-King, Chair (Vol. Driver)	Tera Stegner – Member (Grace Center)	Dave Zaback - Member (HomeLife)
Axel Deininger – Member (Disabled Rep.)	Drew Foster – Member (City of AV)	Tim Bates – Vice-Chair (CTS)
Tom Wogaman – Member (Schools ret.)	Steve Harder – Member (Dial-a-Bus)	Steven Black – Member (Vol. Driver)
Lee K. Lazaro – STAC Staff	Rocio Munoz – Member (Health Dept. Rep.)	

Benton County
Special Transportation Advisory Committee (STAC)
APPROVED 2018 Meeting Schedule
For January to December 2018

Tuesday, January 23, 2018
1:30 – 3:00 pm

Tuesday, February 27, 2018
1:30 – 3:00 pm

Tuesday, March 27, 2018
1:30 – 3:30 pm

Tuesday, April 24, 2018
1:30 – 3:30 pm

Tuesday, May 22, 2018
1:30 – 3:00 pm

Tuesday, June 26, 2018
1:30 – 3:00 pm

Tuesday, July 24, 2018
1:30 – 3:00 pm

August 28, 2018 Meeting (Cancelled)

Tuesday, September 25, 2018
1:30 – 3:00 pm

Tuesday, October 23, 2018
1:30 – 3:00 pm

Tuesday, November 27, 2018
1:30 – 3:00 pm

December 25, 2018 (Cancelled)

MEETINGS ARE OPEN TO THE PUBLIC

Meeting facility: Sunset Building, 4077 SW Research Way, Corvallis, OR 97333
In the Sunset Room on the first floor.

The Sunset Building is accessible to the public.

This Agenda and the accompanying Minutes are available in alternate format upon request.
For an alternate format, or if you have any questions, please contact Cathy Williams, STF Assistant, at
cathy.williams@corvallisoregon.gov 541-766-6729 ext. 5012



BENTON COUNTY
SPECIAL TRANSPORTATION ADVISORY COMMITTEE
MEETING MINUTES
January 23, 2018

Present

Mary Marsh-King, Chair
Tim Bates, Vice Chair
Tom Wogaman
Drew Foster
Rocio Munoz
Axel Deininger (remote)
Tera Stegner
Dave Zaback
Steven Black

STF and City/County Staff

Lee Lazaro, STF Coordinator
Cathy Williams, STF Assistant (Recorder)
Debie Wyne (Benton County Public Works)
Lisa Scherf (City of Corvallis)

Visitors/Presenters

(None)

Absent

Steven Harder

1. Introductions

Chair Mary Marsh-King called the meeting to order at 1:34 PM. Committee members present introduced themselves. Mary also acknowledged that Axel Deininger was present via speakerphone.

2. Review and approval of meeting minutes

The Committee reviewed the November 28th, 2017 minutes. Drew Foster moved to accept the minutes and Tom Wogaman seconded the motion. The minutes were approved unanimously as written.

3. Old Business

a) **Approval of DRAFT Reasonable Accommodation Policy** – Mr. Lazaro reported that the Reasonable Accommodation Policy is schedule to be presented to the Board of Commissioners at their meeting on February 20th. Steven Black made a motion to present the policy as written to the BOC. Tom Wogaman seconded the motion. Unanimous approval to have Lee present to the BOC on February 20th.

4. New Business

a) **HB 2017 Transportation Bill Update** – Lisa Scherf reported that the Transit side of the Bill includes the following components: Formula Program is 90% of the funds, will be distributed to our area based on employment tax; the Discretionary Grant Program is 5% of the funds, to be awarded on a competitive basis; and the Inter-Community Grant Program is 4% of the funds, for regional inter-community connections. Qualified entities (the County) and Public Transportation providers (like CTS) may apply for any of these grant programs.

b) **Member Contribution (\$6,400) for LB Loop System Development Plan** – Steven Harder made a motion for approval of the contribution. Drew Foster seconded the motion. Tim Bates abstained (due to conflict of interest) and all others approved. Lee will provide the current status of the Development Plan to Committee members.

c) **Rideline Transportation Brokerage** – Mr. Lazaro will compile data to present to the Committee at the next meeting.

