



BENTON COUNTY
SPECIAL TRANSPORTATION ADVISORY COMMITTEE
MEETING MINUTES
Regular Meeting January 3, 2017

Present

Mary Marsh-King, Chair
 Steve Harder
 Tera Stegner
 Dave Zaback
 Steven Black
 Tom Wogaman
 Axel Deininger
 Drew Foster

STF and City/County Staff

Lee Lazaro, STF Coordinator
 Cathy Williams, STF Assistant (Recorder)
 Lisa Scherf, City of Corvallis

Visitors/Presenters

(None)

Absent

Tom Wogaman
 Debie Wyne, Benton County Public Works

Agenda Item	Information Only	Action Taken	Held for Review	Comments
1. Call Meeting to Order/Introductions	X			
2. Approval of November 29, 2016 Minutes		X		Approved
3. <u>Old Business:</u> <ul style="list-style-type: none"> • Approved 2017 STAC Meeting Dates 		X		Approved

Agenda Item	Information Only	Action Taken	Held for Review	Comments
4. <u>New Business:</u> 2017-19 Biennium Grant Allocation Work - <ul style="list-style-type: none"> • Brief Update on Current Formula Grant Status • DRAFT 2017 STAC Grant Activities and Public Process Schedule • 2017-19 STF Application Form and Letter sent to Existing (and New) Providers • Confirm STAC General Funding Priorities per Coordinated Plan • Options Analysis for Meeting Reductions • Options Discussion for Meeting Reductions • Action Plan for January 24th Meeting Agenda • Other Budget Items for Discussion/Consideration 	X X X X X X X	X		Approved Presentation by Lee
5. <u>Information Sharing and Discussion Items:</u> None				None
6. <u>Roundtable:</u> <ul style="list-style-type: none"> • Committee Members • Transportation Providers • Staff & Visitor's Comments 				None

CONTENTS OF DISCUSSION

1. Introductions

Chair Marsh-King called the meeting to order at 1:35 PM. Committee members present introduced themselves. Ms. Marsh-King also acknowledged that Axel Deininger was in attendance via speaker phone. Mary also asked staff and other attendees to introduce themselves.

2. Review and approval of meeting minutes

The November 2016 minutes were reviewed by the Committee. Steve Harder moved to accept the minutes and Dave Zaback seconded the motion. The minutes were unanimously approved as submitted.

3. Old Business

Approved 2017 STAC Meeting Dates (Lee Lazaro)

Meeting time is extended for January 24th from 1:30 PM to 3:30 PM. The Committee will make adjustments, if necessary, during the year.

4. New Business

2017-19 Biennium Formula Grants Allocation (Lee Lazaro)

Mr. Lazaro distributed a handout "Grant Status Budget Briefing & Options Analysis" for the STAC that he compiled as a source of information and explanation of upcoming budget projections and formula grant allocations.

- **Brief Update on Current Formula Grant Status**

Part One – Update on 17-19 Formula Grant Status and Activities (same chart as distributed at the November 2016 meeting). There have been some developments in the 5310 law urban allocations, which are generally positive as it impacts our total overall deficit situation. However, we are still facing the 17.2% shortfall in the STF Formula situation.

For an unknown reason, ODOT had erroneously added the population of the city of Jefferson to Benton County. ODOT has contacted the counties of Linn, Benton, and Marion to inform them of the adjustments to correct the allocations (including last biennium).

Also the 7 small urban counties insisted with ODOT, that the small urban monies are allocated to them by Federal statutes so ODOT cannot just decide to place it into a discretionary grant fund then hold it until next year. The Federal Government and Congress designated it to us. Then the State of Oregon took a poll among the small urbans, with the overall consensus being to put this small pot of money back into the formula, which lessened the percentage of overall difference.

Lisa Scherf confirmed that there will be a discretionary opportunity for Benton County to be competitive with all of the 42 STF agencies for \$1.6 million, although it is less likely to yield much for us.

- DRAFT 2017 STAC Grant Activities and Public Process Schedule - Lee

On 12/14/19 the Board of Commissioners and County Administrator were briefed on the grant funding reduction situation by Public Works Director (Josh Wheeler) and Transportation Manager (Debie Wyne).

The Commissioners are very concerned about the loss of funding and they had some initial suggestions. Lee read details from an email from the Board of Commissioners since Debie is absent today. One of the suggestions included approaching Samaritan IHN-CCO for possible grant funding for non-Medicare, non-OHP medical rides provided by Dial-A-Bus. One of the Commissioners serves on the IHN-CCO Board so he will be contacting Rich Anderson to set up a meeting. They also suggested contacting the Counselors for the City of Albany to request upping their contributions for the Corvallis-Albany service.

Mr. Lazaro stated that we are moving forward with our STAC public process. A news release was made on December 16th. A cover letter and application packet was sent via email on December 22nd to all existing STF Provider subcontractor agencies. There was also a quarter-page classified RFT advertisement in the Gazette-Times on December 22nd. **Copies of these documents are included in the STAC members' 1/3/17 meeting packet.** We will still be submitting a prioritized 10% add-back list to ODOT along with our STF Grant application.

Lee reviewed the Grant Activities Schedule dates and upcoming deadlines. The next STAC meeting on January 24th will be to consider all applications submitted, hear presentations, and make final determination of funding recommendations to Board of Commissioners for 20179-19 State STF and Federal 5310 Senior and People with Disabilities funding. Due to the Board schedule, Mr. Lazaro has asked for an extension until the end of February to submit grant applications to ODOT.

- 2017-19 STF Application Form and Letter sent to Existing (and New) Providers - Lee

In addition to the cover letter and application packets emailed, we requested each agency to submit what the fiscal and programmatic impact of a 17% reduction in funding would look like for them. Applicants will be notified on January 25th and a 10-day appeal period begins, which will end on February 3rd.

- Confirm STAC General Funding Priorities per Coordinated Plan - Mary

There are currently 4 "high priorities" and 2 "medium priorities" tentatively identified, according to the Human Services-Transportation Coordinated Plan. Mr. Lazaro stated that they are listed in ranked order, according to Jim Owens. Drew made a motion to accept the priorities as listed and Tera seconded the motion. All members agreed.

Part Two – Options/Information for STAC Consideration

- Options Analysis for Meeting Reductions – Presentation by Lee

Mr. Lazaro stated that some of these items are carried over from the November meeting. He provided numbers and calculations as examples for reference only. Lee also explained details on how he achieved these calculations, but reminded everyone that these are for illustrative purposes only and that more extensive work would need to be done to provide the Committee with exact amounts.

- Options Discussion for Meeting Reductions – Mary & STAC Members

Some discussions occurred regarding Dial-A-Bus possible options for changes to the weekly services. Steve Harder stated that he and Lee would need to meet to discuss details before accurate information could be provided to the Committee.

Consensus was made by the Committee for Lee to move forward with items #11 & #12.

- Action Plan for January 24th Meeting Agenda – Mary & Lee

At the next meeting, action will need to be taken on proposals made and recommended funding for the providers.

- Other Budget Items for Discussion/Consideration (None)

5. Round Table

Committee Members

There was no discussion among Committee members.

Transportation Providers

There were no reports from the Transportation Providers.

Staff and Visitor's Comments

There was no input from staff or visitors.

8. Conclusion: A motion was made by Steven Black to adjourn the meeting and Axel Deininger seconded the motion. The meeting adjourned at approximately 2:50 PM.

9. NEXT MEETING: Tuesday, January 24th, 2017, from 1:30 PM to 3:30 PM.