5. Upcoming STAC Business Items

a) **Regional Chapter of Linn-Benton-Lincoln Coordinated Plan** – Lee will share information with the Committee as it becomes available.

b) **Benton County Transportation System Plan – Transit Portion Update** – Mr. Lazaro informed the Committee he is participating actively in the TSP, and that having a robust transit portion of the Benton County Plan will position us well for the STIF Plan.

c) **ODOT & BenCo Transit Asset Management Plan / Transit Safety Plan** – future agenda item (per Lee).

d) **BenCo Health Dept. Community Health Improvement Plan**– Date to be set for guest by Lee Lazaro.

6. Informational

2019-20 Discretionary Grants – Mr. Lazaro informed the Committee that these grants will include the Amtrak Connector Grant and next month's deadline for two (2) vehicle grants.

Other – Corvallis Transportation Plan System Open House – Lisa Scherf and Tim Bates to be hosting the Open House at the Corvallis Public Library. They requested that the Committee attend if interested and/or encouraged participation in the online component survey.

7. Roundtable: (None)

8. Conclusion: The meeting adjourned at 2:28 PM.

NEXT MEETING: Tuesday, March 27th, 2018, from 1:30 PM to 3:30 PM.

**Item 3 (a) Status of Benton
County Grant Applications
To ODOT**

5339 Recommended Awards

Small Urban

Agency	Grant Amount	Vehicle Quantity	Vehicle Category
		1	Category B
		2	Category C
R1-Wilsonville Smart	\$435,200	1	Category E
R2-Benton County	\$148,750	1	Category C
		2	Category C
R2-Yamhill County	\$331,500	2	Category E
R3-Josephine County (Electric)	\$425,000	2	Category A
Small Urban	\$1,340,450	11	Vehicles

Replaces #140
20+2 pass
bus

Rural

Agency	Grant Amount	Vehicle Quantity	Vehicle Category
		1	Category A
R1-Sandy	\$544,000	2	Category D
R1-South Clackamas TD	\$251,600	2	Category C
	\$795,600		
R2-Benton County	\$168,725	1	Category B
R2-Columbia County	\$136,000	2	Category E
R2-Lebanon	\$66,300	1	Category D
R2-Senior Citizens of Sweet Home	\$83,586	1	Category E
R2-Sunset Empire	\$174,250	1	Category B
	\$628,861		
R3-Josephine County	\$166,617	2	Category D
	\$166,617		
R4-Basin Transit	\$30,974	1	Category E
R4-COIC	\$142,849	1	Category B
	\$173,823		
R5-CCNO Union County	\$97,750	1	Category D
R5-CCNO	\$97,750	1	Category D
	\$195,500		
Rural Award	\$1,960,401	17	Vehicles

Replaces
#158
24+2 pass.
bus

5339 Total Recommended Award **\$3,300,851** **28** **Vehicles Recommended**

Total Requested (SU and Rural) \$5,614,600 46 Vehicles Requested
18 not awarded: 3 were not eligible and 15 replaced in STP awards.

5339 Discretionary Vehicle Expansion

Vehicle Expansion Recommended for Award			
Region	Agency	Grant Amount	Vehicle Type Requested
1	Clackamas County	\$295,800	2 Category B
2	Benton County	\$105,400	1 Category D
2	Tillamook County Transportation District	\$72,250	1 Category B
4	Wheeler County	\$44,200	1 Category E
5	Confederated Tribes of the Umatilla Indian Reservation	\$83,482	1 Category C
5	Grant County	\$40,800	1 Category E
5	City of Pendleton	\$76,500	1 Category C
		\$718,432	8 Vehicles

*Will purchase 1
new 12+2
pass small bus*

STP Award Recommendation

<u>Region and Agency</u>	<u>Grant Amount</u>	<u>Vehicle</u>	<u>Category</u>
R1-Clackamas County	\$77,168	1	Category C
R1-Hood River	\$98,703	1	Category D
R1-Sandy	\$349,624	1	Category A
R1-South Clackamas	\$97,017	1	Category C
R1-Trimet	\$1,014,845	13	Category D
	\$1,637,357		
R2-Columbia County	\$161,514	2	Category E
R2-Lebanon	\$69,989	1	Category D
R2-SAMTD	\$484,542	6	Category D
R2-Sunset Empire	\$457,623	3	Category C
	\$1,173,668		
		2	Category B
R2-Tillamook County	\$610,162	2	Category C
R2-Yamhill County	\$240,270	2	Category C
	\$850,432		
R3-Coos County	\$136,758	1	Category C
R3-RVTD	\$177,667	3	Category E
	\$314,425		
R4-Lake County	\$62,811	1	Category D
R4-Wheeler County	\$43,070	1	Category E
	\$105,881		
		1	Category D
R5-CCNO Union County	\$161,513	1	Category E
R5-CCNO Wallowa	\$103,190	1	Category D
		1	Category D
R5-CCNO	\$143,567	1	Category E
R5-CTUIR	\$287,136	2	Category C
R5-Grant County	\$44,865	1	Category E
R5-Harney County	\$166,896	2	Category D
	\$907,167		
Total Recommended Award:	\$4,988,930	Total Vehicles Recommended:	51
		Total Eligible:	77
Total Requested:	\$9,574,130	Requested	87
<p>87 requested 10 not eligible; 77 eligible, 51 awarded 26 not awarded</p> <p><i>* No award for Benton County in this program.</i></p> <p><i>Would have replaced #151 26+2 pass.</i></p>			

From: BERNARD Mark [mailto:Mark.BERNARD@odot.state.or.us]

Sent: Tuesday, March 13, 2018 3:45 PM

To: Lazaro, Lee <Lee.Lazaro@corvallisoregon.gov>

Cc: HOSKINS Marsha A <Marsha.A.HOSKINS@odot.state.or.us>; MILLER Arla <Arla.MILLER@odot.state.or.us>; BARNES Matthew M <Matthew.M.BARNES@odot.state.or.us>; WEST Christine A <Christine.A.WEST@odot.state.or.us>

Subject: Amtrak Connector Bridge Grant

Hi Lee,

This message memorializes our telephone conversation this afternoon regarding the Amtrak Connector Bridge Grant you applied for under the §5310 program (Application ID 103006). Unfortunately, the application was ineligible for funding under §5310 because intercity service can't involve a rail connection. The consensus in RPTD is that the service is valuable, however, and we would like to continue funding it.

During our conversation, I indicated that finding grant funding from other sources for the service would be a priority. And, we agreed that the marketing piece of your application would need to be eliminated or substantially reduced. I will update you periodically during my search for other funding. I appreciate your willingness to think creatively about this service.

-Mark

Mark Bernard, Regional Transit Coordinator – Region 2 South

ODOT Rail & Public Transit Division

Office location: Mill Creek Building

555 13th Street NE, Salem, OR 97301

Direct Office 503-986-3283 | **Cell** 503-798-1935

Response:

Thank you, Mark. I was not aware of this restriction previously for 5310 intercity funds, there is always something new to learn. We are pleased that ODOT finds the service to be valuable and we concur. For example, on Monday night I tabled at the Corvallis Sustainability Fair and Town Hall, which is a well-attended annual event held at the CH2M Alumni Center at OSU.

http://www.gazettetimes.com/news/local/sustainability-event-focuses-on-climate-change/article_610c7919-0037-521f-9240-431c8918bcde.html

Dozens of people came by my booth during the two-hour fair, and I would say about 2/3 of them were interested in the Amtrak Connector service; they had heard about it and wanted a brochure or to know more about it. I know that if we can increase it to a seven-day-a-week service, we can pick up more commuters and increase ridership.

Similarly, this is our second year of promoting the Amtrak Cascades two-for-one voucher program and it continues to be a very successful program. We have a database of over 400 passengers who have requested vouchers – we mail them a packet with the voucher, the Cascades trip planner, the Cascades train/bus schedule card, and our Connector brochure. We have also added a “call your driver” service where passengers coming in on the returning night train from Portland can call our Dial a Bus driver directly on a cellphone and advise they are arriving on that frequently-late train, and the driver will wait for them.

Yes, we will be able to temporarily fund marketing from other sources of funding, to reduce costs, and so we are really looking at operating costs for our contract with Dial a Bus. I look forward to working with ODOT to find a way to continue funding this service. We have worked long and hard to build this service cooperatively with ODOT Passenger Rail, and I think it would be going in the wrong direction to have to dismantle it when we are so close to an ongoing funding source for it.

Thanks, Lee

Lee K. Lazaro, CCTM

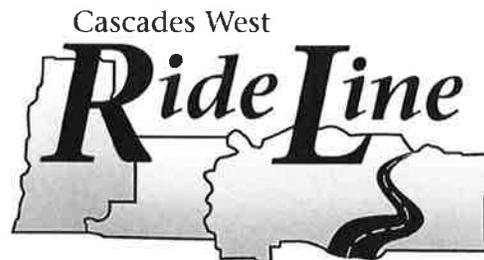
Benton County Rural/Special Transportation Coordinator

C/O City of Corvallis, PO Box 1083, Corvallis OR 97339-1083

**Item 3 (d) RideLine
Informational Update**

Advisory Committee Meeting

January 12, 2018
10:00am – 11:30am



Serving Linn, Benton and Lincoln County Residents

Cascades West Center, Upstairs Conference Room
1400 Queen Ave SE. Albany, Oregon

Phone and Video Conferencing will be available upon request
203 N Main St. Toledo, Oregon

- | | | | |
|-------------|--|-----------------|------------|
| I. | Call to Order, Self-Introductions | (10:00 – 10:05) | Chair |
| II. | Minutes from May 19th & Sept 15th 2017 meetings
<i>(Attachments A, and B)</i> | (10:05 – 10:15) | Chair |
| | <i>ACTION: Decision on minutes</i> | | |
| III. | Brokerage Operations | (10:15 – 10:30) | Brenda |
| | <ul style="list-style-type: none">• <i>Staffing updates</i>• <i>Statistics (Attachment C)</i>• <i>Costs per ride per client (Attachment D)</i>• <i>Budget report (Attachment E)</i> | | |
| IV. | Coordinated Plan Presentation | (10:30 – 11:00) | Lee Lazaro |
| | <ul style="list-style-type: none">• <i>Lee will present on the Linn Benton and Lincoln Counties adopted plans</i> | | |
| V. | Updates | (11:00 – 11:20) | Chair/All |
| | <ul style="list-style-type: none">• <i>Pedal Corvallis (Attachment F)</i>• <i>Regional transit needs/trends/issues</i>• <i>Legislative topics</i>• <i>Oregon Public Transportation Plan</i> | | |
| VI. | Other Business | (11:20 – 11:30) | Chair |
| VII. | Adjourn
Next meeting, February 16 th , 2018 | | |

The meeting locations are wheelchair accessible. If you need special assistance please contact Emma Chavez at least 48 hours prior to the meeting. Emma can be reached at 541-967-8551 (TTY/TDD 711) or echavez@ocwcog.org

Cascades West Ride Line Statistics

October 1, 2017 - December 31, 2017

<i>Number of Trips</i>	<i>Number of Clients</i>	<i>Mode</i>		
IHN				
23	4	Bus		
8	7	Comm. Bus		
175	22	Lodging		
1	1	Lodging-Esc		
201	30	Meals		
137	30	Meals-Escort		
13,513	641	Mileage		
8	2	Parking		
21	21	Secure		
30,485	2,238	Sedan	40,820	Trips Not shared
205	122	Stretcher	10,777	Shared
6,820	602	Wheelchair	51,597	
<u>51,597</u>	<u>3,720</u>	Sub Total		
OHP				
1	1	Comm. Bus		
10	3	Lodging		
1	1	Lodging-Esc		
20	5	Meals		
11	3	Meals-Escort		
1,006	55	Mileage		
4	4	Secure		
1,434	163	Sedan	2,239	Trips Not shared
5	5	Stretcher	477	Shared
224	37	Wheelchair	2,716	
<u>2,716</u>	<u>277</u>	Sub Total		
54,313	3,997	Grand Total		

Number of answered calls during this quarter was 25,608

Information provided is for the QUARTER

October 1, 2017 through December 31, 2017

		Number Trips	Cost of Trips	Average Charge Per Trip	Unduplicated Clients	Trips Per Client	Charge Per Client
Benton	Sedan	5,599	\$ 184,530.90	\$ 32.96	416	13	\$ 443.58
Linn	Sedan	4,928	\$ 323,166.55	\$ 65.58	459	11	\$ 704.07
Linn	Sedan	21,099	\$ 709,419.73	\$ 33.62	1,456	15	\$ 487.24
Other Co's	Sedan	296	\$ 20,284.62	\$ 68.53	25	12	\$ 811.38
Benton	Wheelchair	1,226	\$ 47,465.24	\$ 38.72	100	12	\$ 474.65
Linn	Wheelchair	773	\$ 36,497.34	\$ 47.22	72	11	\$ 506.91
Linn	Wheelchair	4,999	\$ 248,915.59	\$ 49.79	449	11	\$ 554.38
Other Co's	Wheelchair	48	\$ 3,212.70	66	11	4	292.06
Benton	Mileage	1,442	\$ 4,815.60	\$ 3.34	73	20	\$ 65.97
Linn	Mileage	3,529	\$ 27,284.60	\$ 7.73	232	15	\$ 117.61
Linn	Mileage	9,442	\$ 45,401.68	\$ 4.81	375	25	\$ 121.07
Other Co's	Mileage	106	\$ 254.58	\$ 2.40	2	53	\$ 127.29

Charge is based on the transportation providers base rate plus mileage rate per trip

RIDELINE BROKERAGE

November 30, 2017

FY 18

CASCADES WEST COUNCIL OF GOVERNMENTS		
FY 2017-2018 Budget Summary / Financial Statement ending balance		
Description	Budget	Ending Balance
Coordinated Care IHN CCO	7,267,487	2,198,550
Title XIX DHS FFS	412,000	129,959
Contract Revenue		
Miscellaneous		5,860
TOTAL REVENUE	7,679,487	2,334,368
Wages	544,675	192,188
Leave	29,482	11,396
Benefits	380,007	124,134
TOTAL PERSONNEL	954,164	327,718
Contract Expense	6,259,382	2,922,002
Materials and Supplies	465,941	125,344
TOTAL MATERIALS & SUPPLIES	6,725,323	3,047,345
GAIN / (LOSS)	-	(1,040,695)

Pedal Corvallis Statistics:

- 750 all-time participants
- 178 active participants (non-active participants are those whose passes have expired; for example, a 3-day or month pass)
- About ¼ of active participants are IHN members
- 4,676 all-time trips
- Average trip duration is 29 minutes
- The eclipse weekend (Aug. 18-21, 2017) saw the largest ridership of any single weekend since the program launched in June 2016 (likely a combination of eclipse traffic, Corvallis Open Streets event celebration, and an OCWCOG outreach campaign)
- Targeted outreach campaign conducted in the Garfield area of Corvallis this summer (where 2 of the 8 bikeshare stations are located). This encompassed a group bike ride, partner engagement, direct mail, and door-to-door canvassing in English and Spanish. A survey evaluation is currently underway and data can be provided at a future TBAC meeting if desired (Ulisses could attend and give a summary of the campaign when the final report is done, perhaps).

The brochure developed this summer with Alta (has lots of info for IHN members!), including a station map. (Brochures will be available at the meeting).